



Idaho State University Media Center
 Campus Box 8064
 Pocatello, ID 83209
 (208) 282-5880 FAX: (208) 282-3300
 itrc@isu.edu

JOB #

Deposit: 91602320

NAME: _____ ISU ACCOUNT #: _____

CONTACT PHONE: _____ CAMPUS BOX: _____

EMAIL: _____ DATE: _____ DEADLINE DATE: _____

The ITRC staff can assist faculty prepare presentation files for printing and media development. There is no service fee for preparing and creating presentation materials, but a fee is associated with the materials utilized for printing and media storage/development. Printing and imaging services are only available to ISU faculty who are developing academic projects for ISU related functions.

PRINTING

HP Color LaserJet 8550 GN (High Quality)

- Laser paper only

- 11 x 17 \$2/page
- 8½ x 11 \$1/page
- 8½ x 14 \$1/page

HP DeskJet 1120 C (Normal Quality)

- No fee for first 10 pages

- 8½ x 11
- 8½ x 14

- Transparencies and photo-quality paper are available for \$1/page

- Transparency
- Photo Paper

HP DesignJet 5000 PS (Normal Quality)*

- Capable of printing posters up to 42" wide
- \$9.00 per ft.
- Additional charges may be added for coverage over 80%

Final Print Size: x

*The ITRC needs two days for processing prints at normal print quality. If high-quality printing is required, contact Keith Weber in the GIS Lab at 282-2757. The GIS Lab requires four days to process orders.

Filenames: _____

Number of Copies:

DIGITAL MEDIA AND STORAGE

- VHS DV Tape
- SVHS CD
- DVD 3¼" Floppy

Other: _____

Number of Units:

DO NOT WRITE BELOW OFFICE USE ONLY	
Printing:	_____

Materials:	_____

Media/Storage:	_____

Total:	_____

Special Instructions:
