

**Idaho State University  
Staff Council Meeting  
September 21, 2010  
1:35 pm – 3:30 pm  
Faculty Senate Conference Room, 301 Rendezvous  
Minutes**

**Present:**, Bonnie Frantz, Carma Madsen, Rick Pongratz ,Matthew R. Burch, Melisa Moon, Bill MacLachlan, Rose Jones, Julie Vanek, Jean Swassing, Byron Miles, Heidi Oliver, Deb Gerber, Connie Gomez (D.L. Idaho Falls), Ali Crane (D.L. Meridian), Carol Tolley, Joann Trimmer, Dawn Imel, Amy Goodman

**I. Call to Order**

Bonnie called the meeting to order at 1:35 pm.

**II. Minutes**

Minutes of 8/10/10 were approved by email and are on the website now.

**III. Committee Reports**

**a. Presidents Cabinet – Bonnie Frantz**

President Vailas will be spending more time off campus in the development arena in the future. Staff Council will work more directly with VP Fletcher (meet individually with him on a monthly basis). The weekly cabinet meeting will still be happening - Homecoming, - everyone needs to support Publicity – portraying ISU in a positive light – using the Veterans Sanctuary as an example of this

**b. Budget Report – Byron Miles**

Each group \$3,295 combined into one account – need to establish a budget for travel, etc.

**c. Special Budget Committee – Deb Gerber**

No meeting – First meeting in October

**d. Faculty Advisory Council – Byron Miles**

Credit hour requirements

**e. Safety – Connie Gomez, Byron Miles, Heidi Oliver**

No meeting

**f. Multicultural Committee – Matt Burch**

No meeting

**g. Faculty Senate Campus Planning Council – Carole Tolley**

No Meeting Yet

**h. Facility Access Standing Sub-Committee – Julie Vanek**

No Meeting

**i. Affirmative Action Grievance Committee – No Rep Currently Requested**

**j. COPE Grievance Committee – Appointed March 2008 Angela Askey 3 yr term, Blake Beck 3 yr term, Shelby William 3 yr term. August 2010 Ali Crane 2 yr term, Rick Pongratz 2 yr term**

Need to change Ali and Rick to 3 yr terms

**k. Parking Advisory Board – Carma Madsen, Melisa Moon, Connie Gomez**

No Meeting

**l. Parking Appeals – Carma Madsen, Melisa Moon**

Wednesdays at 2:00

**m. University Library Committee – Bill McLaughlan**

No Meeting – Meeting on Friday

**n. CEC Scholarship Committee – Julie Vanek**

No Meeting

**IV. Guest Speakers: President Vailas**

There are many committees on campus and he has been spending too much time meeting with all of them. He will no longer be doing that. He will be focusing on fund raising. Staff Council comes under Finance and Administration so we will now report to VP of Finance and Administration. The President of Staff Council will still have a place on the President's Cabinet. – there is a reciprocity of exchanging information. We are all doing more with less. The institution is strong. Politically we have to be careful, compensation of Faculty and Staff is a priority. We now have a reserve which we didn't have before. The problem is we have a mandate that there will be no raises. The K-12 and other colleges and universities made furloughs and cuts. We did a reorganization instead. State funding has been cut 26 1/2 % of base in the last 2 ½ years, which only leaves us with 23% of funding from the state. We don't want the legislature to cut us more because we want to compensate the faculty and staff. We are trying to be competitive and preserve the things that are attractive about ISU. The goal is to be able to compensate the faculty and staff. Right now we are receiving stimulus funds of \$3.6 million which will end on June 30. We will have to make that up provided that the legislature does nothing. Hopefully, we will be able to absorb that and still compensate the faculty and staff. The students made a proposal for Bengal Wednesday to show pride in ISU. Many universities don't have football but they still have a lot of school pride. We have a lot of other things besides athletics. We need to promote ourselves. ISU cares about health by training students to provide health care services to people in the community, We have one of the top 5 Veterans Sanctuary programs. Veteran enrollment is in the top 5 in the country. We have a lot to be proud of but they need to know it's ISU that is behind it. The question was asked about the turmoil on campus. We are in a cultural shift. We are doing better as far as enrollment, reducing debt, scholarships, etc. We are doing better than how we were doing in 2006. The question was asked about a plan to promote the good things. The web site, presentations that he has given around the state, alumni publications, media, reports, etc. Enrollment is almost 20,000. More full-time students. 70% of research dollars comes from competitive grants. What can we do as a council to help promote? Work with student leadership on how we can market ourselves. We save lives. We are in the forefront of energy. There is not a lot of money here but there is a lot of heart. He encouraged us to have Casey Santee give a presentation about the Veteran's Sanctuary. Never be afraid of challenges, take them on. Stay the course. We have to find a way to support our mission. Some of that is painful, we don't want it to be but sometimes it is.

