

**ISU Professional Women  
November 10, 2003  
Board Meeting Minutes**

**Board Members Present:** The meeting was called to order. Those present included: Cynthia Pemberton, Kathleen Dohse, Jan McDougall, Sandra Noakes, and Rebecca Morrow.

**Membership Update:** Kathleen shared information re: membership update (55 paid members). **Cynthia will update the email distribution list**, and will make sure new members get the November Newsletter (as of this email this has been done).

**AAUW Membership:** Cynthia shared info. re: materials and correspondence with Buddy Fraizer and ISU AAUW institutional membership. ISU is an institutional member – Buddy confirmed this through the President’s office. Currently the repository of AAUW info. is through Dr. Barbara Adamcik (I think). **Jan will touch base with Barbara during the November 14<sup>th</sup> lunch meeting to verify this information and suggest the University repository be relocated to the Anderson Center. Jan will let the Board know what happens in this regard.**

**Idaho Women’s Network:** Considerable discussion took place re: the IWN and ISUPW’s past membership/involvement. The Board agreed to renew membership. **Kathleen will look into this and provide membership information and dues/billing to Cynthia to renew. The ISUPW repository for IWN membership info. will be the Anderson Center.**

**Women’s Studies Program Support Discussion:** Conversation was shared re: ways ISUPW might support the ongoing development of the ISU Women’s Studies Program. Cynthia shared info. re: the EdD Educational Leadership curriculum changes that now include “cognate” study as part of the concentration area program of study. Women’s Studies could be a viable area of cognate study. Cynthia informed the Board she shared this info. with Susan earlier this fall.

**Woman of Achievement Award:** Jan recommended we do some research to see if we can discover a record of past ISUPW Woman of Achievement Nominees. Ideally a plaque recognizing these women (housed in the Anderson Center?) would be desirable. The Board agreed this was a good idea. **Jan will begin the inquiry through ZONTA and the Idaho State Journal records – Sandra will assist her. This year’s ISUPW Nominee process will be coordinated by Jan and Sandra – nominee announcement during the February member meeting.**

**Retiree Recognition:** Sandra will lead the work re: contacting ISU Human Resources in January/February re: female faculty/staff expected to retire from ISU this year (2004). Sandra will get a list of names, and follow up with contacts to see what book they would like purchased by ISUPW and housed in the Obler Library on their behalf (an annual “gifting” by ISUPW). **Cynthia will assist Sandra and coordinate book purchases once titles are determined. Retirees will be recognized in the April/May newsletter.**

**ISUPW History/Records:** Sandra brought up the past idea of reviewing and organizing ISUPW records/files (ultimate goal = permanent file repository – maybe the Anderson Center?). **Cynthia will contact Susan and make arrangements to get the files. Cynthia will then notify the board and set up a meeting “pizza party” to review records/files and decide on how the ISUPW history will be best preserved.**

**Calendar Revisions/Updates:**

November: General Member Meeting, Friday November 14, 2003, Jan/Mary  
11:30-1 pm PSUB/Brown Bag Lunch Dialog  
Tenure & Promotion: Dr. Barbara Adamcik & Dr. Deb Hedeem  
**-Thanks Jan and Mary for taking care of arrangements**

December: There will be **no Board meeting in December**  
-Next meeting TBA/possible “pizza” party and ISUPW records/file sorting

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**-Cynthia will follow-up** with Susan re: ISUPW files/records, bring them to her office and set up the pizza party – info. to follow.

- January: General Member Meeting, Wednesday January 14, 2004, 5:30-7:00 pm, Alumni House, Topic focus: Distinguished Teacher/Woman of Achievement Honoree  
Jan/Mary  
**-Thanks Jan for reserving the Alumni House**  
**-Jan & Mary to coordinate guest and submit info. to Cynthia for Newsletter publication**  
**-Jan & Sandra to coordinate nomination work for the Woman of Achievement nomination**
- February: General Member Meeting, Thursday February 12, 2004, 5:30-7:00 pm, Alumni House, Topic focus: Open Forum  
Jan/Mary  
-Nominations for new board members (there will be 4 vacancies)  
-Announcement of Woman of Achievement Nominee  
-Treasurer's report.  
**-Thanks Jan for reserving the Alumni House**
- March: Celebrate Women's History  
Rebecca/Sandra  
-Scheduled event = retiree celebrations  
-Women of Achievement Award & Honoree
- April: President's Spring Follow-up Lunch, April 13<sup>th</sup>, 2004  
Jan/BJ/Rebecca  
11:30-1 pm College of Technology Dining Room  
**-Thanks Jan for initiating planning, contacting the President's Office and touching base with the College of Technology**
- May: General Member Meeting: Women in Leadership  
Cynthia  
the Idaho Legislature – Date and time TBA  
**-Cynthia will contact Representative Donna Boe and Elaine Smith – more info. to follow**  
**-As of this time Elaine Smith has replied and is willing to meet the first week of May any night but Monday. Stay tuned for more info.**

**Cynthia will continue to prepare and distribute the monthly newsletter** – information re: newsletter contents will be provided by ISUPW Board members. Newsletter to be distributed electronically the first week of most months.