

There are numerous reasons a student can fall out of status, but the most common reasons are not making satisfactory academic progress (not completing full time credits EACH semester) or working illegally. In the event that you fall out of status, you will need to request a reinstatement from the USCIS office.

Before you can apply for a reinstatement, you must present ALL of the following documents to the International Programs and Services Office.

- 1. You will need to obtain a new I-20 ISSUED FOR REINSTATEMENT from the international admissions office. In order to obtain a new I-20 you must show new funding one year. You can download the [Declaration of Financial Support](#) from the international admissions web site. This has the latest ISU fees on it.
- 2. You will need to download the I-539 form from the BCIS web site: <http://uscis.gov/graphics/index.htm> and complete it.
- 3. You will need to bring in **all your previously issued I-20's** AND your new I-20. **ORIGINALS ONLY!!!!!!**
- 4. You will need to bring in a copy of the front and back of your I-94 card.
- 5. You will need to bring in a copy of your passport photo page and most recent visa page.
- 6. You will need copies of the bank statements that you used to obtain your new I-20. They must have been issued within the last three months.
- 7. You will need to write a letter to the DHS/CIS to request a reinstatement. In it just explain what happened.
- 8. You will need to bring in a money order or certified check (no personal checks) made to the order of DHS/CIS for the correct fee listed on the USCIS web page under forms and fees.
- 9. You must stop working until your reinstatement is adjudicated.