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## State of Idaho Taking Applications for Type III Overhead Team

*The State of Idaho, Homeland Security Strategy includes a plan to stand up Idaho Type III Overhead Team (or All Hazard Incident Management Team). This is an integral part of the strategy to provide protection for our citizens from the variety of hazards they face. The efficient use of limited resources and the coordination of local, state, and federal assets are critical issues in any disaster situation. Overhead Incident Management teams are a way to assist local responders in their efforts to mitigate emergency conditions of any kind.*

The State of Idaho Bureau of Homeland Security is looking for a few good leaders to staff a State of Idaho All Hazards Incident Management Team. Those interested will need to apply by January 31 and meet prerequisites by 1 March for the training to be held April 9-15, 2007. Candidates will be selected from those applying, and not all will be accepted for the first course. A candidate need not be emergency responder, but must have solid knowledge and experience in the Command or General Staff functions for which they apply.

Those candidates successfully completing the course in April will be assigned to "shadow" their assigned position with a Type I IMT before they are "Certified" as a Type III IMT member. The goal is to establish teams across the State which can be activated to assist in large scale ALL hazards events. Once a team is activated they will work under the direction and authority of the Idaho State Bureau of Homeland Security.

**Pre-requisites Include:**

**ICS 100, can be completed online  
ICS 200, can be completed online  
ICS 300, scheduled through ISU  
ICS 400, scheduled through ISU  
IS-700, can be completed online  
IS-800, can be completed online  
IEM-102 and IEM-180**

**Applications can be found on-line at: [www.isu.edu/idiem](http://www.isu.edu/idiem). Deadline is January 31, 2007.**

The Federal Emergency Management Agency (FEMA) has developed a training "roadmap" for State and Metro Areas that wish to develop local and regional/ metropolitan Incident Management Teams (IMTs).

This IMT training roadmap, developed in partnership with USFS, also supports Homeland Security Presidential Directive 5 (HSPD-5), which states: *To prevent, prepare for, respond to, and recover from terrorist attacks, major disasters, and other emergencies, the United States Government shall establish a single, comprehensive approach to domestic incident management. The objective of the United States Government is to ensure that all levels of government across the Nation have the capability to work efficiently and effectively together, using a national approach to domestic incident management.*

The IMTs have been designed to assist local emergency services and support unusually large, complex, or long-term emergency incidents when requested.

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## Emergency Leadership College Teaches Decision Making Skills to Use in an Actual Emergency

*By Jeff Rylee, HazMat Operations Director, Idaho Bureau of Homeland Security*

**H**ow does an individual develop emergency decision making skills? Real skills—that allow a slice of information to be processed and the correct option to be taken? How can these skills be developed in a simulated emergency situation, so feedback can be assimilated in small amounts until accurate responses become automatic?

Currently the emergency responders in the state of Idaho experience a problem understanding incident command concepts when responding to critical events. This lapse in critical ability stems from many problems including a lack of experience at “large, complicated incidents.”

The Emergency Leadership College is designed to take our emergency leaders to the military “War College” level of training and critical thinking. Students would train in a campus environment for a designated period. The training would be academically challenging and designed to require maximum student participation.

Scenarios would be designed to place students under real-life conditions such as time pressure, high stakes, personal responsibility, and shifting, dynamic conditions in order to facilitate and habituate emergency decision making skills. Case studies would be utilized to focus the student’s attention on key judgments and decisions that were made during the incident.

The focus on such a critical decision method has been proven in studies to enhance these skills in actual events. Each student could be required to pass all phases of instruction and maintain a minimum class grade point average to enable him or her to graduate from the “College.”

A series of symposium courses (10 sessions – one per month), using guest instructors to do in depth analysis of case studies, would culminate in a simulation of the same case in order to make an improved response. Speakers will be nationally recognized leaders in their field. Students will initially be accepted by invitation only. We will approach 40 to 50 Idaho leaders from various disciplines as our premier roll out of the program. A goal of the course is to obtain a mix of rural/metro leaders to give the double point of view.

The objectives of the program include the development of emergency leaders in their ability to deal with all hazard incidents; the honing of cognitive and practical skills of emergency incident leadership; and the creation of new leadership skills such as critical thinking, people skills, emergency team development, consensus building, rapid and accurate decision making and problem solving. Crisis and stress management and dynamic communication skills under fire are also skills we look to refine in these individuals.

