MEMORANDUM

TO: Council of Deans

FROM: Laura Woodworth-Ney
Provost & Vice President, Academic Affairs

SUBJECT: Program Prioritization Implementation

DATE: August 22, 2014

Dear Colleagues,

The Idaho State Board of Education approved Idaho State University’s Program Prioritization process during their August 13, 2014 Work Session:

"I move to approve the program prioritization process executed by Idaho State University as fulfillment of the Governor’s zero-base budgeting mandate, and to direct the University to work with IRSA and BAHR to begin implementation of recommendations as set forth in Attachment 2.” (I.R.S.A., Aug. 13, 2014)

Our plan will be due to the State Board in February 2015, and will need to be forwarded to the State Board in January 2015 to meet the Board agenda deadline.

Academic Affairs encourages all deans, chairs, and program directors to discuss Program Prioritization recommendations with constituents and external stakeholders. Once recommendations are finalized in the colleges, Academic Affairs will seek input from Faculty Senate, Council of Deans, and will update the ISU student leadership.

Academic Affairs has compiled all current, preliminary Program Prioritization recommendations (including those that have been added or changed since April 2014) into two spreadsheets:

1.) Program Prioritization Action Spreadsheet: All Program Prioritization proposals have been placed on the Program Prioritization Action Spreadsheet.
• Review all entries on the spreadsheet, and indicate with tracked changes any proposed changes.
• Insert any missing information from the columns.
• Forward the spreadsheet to Kelly Plummer Sherrard by October 15, 2014.

2.) The Five Year Plan Spreadsheet: The State Board of Education will be reinstituting the Five Year Plan process in September. Five Year Plan proposals are also listed on the Academic Program Prioritization Recommendations and Action Plan spreadsheet.

• Review all programs/entries on the spreadsheet, and indicate with tracked changes any proposed changes.
• Insert any missing information from the columns.
• Please note the proposed time frames and take into consideration the approval times needed for program proposals.
• Forward the spreadsheet to Kelly Plummer Sherrard by October 15, 2014.

Academic Affairs appreciates all the hard work that has gone into this project!