**V. Old Business**

**a. Bylaws: Byron, Heidi, Connie**

Connie will make the changes that Susan Morris suggested and give them to Byron and Heidi for review

**b. Meet and Greet: Bonnie, Carma, Kasi, Matt, Amy**

October 6 – Bonnie sent out a tentative timeline about a month ago. It will be in the Theater and we will have tables set up in the Theater Lobby for different offices (HR, Campus Rec, Health Center, etc.) from 11:30 to 12:00. Plans are to do raffles, a sign in for drawings, and have an ice cream social afterwards which will cost \$800 for 300 people. Prizes and ice cream in Meridian and IF as well. Prizes will include a GPS, Athletic tickets, Theater tickets, bowling alley, craft shop, t shirts, sweatshirts. Encourage wearing orange and black. Gift certificates.

**c. Status report, Table w/Bench: Carol**

The table is installed. A picture was sent out.

**d. Election Committee: Ali, Rose, Rick, Jean**

Need to meet this fall so there isn't so much of a rush in the spring

**e. Recognition: Connie, Dawn, Deb, Heidi**

They have spoken with David Miller and Stacy Marshall and they were agreeable to letting us change the dates because part of the low turnout could have been due to the end of semester crunches that we all face. Looking at the dates March 28, 30 and April 1. Last year it was Meridian, Pocatello, and Idaho Falls. VP Fletcher would like to play an active role and have other VPs in attendance. Hopefully as we go into this we will have more interaction with the Administration and vice versa. Should we have it at a different location than the PAC? Would we have to pay for the parking lot at the PAC on that day? We could bus people up there to alleviate the parking issue. There is a possibility of supplementing the \$8,000 we get for this event to provide lunches again. Also, there is a possibility of giving gifts again. They were eliminated when the HR budget was cut. We don't want to get too carried away because we have extra money right now.

**f. Media Communication: Jean, Carole**

Need help getting the information out about the Meet and Greet

**g. Staff Council/HR Committee: Bonnie, Melisa, Kasi, Carma**

It will continue on

**VI. New Business**

**a. Recruitment Services: Campus-Wide School Spirit Initiative**

It is a go. It will be a great time to kick it off at the Meet and Greet. There is a traveling trophy for departments. It hasn't been promoted very well. Deb made a motion/resolution to support Bengal Wednesday by picking a staff member every month to give something orange and black to wear on Bengal Wednesday. This will cost approximately \$600/year. Need to have council members present it to the winner similar to what they do with ISU Cares. The motion/resolution was passed.

**b. New Staff Council President: Connie**

Bonnie's position ends as of September 30. Connie will be the new president.

**c. Elections for Vice-President**

Nominations of Ali and Byron. Byron withdrew his name. The nomination was closed and Ali was voted in as Vice-President.

**d. Other items**

Flagpoles on Cadet Field. It was asked about, but we weren't sure how much money was available in the budget. They need an answer right away. We talked about it in Executive Committee and we wanted to make it more fair and let other constituents know that funds were available and give them an opportunity to ask for funding. Deb is the one who had brought it forward and she hadn't heard anything back. Lynn Roberts had asked her about funding the flagpoles. \$3,465 which includes 2 -25 ft flagpoles, 1-30 ft flagpole which will be for a US Flag State Flag and POW/MIA Flag and a light kit. Deb made a motion to have Staff Council fund the flagpoles for Cadet Field. We have control of what the plaque will say. Veterans will install them. Facilities will fund the electricity to keep them lit. Discussion about the budget followed. The motion was withdrawn.

**VI. Adjourn**

Motion to adjourn made and seconded. Motion passed. Meeting adjourned 3:35 pm. The next Staff Council Meeting will be October 19, 2010 in Faculty Senate Conference Room 1:30 pm – 3.30 pm - V.P. Fletcher will address the Council at 2 p.m.

Respectfully Submitted,  
Amy C. Goodman