

**ISU Professional Women  
ISU Alumni House  
February 12, 2003, 5:30 p.m.**

**MINUTES**

**Welcome & Introductions:** The meeting was called to order. Those present included: Cynthia Pemberton, B.J. Piantanida, Kathleen Dohse, Susan Green-Barger, Jan McDougall, and Xuejun Shen. No introductions were needed.

**Treasurer's Report:** Discussions were held regarding expenditure forecasts. Based on expenses to date and estimated fund demands through the semester, it appears ISUPW has a budget surplus that can be contributed to Women's History Month. The members present voted unanimously to donate \$500 to support women's history month. Kathleen will coordinate this with Susan.

**Legal Defense Fund:** The redrafted legal defense fund guidelines were reviewed including discussion and clarification. The members present voted unanimously to adopt the amended language (pertinent sections: items 1-4 under *Requirements for Requesting Legal Aid* (document attached)).

**President's Luncheon TQ and Response:** Members were reminded of and encouraged to attend the February 13, 2002, re Employee Salary Equity lunch presentation. Kathleen and Jan will give the membership an update at the next meeting.

**Program Committee/Events:** The Program Committee (PC) is working to schedule a follow-up spring luncheon with President Bowen. Due to tight schedules it is unclear at this time whether or not this will be possible. In the meantime the PC has scheduled a salary equity presentation with David Miller for February 13 at 1 p.m. in the PSUB Heritage Room. Cynthia reported having heard back from both Elaine Smith and Donna Boe. Both will be in attendance at the May 7 meeting. Meeting location will be the ISU Alumni House. The PC will need to coordinate with Cynthia re publicizing this event. More during the next meeting.

Kathleen raised the idea of a thematic focus for the April meeting as well. The members present agreed this would be a good idea. Kathleen will contact Farhana Hibbert and request that she attend. Cynthia will contact Donna Hillard from Human Resources to request her attendance. (Cynthia called Donna on 2/13/03; she marked her calendar to come to the April meeting and will forward a copy of new female employees to Cynthia early next week. Cynthia will forward to BJ for contact (see below). BJ agreed to work on membership drive ideas and to lead this effort. Cynthia will contact HR to request a list of new ISU employees. BJ will then contact each of them personally and invite them to ISUPW. Susan shared info re the March Women's History Month calendar. Kudos to her for lots of great work!

**Board Member Nominations:** Cynthia will request nominations via email over the next weeks. The meeting adjourned at 7 p.m. The next meeting will be Tuesday, April 8, at the ISU Alumni House, 554 S. 7<sup>th</sup>.