

Minutes

General Education Requirements Committee

Tuesday, February 13, 2024

2:30-4:30 p.m.

GERC's website: www.isu.edu/gerc

Attendance: Jim Skidmore, Edward Kammerer; Joanne Tokle, Beverly Ray, Tayo Omotowa, Jonathan Gaddy, Ben Bolin, Anna Grinath, Kirsten Bernabee, Elizabeth Tubbs
Ex-officio: Shu-Yuan Lin, Karen Fullmer, Hala Abou Arraj,
Excused: Karen Appleby, Cathy Leavitt, Catherine Read, Kara Kener (ASISU)
Guests: none

1. Announcements: none

2. Council approved the Minutes for [January 23, 2024](#).

3. Updates and Information:

- a. Executive Committee update – met Tuesday, February 6 and finalized today's agenda.
Consider creating a policy regarding missing assessment reports: both Annual and Five-Year Reports *not discussed; deferred until next meeting*
- b. Academic Affairs update – Karen Appleby
[ISU Excellence in General Education Teaching Award Selection Process AY 23/24](#) -
 - Joanne showed Box folders that include the rubric, a spreadsheet to keep track of scores, and the candidate ranking form
 - As you go through the process, think about suggestions you may have to change the template
 - The idea is that all of the people who were nominated by the colleges (all people on the ranking form), will be recognized March 28; the winners for each Objective will be recognized at the Symposium for Teaching & Learning, and the winners for the GEM Objectives 1 through 6 will be forwarded to the State.
 - Joanne showed how nominees materials are organized on Box

ACTION: Each member should have their rankings completed by **March 8, 2024**.
- c. UCC update – Ben Bolin
UCC is now accepting new proposal requests for the 2025-26 catalog cycle.
 - UCC has not met yet this semester - no updates

4. Unfinished Business:

- a. Objectives 3 & 4 Review Committees in early Spring 2024: still missing several reports so can't start on these reviews just yet.
 - Objective 3: Anna Grinath, ORC chair
 - Objective 4: Joanne Tokle, ORC Co-chair, Tayo Omotowa, ORC Co-chair

5. Assessment Plans – *ready for discussion*

- a. [Obj 5 CE 1140 Assessment Plan Fall 2023](#) – revised since last GERC meeting, for GERC's review
 - There are still a couple of comments that have not yet been addressed in the revisions.

still awaiting revisions:

- b. [Obj 8 FIN 1115 Assessment Plan](#) – remanded for revisions
- c. [Obj 7 PHIL 2260 Assessment Plan - 2nd Cycle FY2024](#) **updated form to be used**

Original [PHIL 2260 Assessment Plan](#) to be replaced by updated plan on new form
GERC **approved the course** for Objective 7; **Plan** still awaiting submission to GERC

Physics is using the approved Plan for PHYS 1113 as a template for the rest of these; will submit the completed Plans for GERC's consideration when they are ready.

d. [Revised Physics Assessment Plans folder](#)

[PHYS 1100 Assessment Plan](#)

[PHYS 1101 Assessment Plan](#)

[PHYS 1111 Assessment Plan](#)

[PHYS 1112 Assessment Plan](#)

[PHYS 1152 Assessment Plan](#)

[PHYS 2211 Assessment Plan](#)

[PHYS 1101L Assessment Plan](#)

[PHYS 1153 Assessment Plan](#)

[PHYS 2212 Assessment Plan](#)

*ready for review

New courses approved Fall 2023; awaiting submission of Assessment Plans:

[Obj 9 HCA 1115 Assessment Plan Fall 2023](#)

[Obj 9 CE/ME 1150 Assessment Plan Fall 2023](#)

[Obj 9 SPAN 2221 Assessment Plan Fall 2023](#)

7. Future Business

- a. Annual Assessment Report Spreadsheet – forthcoming for GERC's review in next few weeks
- b. Five-Year Report Template - review the template and consider revising
Not for discussion today; for future, please look at the Departmental 5-Year Objective Review Report Template and think about whether there are any changes you would like to make to improve the template. Joanne Tokle noticed that the instructions in the template and the instructions on the website are not completely aligned - there are things on the website that are not on the template.
- c. Check [new Assessment Plan template](#) (View access only) for alignment with [Qualtrics Survey form questions](#)
Compare the Assessment Plan template to the Qualtrics Survey form that people use to submit their annual reports and double check to make sure they are aligned.
- d. GERC Officer elections for next Fall (Chair, Vice Chair, Executive Secretary)
Think about nominations for potential officers for next year.

Eligible members: **Jim Skidmore, Edward Kammerer, Beverly Ray, Anna Grinath, Kirsten Bernabee, Elizabeth Quick**

The rest are either rotating off or will not be on GERC next year. Tayo Omotowa and Ben Bolin are eligible for re-election to GERC by their colleges.

8. Adjourn: 2:55 pm

Approved by GERC: February 27, 2024
Accepted by Curriculum Council: February 29, 2024 via email vote
Accepted by Faculty Senate: March 11, 2024
Accepted by Academic Affairs: April 10, 2024