



**FACULTY PROFESSIONAL POLICIES COUNCIL**  
IDAHO STATE UNIVERSITY  
**OFFICIAL MINUTES**



September 1, 2021

3:00 pm

Zoom Meeting (<https://isu.zoom.us/j/99413822096>)

**In Attendance:** Kellee Kirkpatrick, Sara O'Connor, Libby Howe, Andy Holland, Mona Doan, Jasun Carr, Kellee Kirkpatrick, Char Byington, Corey Bartle, Jared Barrott, Beth Downing, Tesa Stegner, Tony Forest, Lyle Castle, Mike Roche

**Absent but Excused:** Jen Adams

**Recording Secretary:** Ann Medinger

- I. Welcome**
  - a. Members of FPPC introduced themselves
- II. Announcements and Updates**
- III. Report from Faculty Senate Meeting (Monday, August 30, 2021)**
  - a. Carr gave an update
    - i. Kirkpatrick and Howe gave update and list of policies that will be addressed this academic year (2021-2022)
- IV. Report from University Policy Manager, Libby Howe**
  - a. Howe gave an update
    - i. Academic and Rank and other Appointments was kept in 30-day review throughout the summer
      1. Will be presented to admin council on September 15<sup>th</sup>
    - ii. Grievance will be removed from 30-day review today, September 1<sup>st</sup>
    - iii. Entering 30-day review
      1. Alcohol Beverage permitting policy
      2. Electronic Information and Technology Accessibility Policy
    - iv. Howe gave a rundown of her role within the University setting
      1. Wants to make sure the University Policies are well balanced and meet the needs of all throughout the university
    - v. Where to find policies that are on 30-day review
      1. <https://www.isu.edu/policy/thirtyday/comment>

## **V. Schedule for 2021-2022 Academic Year**

- a. Dates
  - i. September 15, 2021
  - ii. September 29, 2021
  - iii. October 13, 2021
  - iv. October 27, 2021
  - v. November 10, 2021
  - vi. December 1, 2021
  - vii. January 19, 2022
  - viii. February 2, 2022
  - ix. February 16, 2022
  - x. March 2, 2022
  - xi. March 16, 2022
  - xii. March 30, 2022
  - xiii. April 13, 2022
  - xiv. April 27, 2022

## **VI. The FPPC Process**

- a. Robert's Rules within this committee are more of a guideline than a rule
- b. We are under the direction of Faculty Senate
  - i. They sometimes set the priority for which policies are worked on
- c. Policies vital for accreditation and compliance within the University, often take priority as well
- d. Policies can be put together in FPPC subcommittees or directly within FPPC
- e. Stay in touch with constituents as the policies are developed is crucial to ensure that all voices are heard and that the policies represent the university faculty as a whole.
- f. Kirkpatrick will send out an agenda prior to each meeting
- g. Kirkpatrick discussed the Google Drive folder for the policies pertaining to FPPC

## **VII. FPPC 2021-2022 Priorities**

- a. Academic Freedom Policy
- b. Ethics Policy
- c. 5-year Review Policy
- d. Group of Research Policies
- e. Workload Policy
- f. Promotion and Tenure Policy
- g. Grievance Policy
- h. Termination for Cause Policy (sister to Grievance Policy)
- i. Where do we want to go after we take care of Grievance Policy
  - i. Carr said Workload should be addressed
  - ii. Carr said 5-year review should be addressed as well
  - iii. Promotion and Tenure should be taken care of as well
  - iv. Byington suggested we follow the suggestions given by Carr

- v. It was suggested by many that we form a subcommittee to address Promotion and Tenure
  - 1. Kirkpatrick will reach out to the committee that worked on this policy last year
- vi. First priority will be ISUPP 4039
- vii. Forest recommended finishing up Grievance first then 5-year review then ISUPP 4039- Termination for Cause

**ACTION-**

**Straw Pull**  
**5-year review- 1**  
**Workload-0**  
**ISUPP 4039- Termination for Cause- Majority of votes**

\*\*After Grievance, ISUPP 4039 will be the next focus of FPPC

**VIII. Grievance Procedures for Institutional Faculty (ISUPP 4041)- Post 30-day review**  
 a. Section IV. C

**ACTION- Stegner Motioned to change in “consultation with” to “with the assistance of”**  
**Motion seconded**  
**Discussion ensued**  
**Stegner Friendly amendment to change “will,” to “shall”**  
**Motion passed unanimously**

- b. Section IV. D
  - i. Discussion ensued over the addition of the language “the hearing portion of”

**ACTION- Holland motioned to accept the change**  
**Barrott seconded**  
**Motion carried unanimously**

- c. Section V. A
  - i. Discussion on the language in this section ensued

**ACTION Byington motioned to remove original last sentence at the end of V.A**  
**Holland seconded**  
**Motion carried unanimously**

**ACTION- Forest moved that we unstrike the last sentence at the end of V.A**  
**Roche seconded**  
**Holland made a friendly amendment to combine the second alternate text and the stricken language.**  
**Discussion ensued**  
**Forest withdrew the motion. Section will be readdressed at the next FPPC mtg.**

- d. Section VI. B

- i. Discussion regarding added language that includes adding the Director of HR and the Provost in the communication, ensued.

**ACTION-** Stegner moved to strike the phrase, “and the Provost,” and accept the remainder of the language

**Holland seconded**

**Discussion ensued**

**Howe suggest to add “and the provost” to the last sentence**

**Stegner- friendly amendment to accept Howe’s language**

**Holland seconded**

**Motion carried unanimously**

#### **IX. Meeting Adjourned**

**ACTION-** Forest motioned to adjourn

**Byington seconded**

**Motion carried unanimously**

**Meeting adjourned at 5:00 p.m.**

#### **Important Dates:**

Monday, September 6<sup>th</sup>

Faculty Senate Meeting

Wednesday, September 15<sup>th</sup>

Next FPPC Meeting