Emergency Procedures

Suspicious Activity
- Be aware of and report to Campus Security the following conditions at (208) 282-2515 or if off-campus notify outside law enforcement at 911:
- People in buildings or areas who do not appear to be conducting legitimate business.
- People monitoring areas, buildings or entrances.
- Unauthorized people in restricted, sensitive or private areas.
- Persons taking photographs of critical facilities.
- Persons asking detailed information about physical security and/or information with no apparent need for that information.
- People wearing clothing not consistent with the weather conditions (bulky coat in warm weather etc.)
- Abandoned parcels or other items in unusual locations or high traffic areas.
- Individual attempting to access utility locations (water, electrical, petroleum, telecommunications, information systems).
- Multiple persons who appear to be working in unison, committing the above.

Terrorism Facts and Safety Tips
- Be Alert to:
  - Abandoned Vehicles
  - Vehicles Parked Near Buildings or Public and Common Areas
  - Unexpected/Unfamiliar Delivery Trucks
  - Unfamiliar Vehicles Parked for Long Periods
  - Vehicles Containing Unusual/Suspicious Parcels or Material
  - Vehicles Arriving and Being Left Behind at Odd Hours
  - Substances Leaking or Spilling from Vehicles
  - Be alert and aware of the surrounding area.
  - Notice your immediate surroundings. Be aware of heavy or breakable objects that could move, fall or break in an explosion.
  - Learn where emergency exits are located.
  - Think ahead about how to evacuate a building, subway or congested public area in a hurry.
  - In a building explosion, get out of the building as quickly and calmly as possible.

Flu – CDC says “Take 3” Actions to Fight the Flu
- Take time to get a flu vaccine
- Take everyday prevention actions to stop the spread of germs (stay home if sick, cover your mouth when you cough, wash your hands)
- Take flu antiviral drugs, if your doctor prescribes them.
- Visit the cdc website for more information on flu and pandemic flu.
- http://www.cdc.gov/flu/protect/preventing.htm

Active Shooter
- Get Out, Hide Out, Keep Out or Take Out
- If you know location of assailant, consider escaping if a safe route is available
- Lock and barricade door / turn off lights and computer monitors
- Minimize noise that may attract attention to you
- If possible call 911 and ISU Campus Security (282-2515) for help

Fire
- Activate nearest Fire Alarm
- Proceed to the nearest Exit
- Assist those who need assistance, when safe to do so.
- Call 911 and ISU Campus Security (282-2515) to give the location and description of the fire
- DO NOT USE ELEVATORS
- Evacuate to your designated area of assembly

Earthquake
- Drop and take cover under a sturdy desk or table. Hold on tight.
- If no sturdy desk or table is near, drop to floor next to interior wall and protect head
- If outside, stay away from buildings and potential falling debris
- Do not move until shaking has stopped

Cyber/IT Disruptions
- Stop, Think, Connect
- If you want to report abusive behavior on-line (spam email, malicious software, or illegal content) you need to report it to the system where the abuse originated.
- Create Strong Memorable passwords. Strong passwords are easy for you to remember and difficult for others to guess.
- Use a firewall, it helps protect your and your computer on-line.
- Stay up-to-date. Defend against malware with the latest security software, web browser, plugins, and operating system. When available, enable automatic updates.
- On campus, when you need help, call the ISU Information Technology Help Desk at 282-4357.

ISU Department of Campus Security (282-2515)