

Call for Proposals – Podcasting at ISU

To: ISU Faculty

From: Keith Comer, Faculty Coordinator of Instructional Technology

Date: July 31, 2006

Following on the interest generated from the Podcasting Seminar in May, the Office of Academic Affairs and the Instructional Technology Resource Center (ITRC) invite proposals from teaching faculty at ISU for podcasting projects.

Podcasts – generally brief audio and/or video content that can be automatically downloaded or streamed to “subscribers” – are becoming increasingly used as part of or as supplements to other course instruction. Some general information on podcasting and instructional uses of them at various universities can be accessed via the links noted below. ISU anticipates being able to provide iTunes U support this fall (or through an alternative service), which will help make the distribution of podcasts easier. Please be aware that all the software required to listen to or view podcasts on PCs or Macs is free, and recording audio podcasts can be accomplished using almost any current PC with a sound card and an inexpensive microphone.

To encourage the process of creating, demonstrating, and incorporating podcasts as part of course instruction here at ISU, the Office of Academic Affairs and the ITRC invite proposals for podcasting projects during fall term, 2006. Twenty iPods and microphones for recording and demonstrating podcasts will be awarded to teaching faculty as part of this project. This application form for proposals follows.

Please contact Keith Comer at <comerkei@isu.edu> if you have any questions.

Some quick links on podcasts:

The Education Podcast Network at <<http://epnweb.org/>>

Some general info on podcasting is available at <<http://en.wikipedia.org/wiki/Podcasting>>

EDUCAUSE article on podcasting in education at
<http://connect.educause.edu/blog/mpasiewicz/use_of_podcasts_in_education/108>

From *The Chronicle of Higher Education* (login id & password needed), see “Lectures on the Go” at <<http://chronicle.com/weekly/v52/i10/10a03901.htm>>, “Turning Campus Radio on Its Head” at <<http://chronicle.com/weekly/v52/i30/30a03501.htm>>, and “Abandoning Cassette Tapes, Purdue U. Will Podcast Lectures in Almost 50 Courses” at <<http://chronicle.com/weekly/v52/i03/03a03201.htm>>, “New Princeton Web Service Offers Recordings of Public-Policy Lectures” at <<http://chronicle.com/weekly/v51/i49/49a03401.htm>>, and “Seriously, iPods Are Educational” at <<http://chronicle.com/weekly/v51/i28/28a03001.htm>>

ISU Podcasting Mini-Grant Requirements

Please read the following information and complete the accompanying form if you would like to apply for one of ISU's Podcasting Mini-Grants.

Awards: Twenty iPods and accompanying microphones for creating and demonstrating audio podcasts will be awarded to selected faculty. Ten of the iPods awarded will have video playback capability (with 30gb or 60gb of storage), and ten others will be iPod "nano" 4gb models.

Award requirements: All award recipients will be required to record and provide for course instruction a minimum of seven podcasts. These podcasts must be:

- from 5-10 minutes in length each;
- made available via ISU's campus WebCT or Moodle systems, or via ISU's iTunes U site (as it becomes available);
- developed for seven different lessons and/or seven different weeks during the schedule of any single course or for multiple courses (e.g., recording all of an hour-long lecture and then splitting it into five-minute blocks will not suffice).

Additional notes and conditions:

- the required seven podcasts may be divided between fall and spring terms, but at least two of the podcasts must be made available for students prior to November 15, 2006, with all seven completed and made available no later than April 1, 2007;
- the ITRC will provide a brief survey form for students enrolled in any course(s) offering these podcasts, which grant recipients will be expected to have their students complete;
- grant recipients will be asked to take part in one podcasting workshop at the ITRC in September or October 2006;
- participating faculty will be required to provide a brief report on their experiences with podcasting at faculty development workshops during either early December 2006 or April 2007 (depending upon when their podcast efforts for this award are completed);
- all participants who offer the requisite podcasts and take part in the workshops outlined above may retain their iPods and microphones for future podcasting endeavors at ISU – however, the departments of any faculty who neglect to offer the required seven podcasts or participate in the two workshops outlined above will be required to reimburse the Office of Academic Affairs for the iPod and microphone costs incurred.

Application for ISU Podcasting Mini-Grant 2006-7

Individuals must submit the following information and an attached one-page narrative to Keith Comer at the ITRC (Oboler Library, B69, or campus box 8064). Applications may be delivered by hand or sent by campus mail, but must be received by **5:00 p.m. on Tuesday, August 15th, 2006**. Applications will be reviewed by a committee of ITRC and Academic Affairs personnel, with award notification sent via email by August 21st. Please contact Keith Comer (<comerkei@isu.edu>, 208.380-1974 or 208.282-3983) if you have any additional questions.

Faculty/Instructor Name: _____

Department & College: _____

Campus Address: _____

Campus Email: _____ Campus Phone: _____

Course(s) for which you plan to develop and employ these podcasts (department abbreviation, course number[s], and course title[s]):

Attach one page to this application with a brief narrative concerning your initial ideas about the kinds of podcasts you intend to develop (e.g., key points for students to remember, quick summaries of research in the field, comments about studying particularly challenging concepts...). Please include your name on the page and restrict this narrative to a maximum of 500 words.

Applicant's Signature: _____ Date: _____

Note: A grant recipient who meets the grant requirements and conditions can retain the iPod and microphone awarded for future use at ISU. However, the Department of any recipient who neglects to meet the grant requirements and conditions noted above will be required to reimburse the Office of Academic Affairs for the cost of the iPod and any ancillary equipment received.

Department Chair's Signature: _____ Date: _____