



**FACULTY PROFESSIONAL POLICIES COUNCIL**  
IDAHO STATE UNIVERSITY  
**OFFICIAL MINUTES**



April 26, 2023

3:00 pm

Zoom Meeting

Join Zoom Meeting:

<https://isu.zoom.us/j/88395305651?pwd=bWdWakN6VFI5Uk5BcGRXWW54a0IxZz09>

Meeting ID: 883 9530 5651

Passcode: 234727

**In Attendance:** Jared Barrott, Mike Roche, Corey Bartle, Mona Doan, Beth Downing, Tony Forest, Andrew Holland, Carmen House, Tesa Stegner, Amy Bull, Dan Dale, Libby Howe

**Absent but Excused:** Lyle Castle, Dan Woerner

**Absent:** Jeehoon Kim, Teresa Conner

**Recording Secretary:** Lisa Hunt

- I. Welcome**
- II. Announcements and Updates**
- III. Report from Faculty Senate Meeting – April 24, 2023**
- IV. Report and Consultation with University Policy Manager, Libby Howe**
  - a. Three policies are going to Admin Council tomorrow
    - i. Vehicle Use Policy
    - ii. PPR Policy
      1. Admin Council asked for clarification of this policy so it was sent back to FS and wordsmithed, resubmitted
    - iii. Mobile Communications Devices Policy
  - b. Budget Policy moving into 30-day review
- V. Report on Export Controls**
  - a. Discussed with Marty Blair and Chuck Rizzo, the new Export Control Officer, for input and feedback
  - b. Policy needs better clarity and written to support the faculty so that it can be implemented properly
  - c. FPPC will revisit this Policy in the fall and make some changes

## **VI. Nominations and vote for Chair and Vice Chair 2023-2024**

- a. Motion to nominate a candidate and vote for new Chair

**ACTION** – Tony Forest nominated Andrew Holland  
Beth Downing seconded  
Motion to vote Andrew Holland as the next FPPC Chair carried with one  
abstention

- b. Motion to nominate a candidate and vote for new Vice Chair

**ACTION** – Andrew Holland nominated Mike Roche  
Mona Doan seconded  
Motioned to vote Mike Roche as the next FPPC Vice Chair carried with one  
abstention

## **VII. Faculty Workload ISUPP 4090**

- a. Revision review of workload introduction
  - i. Andy Holland
  - ii. Mona Doan
    - 1. Purpose statements added to Policy Statement intro
    - 2. Interim Provost Adam Bradford offered ideas that were incorporated into the statement
    - 3. Added brief Executive Summary to complete it
    - 4. Question whether language has been added to this Policy as to consequences if a department doesn't follow the Policy
    - 5. SBOE currently has no policy written for this
    - 6. Suggestion that a department will either comply with this Policy or write their own if they don't want to comply
    - 7. Mike Roche suggested putting compliance wording in the last section
    - 8. Concerns raised about 'Transparency' wording and faculty privacy
    - 9. Encourages workload equality among all faculty
    - 10. Question of whether or not a faculty member can advocate or lodge complaint on behalf of another member of faculty regarding workload
    - 11. Who votes on which parts of this policy – tenured vs. non-tenured track faculty
    - 12. Quantifying workloads
    - 13. Workload documentation
    - 14. More questions and wordsmithing of this policy
    - 15. Libby Howe volunteered to take this policy to Finance for input

16. Andy Holland will update policy draft and will generate redline and clean versions

**VIII. Meeting Adjourned at 4:45p**

**ACTION** – Tony Forest motioned to adjourn  
Beth Downing seconded

**Important Dates:**

See you next fall!