



FACULTY PROFESSIONAL POLICIES COUNCIL
IDAHO STATE UNIVERSITY
OFFICIAL MINUTES



August 24, 2022

3:00 pm

Zoom Meeting

Join Zoom Meeting:

<https://isu.zoom.us/j/88395305651?pwd=bWdWakN6VFI5Uk5BcGRXWW54a0IxZz09>

Meeting ID: 883 9530 5651

Passcode: 234727

In Attendance: Mona Doan, Jeehoon Kim, Michael Roche, Tesa Stegner, Dan Dale, Jared Barrott, Lyle Castle, Dan Woener, Libby Howe, Corey Bartle, Tony Forest, Amy Bull, Beth Downing,

Absent but Excused:

Recording Secretary: Ann Medinger

I. Welcome

- a. Barrott welcomed committee and ex-officio and conducted introductions

II. Announcements and Updates

- a. Welcome to Academic Year 2022-2023. We look forward to working with you all this year
- b. Meetings Academic Year 2022-2023
 - i. Per our preliminary meeting, FPPC will be meeting via Zoom until further notice
- c. Libby Howe will no longer spend the entire meeting time with us but will spend the first 15-20 minutes with FPPC and will consult as needed

III. Report from Faculty Senate Meeting (NA)

IV. Report and Consultation with University Policy Manager, Libby Howe

- a. Working on Protection of Minors policy
- b. ISUPP 3100- Title IX/Discrimination Policy is under way
- c. Highest priority for FPPC is to get the Research Policies finished for compliance reasons
- d. FPPC should make sure that The Dismissal for Cause Policy should be finished up ASAP

V. Discussion of Priority List and Work Processes for 2022-2023- Jared Barrott

- a. Policies for this year
 - i. Grievance- add a clause
 - 1. Needs to specify how and where the records of the proceedings are kept
 - a. Castle recommended the records be held by Academic Affairs
 - i. This is currently the proposed method for record retention in the Dismissal for Cause policy
 - b. Forest recommended the records be held by the library
 - c. Downing was assigned to see what Library process would be for storing the records as well as contacting Academic Affairs to get a feel for their stance on this topic.
 - i. Downing provided this link:
https://history.idaho.gov/wp-content/uploads/2018/08/Education_Higher_Ed_Records_Book_0.pdf
 - 2. Dale asked when the Faculty Senate Chair gives hands out the rights to the grievant/respondent, what does that look like
 - a. Castle said he feels it is a copy of the Grievance Policy
 - b. Barrott said the rights of the Grievant are listed in the Grievance Policy
 - c. Forest was assigned to contact HR and find out what list of documents should be given to the Grievant/Respondent as well as a training process in place
 - ii. Research Policies- must take priority
 - 1. University Counsel is looking at these policies to make sure they are in line with compliance issued.
 - a. FPPC will review these when Counsel is done going over them
 - iii. Conflicts of Interest Policy
 - 1. Group of two that will manage the policy
 - a. Jeehoon Kim
 - b. TBD
 - iv. Dismissal for Cause
 - 1. Council Discussed this policy
 - a. The need for record retention that will affect the Grievance policy applies to this policy as well
 - i. Policies will match when the final decision is made
 - v. Workload Policy
 - 1. Group of two that will manage the policy
 - a. Mona Doan
 - b. TBD
 - vi. 5-Year Review policy- language vs. application
 - 1. Group of two that will manage the policy
 - a. Tony Forest
 - b. Beth Downing

- vii. Academic Freedom Policy
 - 1. Group of two that will manage the policy
 - a. Jared Barrott
 - b. TBD
- viii. Faculty Ethics
 - 1. Group of two that will manage the policy
 - a. Mike Roche
 - b. TBD

VI. Meeting Adjourned

ACTION- Forest motioned to adjourn
Meeting adjourned at 4:32 pm

Important Dates:

Wednesday, September 7, 2022 3-5 pm

Next FPPC Meeting

Monday, August 29, 2022 4-6 pm

First Faculty Senate Meeting of the 2022-
2023 academic year