

**Idaho State University
Staff Council Meeting
January 18, 2011
1:41 pm – 2:46 pm
Faculty Senate Conference Room, 301 Rendezvous
Minutes**

Present: Connie Gomez, Carma Madsen, Bill MacLachlan, , Jean Swassing, Ali Crane (D.L. Meridian), Rick Pongratz, Heidi Oliver, Amy Goodman, Joann Trimmer

Excused: Dawn Imel, Byron Miles, Carole Tolley, Julie Vanek

I. Call to Order

Connie called the meeting to order at 1:41 pm.

II. Minutes

Reviewed – Need to make corrections and resend for vote

III. Old Business

a. ISU Financial Challenge Policy

Connie received an email asking if we wanted staff removed – Connie emailed back yes

b. Email regarding PERSI changes

There have been rumors about changes. There was some discussion of possibly making PERSI into a 401(k) because of the economic downturn. The PERSI board had talked about an increase of what we pay in as well as the university, but this probably won't happen until July 2012.

V. New Business

a. Employee Recognition Reception – 3/28 (Meridian), 3/30 (Pocatello), 4/1 (Idaho Falls)

- Heidi got a quote back from Chartwells – 700 people - \$8,625 for 2 meat buffet (Cajun style meatloaf & chicken parmesan), salad, veggie. potatoes, roll, drinks at \$11.50/person
- Invitation options Normal Graphic Arts 900 - \$495 + RSVP \$198 or Postcard w/ tearoff RSVP - \$150 – either 5x7 or 4x6 – Dawn set up an email account also for RSVP - Heidi is checking with the mail center to see what would size RSVP would work best – Emphasize the RSVP because of limited seating – Having them serve the buffet would take more time and money – If we pay for a few more meals and not have it served, it would be better since there are so many people we are trying to get through
- HR – list at the end of the month – personal invitations to the recipients and their deans/dept chairs
- Gifts – what are we doing – Gift cards - If it is over \$25, they need to fill out a W-9 – There may be an activation fee or it may not work – There is a concern that we may not be able to give gifts next year – we could possibly do drawings within the different categories as well as overall for the whole group - Connie is going to speak with Mr Fletcher and see what he thinks would be best – Also, someone lost their pin from a previous year and would like to get it replaced if possible.

b. Staff Professional Development Application

Heidi found the application on the web and revised it . She also contacted the Post Office about a box for Staff Council. Must be an employee for 6 months because at that point they would be past their probation. Heidi will send it to Connie and she will send it out. There are other CEC things still out on the web that we need to take down. Jean now has access so Heidi will send her a list of things that need to be taken off the web.

VI. Committee Reports

a. Presidents Cabinet – Connie Gomez

Challenges being faced– We are moving into the budget presentations – Looking at 4% and 5% scenarios – We are getting a double whammy because of possible Financial Aid cuts as well – Pell Grants could be cut in half, work study could also be cut – They want to generate revenue through recruitment

b. Budget Report – Byron Miles

Not here

c. CEC Scholarship Committee – Julie Vanek

Not here

d. COPE Grievance Committee – Appointed March 2008 Angela Askey 3 yr term, Blake Beck 3 yr term, Shelby William 3 yr term. August 2010 Ali Crane 3 yr term, Rick Pongratz 3 yr term

No report

e. Election – Ali Crane

Meeting next week – Call for nominations beginning of February – Getting employee numbers from HR for the different skill groups – Looks like we will need 2 classified (replace Carole and Julie) & 2 professional (replace Deb and Lori) – Possibly do officer elections in March (we will discuss this next month) – Possibly hold the elections either the week before (around March 21) or the week after (around April 4) – If we do it after the luncheon, we can promote it there

f. Employee Recognition Committee – Heidi Oliver

Discussed earlier

g. Facility Access Standing Sub-Committee – Julie Vanek

Not here

h. Faculty Advisory Council – Byron Miles

Not here

i. Faculty Senate Campus Planning Council– Carole Tolley

Not here

j. Multicultural Committee – Matt Burch

Not Here

k. Parking Advisory Board – Carma Madsen, Melisa Moon, Connie Gomez

No Report

l. Parking Appeals – Carma Madsen, Melisa Moon

No report

m. Special Budget Committee – Deb Gerber

Not here

n. Safety – Connie Gomez, Byron Miles, Heidi Oliver

Meridian got AED's – Some funds for safety related issues – CPR training – Crosswalk issue – Pocatello Police Department is down about 6 officers so they haven't been able to patrol the crosswalks – There is a video out on Youtube made by an ISU student about this problem – They are removing one of the crosswalks on MLK and relocating the bus stop

o. University Library Committee – Bill McLaughlin

No report

VII. Adjourn

Motion to adjourn made and seconded. Motion passed. Meeting adjourned 2:46 pm. The next Staff Council Meeting will be February 15, 2011 in Faculty Senate Conference Room 1:30 pm – 3.30 pm.

Respectfully Submitted,
Amy C. Goodman