

3/24/2004

**ISUPW January 21, 2003
Meeting Minutes**

Welcome & Introductions: The meeting was called to order with introductions and welcomes to retired members Diane and Rosemary.

Treasurer's Report: Discussions were held regarding expenditure forecasts. Based on expenses to date and estimated fund demands through the semester, it is possible ISUPW will have a small budget surplus. More on this during the next meeting.

Legal Defense Fund: The legal defense fund guidelines were reviewed. Diane and Rosemary shared the history of the funds development and guideline creation and evolution. Based on feedback from members during the meeting, Cynthia will redraft language re: qualifications to request funds. Drafted language will be reviewed by the ISUPW board, and legal input solicited. Once draft language has been thoroughly reviewed, the document will be prepared and presented to the membership during the February meeting.

President's Luncheon TQ & Response: Questions and responses from the President's luncheon were reviewed (document attached). Susan will draft a thank you letter for President Bowen, inclusive of reminders re: reports, etc. to be forwarded to ISUPW. Considerable discussion was held regarding the idea of inviting the President to another similar event in the Spring. The idea was well received. Jan will work on details, consult the President's schedule and report during the February meeting re: the feasibility of a 2nd luncheon. The focus of the luncheon will be follow-up to the December questions and responses (expected location College of Technology dining room).

Program Committee Formed: A program committee was formed (Jan, Rebecca and BJ). The Program Committee will coordinate planning and execution for a Spring 2003 luncheon with the President (see notes above), and a fall 2003 membership welcome reception for new and existing female ISU employees. Other program ideas included a women in leadership presentation (afternoon or evening – campus-wide or ISUPW). Cynthia will contact Donna Boe and Elaine Smith to query the possibility of their attendance and presentation. Kathleen will query the Idaho Women's Network membership re: possible presenters to consider.

By-Laws: ISUPW Board member terms and alternate year elections were discussed. The current by-laws dictate that board members will be elected for 1 year terms. It was moved, seconded and passed (unanimously) that the by-laws would be amended as follows: "Each Executive Board member shall serve for a term of **two** years (board members will be elected on alternate years, 4 one year and 3 the next)." Currently there are 4 board members, 3 additional members will be recruited this Spring 2003 semester. Interested members should self-nominate through Cynthia.

Affirmative Action Data: Erin provided some interesting data re: position impact of the budget cuts over the past year. Any one with time and expertise in data analysis is encouraged to volunteer to review, analyze and summarize the data. Cynthia has the data at this time.

The meeting adjourned at 8:00 pm. Next meeting Wednesday February 12, 2003 in the ISU Alumni House (554 So. 7th).