Phase I of the program focuses on development at the individual level with Phase II addressing the community level of these vital skills.

Phase I of the Idaho Emergency Leadership College is a combination of classroom lectures, discussions, case studies, planning sessions, and practical exercises that focuses directly on the response to emergencies by leaders.

The emergency exercises and simulations will replicate real life situations and will immerse each participant into a role similar to their real-life position. Students will face a variety of emergency disaster situations with the emphasis of multi-agency integration and unified command. The course goal is to develop individual emergency leader’s skills in responding to an incident prior to an actual emergency.

**The Emergency Leadership College is designed to take our emergency leaders to the military “War College” level of training and critical thinking.**

## *Emergency Leadership College, continued.*

The Phase II Community level training will expound upon the Phase I Individual course.

A week long exercise based training activity that places public officials and emergency personnel in a realistic crisis situation within a structured learning environment. This would take the form of a combination of classroom lectures, discussions, case studies, small-group planning sessions, and practical exercises that will expose participants to new ideas and increase their awareness.

The emergency exercise will immerse each participant into a role similar to their real-life position. Students will confront a range of emergency disaster situations, with the emphasis of multi-agency integration and unified command. The course goal is to help communities identify potential weaknesses in emergency plans and/or staff knowledge so that these weaknesses can be corrected prior to an actual emergency. Types of community specific exercises will include: Homeland Security (Terrorism), All Hazards Response and Recovery, Hazardous Materials Preparedness and Response, and Mass Casualties/Fatalities.

As the State of Idaho continues to grow in population and therefore, frequency of emergency conditions, the need for a variety of emergency leadership skills will expand in parallel. It is vital that we prepare our communities and their leaders for the challenges to come.



The year-long Emergency Leadership College starts in June 2007. Call Mike Mikitish, Program Director, at (208) 373-1763 for details.

## *Type III Overhead Teams, continued.*

An all-hazards IMT consists of emergency service officers from appropriate disciplines (fire, rescue, emergency medical, hazardous materials, law enforcement) trained to perform the functions of the Command and General Staff of the Incident Command System (ICS). These functions include Command, Operations, Planning, Logistics, and Administration/Finance, as well as Safety, Information, and Liaison. Members of the initial responding departments often fill these functions; however, the size, scope, or duration of an emergency incident may indicate the need for an IMT to support them. The local Incident Commander can request, through standard mutual aid procedures, an IMT to help support management of the incident.

"The operations of IMTs are highly dependant on the local community needs, available resources, and the level of training/experience," said Charlie Dickinson, Deputy United States Fire Administrator and former chief of the Pittsburgh Bureau of Fire. "Local jurisdictions may establish, train, and

control IMTs at their respective levels. The USFA and USFS will work together in delivering training to develop the IMTs."

USFA and USFS are also working together in delivering specialized training to develop "Type III" IMTs for regional or state level incidents. Type III IMTs are recommended for States and large metropolitan areas with multiple jurisdictions and mutual aid agreements (such as the DHS Urban Area Security Initiative locales). Members of Type III IMTs are appointed by a state or metropolitan authority having jurisdiction, and respond as a team to support or assist a local IMT at major incidents that may have national implications.

For further information regarding the IMT efforts, or any USFA program, visit [www.usfa.fema.gov](http://www.usfa.fema.gov).

*By Mark Wendelsdorf, Caldwell Fire Department, and Jeff Rylee, BHS*

See page 4 of this newsletter for a course schedule for Idaho AHIMT training.

## ICS 100-400 Train-the-Trainer Course Coming in January

For the first time, the Emergency Management Institute's E449, ICS 100-400 Train-the-Trainer course will be taught here in Idaho. This course prepares participants to deliver ICS-300, Incident Command System (ICS) for Expanding Incidents; ICS -400, Advanced Incident Command System (ICS) Command and General Staff/Complex Incidents; and the Incident Command System/Emergency Operation Center (ICS/EOC) Interface (G191).

The E449 course is four days in length and will be presented Tuesday through Friday, January 23-26, 2007 in Boise.

To qualify to take this, course participants must have a working knowledge of ICS through experience and training, and be experienced in adult training. Prerequisites are ICS-100, ICS-200, ICS-300, ICS-400, IS-700, and IS-800. Participants must have served as Incident Commander or on Command or General Staff position on incidents longer than one operational period (or requiring a written incident action plan) and involving multi-agency coordination.

