



Staff Council
PROFESSIONAL DEVELOPMENT AND TRAINING APPLICATION
(For ISU Classified and Non Classified Staff)

Form with fields for Name, Phone, Email, Department, Job title, Years in position, Years at ISU, funding period selection, Statement of anticipated value/benefit, training requirements, attendance dates, costs of attending, presentation status, letter of support, and dissemination plan.

Please remember to include:

- Related material including websites, brochures, and schedules
Letter of Support (highly recommended)

Report of activity:

At the conclusion of the seminar/conference/workshop/class, the applicant will submit a brief written report of the activities to the Staff Council sub-committee on professional development.

Evaluation of application: *Funds cannot be used for ISU Class Tuition

You must be a full time ISU Staff member who has completed six months of service in order to be eligible to apply for professional development funds. Application will be reviewed by the Staff Council sub-committee on professional development.

Applications must be emailed to Staff Council at staff@isu.edu

Signature

Date