

**Idaho State University
Staff Council Meeting
October 19, 2010
1:40 pm – 3:47 pm
Faculty Senate Conference Room, 301 Rendezvous
Minutes**

Present:, Connie Gomez, Carma Madsen, Melisa Moon, Bill MacLachlan, Rose Jones, Julie Vanek, Jean Swassing, Byron Miles, Heidi Oliver, Ali Crane (D.L. Meridian), Joann Trimmer, Amy Goodman, Kasi Beorchia

I. Call to Order

Connie called the meeting to order at 1:40 pm.

II. Minutes

Minutes of 9/21/10 were approved by email and are on the website now.

III. Old Business

a. Discussion of Meet and Greet

The people that were there enjoyed it and were encouraged to make it an annual thing. We budgeted \$1,000. Chartwells donated half the cost of the ice cream. We spent \$893.59. We will send a thank you card to Chartwells.

b. Report on Budget

Byron passed out handouts with the budget info. Top page is the main budget. We went over the items. The next 2 pages are breakdowns on the Staff Recognition event and the Meet and Greet. HR will chip in on the Staff Recognition event. Professional Development - we need to promote it and get applications from staff members. Establish a committee to establish guidelines, review the applications, and make awards. (Byron, Jean, Heidi) Mentoring new Staff Council members – bring them up to speed about what we are doing. Recognize the outgoing President . Travel for Ali while she is president-elect - \$115-\$120 per trip. Ali will come to the meetings as often as is possible and as often as Connie needs her to. When and if possible she could ride with someone else coming from Meridian to Pocatello. In the winter months when the roads are bad she will stay in Meridian rather than risk a trip just to come to the meetings. She will be attending most of the meetings during her President Elect tenure. Next year she will attend all the meetings in Pocatello unless weather and roads prevent her from doing so.

c. Other

The person who got the Professional Development funds needs to do a report.

IV. Guest Speakers: Jim Fletcher

Lots of things going on this year. Financial results from the University this year. Very impressive news. Audit result was presented to the State Board of Education last week. We've had incredibly good news that our change in net assets is \$14.8 million. In fiscal year '08 it was \$600,000. In fiscal year '09 it was \$11.1 million. The best result on a non normalized basis in over 7 years. Normalized, it is the best in 20 years. Everything that should be going up is going up and everything that should be going down is going down. We have had 5 consecutive semesters of good enrollment increases. Part of this is due to students coming from outside of Idaho. International student population has increased by 30%. Debts went down \$3.8 million. Cash rose by \$5 million. Reserves have increased from \$250,000 to \$4.9 million. Housing is full. They are trying to get compensation of some kind for faculty and staff. Banner has been a great difficulty, but we are on schedule and on budget. Reorganization is proceeding as planned. Research is up significantly. An additional \$5,000 has been approved for Staff Council Recognition which will move in a direction to try to restore some of the

morale boosting activities. We have to have full and balanced participation of all of the human resources here at the University. Staff are a key element and we have to give equal importance to them as well as faculty and students. Questions: United Way – why isn't there more publicity about the fact that we are a large contributor? We have tended to play down because of possible conflict with I Love ISU. We are trying to do better with more incentives and more publicity. Aim to increase participation. The goal is \$60,000. Anyone who participates will get points, departments will get points, VP areas will get points. There will be a lottery with prizes. We would like an acknowledgement of our participation. We need some positive publicity showing that we are giving back to the community. The changes to the recognition event will go a long way to help morale and participation. Enrollment – we have heard many different numbers. Full time headcount is about 15,500. What about FY12 – should we be worried about what it is going to bring. Increase in revenue of 4.6% is the assumption. There is a stack of unmet commitments that need to be addressed. No one wants to hear bad news. We planned for hard times and are doing better than other institutions in Idaho.

V. New Business

a. Executive Committee Election

Need another COPE member at large for the Executive Committee. Kasi Beorchia was nominated and elected.

b. COPE Scholarship

The CEC endowment was created at a time when they only needed \$5,000. Now it requires \$10,000 to establish an endowment. If we want to have a scholarship for non-classified employee children, it would be nice to have just one endowment. Until the endowment reaches \$10,000, it would still go to a classified employee child. We would need to promote it through the I Love ISU campaign. It could take several years to establish it but the CEC employees would benefit from that. The name would be changed to Staff Council and then there would be an annual award made for both a classified and non-classified employee child. We could track the contributions and decide to pro-rate if we wanted to. We might contact the donors who have contributed large amounts and get their input. CEC members would need to make a motion and vote on the change. It is something that employees can get behind. We can have the student and parent at the Meet and Greet. Melisa can contact the donors. We can write it however we want and put in safeguards so that we know how much each group contributes. It will be a win-win. Melisa will write up a draft proposal and we will talk about it next month.

c. Goals and Objectives

d. Other

Staff Council Recognition – we are getting more funding so that we can do a luncheon like we used to do. March 30 is the date we are scheduled to have it. The Ballroom will not hold all of the staff, so how is it going to work? Possibly split it into 2

VI. Committee Reports

Presidents Cabinet – Connie Gomez

New Student Orientation is going to be revamped. Homecoming was a success. The earlier in the season the better chance we have for better weather. First weekend in October. Tailgate party on October 30. Trick or Treat candy for kids in costume. Applications for interns are available.

Budget Report – Byron Miles

Already addressed in Old Business

Special Budget Committee – Deb Gerber

Not here

Faculty Advisory Council – Byron Miles

Not here

Safety – Connie Gomez, Byron Miles, Heidi Oliver

Didn't really talk about a lot

Multicultural Committee – Matt Burch

Not here

Faculty Senate Campus Planning Council – Carole Tolley

Not here

Facility Access Standing Sub-Committee – Julie Vanek

No Meeting

Affirmative Action Grievance Committee

Disbanded

COPE Grievance Committee – Appointed March 2008 Angela Askey 3 yr term, Blake Beck 3 yr term, Shelby William 3 yr term. August 2010 Ali Crane 3 yr term, Rick Pongratz 3 yr term

Parking Advisory Board – Carma Madsen, Melisa Moon, Connie Gomez

Changing bylaws

Parking Appeals – Carma Madsen, Melisa Moon

Meeting October 20, 2010 – 3 hours of parking appeals last meeting

University Library Committee – Bill McLaughlan

Budget stuff , Trying to get departments to come up with wish lists

CEC Scholarship Committee – Julie Vanek

Announcement in News and Notes, Deadline is in spring for the next year

VI. Adjourn

Motion to adjourn made and seconded. Motion passed. Meeting adjourned 3:47 pm. The next Staff Council Meeting will be November 16, 2010 in Faculty Senate Conference Room 1:30 pm – 3.30 pm

Respectfully Submitted,
Amy C. Goodman