Qualified individuals may apply for this class by logging on to the *Idaho Prepares* website at [www.idahoprepares.com](http://www.idahoprepares.com). Only 30 candidates will be selected to attend this course but an additional E449 course will be offered later in the year.



### Incident Management Team Course Schedule

- Day 1 Course Introduction and Overview  
Introduction to IMT Training  
Foundation
- Day 2 Command Functions in the IMT  
Simulations: Tornado, Incident  
Command (2 hrs)  
Simulations: Tornado, Command Staff  
(2 hrs)
- Day 3 General Staff Functions in the IMT  
Logistics, Operations, Etc.  
Planning Process
- Day 4 Simulation: Planned Event,  
IAP Development  
Mid-Course Review, Summary and  
Evaluation
- Day 5 Unified Command  
Major Incident Management  
Simulation: Developing and Incident  
Complex Structure (1 hr)  
Simulation: The Murky River Flood,  
Establishing an Area Command (1 hr)  
End of Course Review, Summary,  
Evaluations
- Day 6 IMT On-Scene Operations  
Simulation #1 Planned Event  
Central City's July 4th International  
Food and Wine Festival (7 hrs)
- Day 7 IMT On-Scene Operations  
Simulation #2 Customized for  
State of the host IMT (7 hrs).

### IEMA Corner *By Jackie Frey, President*

The Department of Homeland Security is following a Six-Point Agenda unveiled in July 2005 to ensure that its polices, operations, and structures are aligned to address the potential threats—both present and future---that face the United States.

- The Six-Point Agenda is intended to:
1. Increase overall preparedness, particularly for catastrophic events;
  2. Create better transportation security systems to move people and cargo more securely and efficiently;
  3. Strengthen border security and interior enforcement and reform immigration processes;
  4. Enhance in formation sharing with U.S. partners;
  5. Improve DHS financial management, human resource development, procurement and information technology
  6. Realign the DHS organization to maximize mission performance.

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# IDAHO Preparedness Learning Management System (LMS)

## Frequently Asked Questions

**I have taken the IS100 and 200 courses and they are not listed on the LMS. What should I do?**

- Call the LMS Help Desk at 208-373-1764
- Fax a copy of your certificate to IEM, Attn. Suzanne at 208-373-1766
- Forward your completion email to [shemsuza@isu.edu](mailto:shemsuza@isu.edu) and she will ensure it gets recorded on the LMS.

### Who should register on the LMS and why?

- The target audience for the LMS includes personnel from emergency prevention, protection, response, and recovery personnel, emergency managers and public/elected officials within the following disciplines: fire service, law enforcement, emergency management, emergency medical services, hazardous materials, public works, public health, health care, public safety communications, governmental administrative, and the private sector.
- The **LMS** allows Idaho's first responders to register and enroll for emergency preparedness classes on-line. If applicable, learners can also cancel their registration. Automatic class reminder emails will be sent to all learners who are registered for a course. The system also generates standard reports and allows individuals to keep track of their training.
- Tracking of emergency response trainings is a highly intensive process requiring manual entry of information collected on paper into electronic format for reporting purposes. The **Idaho Preparedness Learning Management System** provides training administrators with the access to an increased amount of information about the courses they deliver with a significantly decreased amount of manual tracking. For example, usage can be tracked by course, by discipline, by County, Area or Region, by learner, and by organization.

### What is a Team Room used for and how do I go about establishing one?

Team rooms allow groups of users to share documents, to participate in a discussion forum (BBS), and to post and share information about events and locations with the Team Room Calendar. This document explains the process for setting up a team room and reviews the functionality available in a team room.

### Setting up a team room

Request approval for team room from Suzanne Shemwell. To do this, please provide the following:

- Team room name
- Description
- Keyword(s) associated with the team room
- Team room owners and members

If the team room is approved, it will be set up based on the information provided above. You will be informed once the room is functioning. Have a team room owner (this may be you) enter the room, review it, and add contributors and members to the room. Inform other owners, contributors, and/or members of the existence of the room, as appropriate.

### Team room permissions

**Owners:** Able to give users access to the team room, participate in the chat forum, upload documents to the team room, remove documents, edit information about any local items uploaded by other contributors.

**Contributors:** Able to view items in the team room, participate in the chat forum, upload documents to the team room, remove local items and linked items they added to a team room, edit information about any local items uploaded by other contributors.

**Members:** Able to access the team room, participate in chat forum, view items in that team room.



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