

**CONSTITUTION  
OF  
IDAHO STATE UNIVERSITY PROFESSIONAL WOMEN**

ARTICLE I - NAME

The name of the organization shall be *Idaho State University Professional Women*.

ARTICLE II - PURPOSE

The purposes will include:

1. To promote the general welfare of ISU professional women.
2. To provide programs that facilitate professional development.
3. To encourage increased communication and interaction among ISU professional women.
4. To work for enforcement of university policies and procedures that will ensure women of equal treatment in matters of hiring, retention, promotion, salary, access to funding for research, sabbatical leaves, appointment to committees, and appropriate representation in all areas of the workforce.
5. To promote the general welfare of ISU female students.

ARTICLE III - MEMBERSHIP

Membership is open to all women, administration, and professional staff employed by Idaho State University.

ARTICLE IV - DUES

Dues for membership in the organization shall be established annually at the April meeting and are payable by the October meeting of the next academic year. Only those members who have paid their dues may vote.

ARTICLE V - OFFICERS AND ELECTIONS

Section 1.

The officers of this organization shall consist of a president and a secretary-treasurer. The officers and one member-at-large elected by the members will constitute the Executive Board.

Section 2.

The members of this organization shall be elected annually by the majority of members attending the April meeting.

Section 3.

In case of a vacancy of an officer, an election will be held.

ARTICLE VI - DUTIES OF OFFICERS

Section 1.

The duties of the president shall be to:

1. Preside at all meetings of the organization.
2. Preside at Executive Board meetings.
3. Represent the organization where appropriate or necessary.

Section 2.

The duties of the secretary-treasurer shall be to:

1. Preside in the absence of the president.
2. Keep accurate records of business meetings.
3. Collect dues and keep accurate financial records.
4. Edit the organization's newsletter.

Section 3.

The duties of the executive board shall be to:

1. Establish the date, place, and agenda for meetings.
2. Appoint special committees and task forces to implement the purpose of the organization.

ARTICLE VII - AMENDMENTS AND BY-LAWS

Amendments and by-laws require a two-thirds majority vote of the members present at a regularly scheduled meeting.