

RESEARCH COORDINATING COUNCIL
Memorandum #185

October 16, 2008

Members Present:

Sean Anderson	Rajendra Bajracharya	Jim Bigelow
Pamela Crowell	Deanna Dye	Deb Easterly
Kay Flowers	Greg Green	Dianne Horrocks
Lori Johnson	Cyndy Kelchner	Scot Kelchner
Deana Molinari	Kelly Moor	Alba Perez
Marco Schoen	Mukunthan Santhanakrishna	Dan Tappan

Absent: Colden Baxter, Phil Blick, Chris Daniels, Skip Lohse, Subbaram Naidu, Corey Schou, Keith Weber, Doug Wells

Jim Bigelow declared there was a quorum present and called the meeting to order.

I. Approval of Minutes

Mukunthan Santhanakrishna moved to accept the minutes as written, motion seconded. Motion passed (Memorandum #184) (12Y, 0 N). Rajendra Bajracharya and Deana Molinari arrived after the vote.

II. Reports

- A. Faculty Research Committee (FRC) – Deb Easterly reported that proposals are due on Wednesday, November 10th and the meetings to review proposals are scheduled for the first part of December.
- B. Graduate Student Research and Scholarship Committee (GSRSC) – Kelly Moor reported proposals are due in mid November.
- C. Undergraduate Student Research Committee (UgRC) – Dan Tappan reported that proposals are due today. The committee will meet the last week of October and the first week of November for proposal review and award.
- D. Humanities/Social Sciences Research Committee (HSSRC) – Greg Green reported that proposals are due Wednesday, November 10th. The committee will be meeting the end of October for an orientation meeting.
- E. University Research Committee (URC) – Pamela Crowell reported that the committee does not meet until spring.
- F. Federal Initiatives – Pamela Crowell gave an update on new external awards in the first quarter of the fiscal year (July, Aug, Sept). We have received \$8.7M in new awards and if awards continue at the same level throughout the year, there will be an increase over last year.

One notable contract recently awarded to ISU is for a total of \$1.366M. Josh Pak and Rene Rodriquez, Chemistry are the PIs.

There are new policies everyone should be aware of, especially concerning the NIH review process, and new investigator eligibility. Check the NIH website for more information.

Dr. Crowell will be in DC the first part of November and will be visiting several of the federal granting agencies, including NIH.

Dr. Crowell stated that the federal initiative process is about to begin and will be similar to past years. Please watch for the request to be sent out soon. Larry Grossman, the ISU lobbyist, will be on campus November 10th and 11th, to discuss and shape ideas for requests.

Dr. Crowell stated that she has been working with Kent Tingey and the Development staff on advancing research in the form of gifts, endowments, etc. to be used for:

- Start up funds
- Endowed chairs
- Graduate Students
- Internal Grants
- Patent applications

G. Issues from the Constituency – Jim Bigelow opened the meeting up for any issues.

Sean Anderson stated that departments on campus need more travel money. Dr. Crowell stated that she recognizes the importance and need for travel. She stated that we all need to be more frugal in our travel to help cut costs. Dr. Crowell stated that if travel assistance is needed, please contact her and she will see if the Office of Research can provide help.

Kay Flowers stated that the 1% holdback this year and the potential for next year will affect the library. The library will quite possibly need to cut serials. The library would like feedback from researchers on journals needed so they can make strategic cuts where necessary.

Scot Kelchner stated concern has been expressed about confidentiality of the focus group sessions. The concern is that comments made in the focus group could harm faculty in the tenure process. Jim Bigelow stated that anyone with concerns can speak with the moderator after the focus group session to express their thoughts without having to do so in front of the focus group.

III. Council Business

A. Survey – Jim Bigelow stated that the survey will be used as a data gathering mechanism. It is very important that the information gathered be held entirely

confidential and spell out how the confidentiality will be maintained and why.

- B. Geospatial Coordinating Committee Bylaws – Pamela Crowell stated the Bylaws have been approved. Dr. Crowell feels the review of Bylaws for centers and institutes do not fall under the purview of RCC. This committee is willing to communicate with Faculty Senate and will report to RCC.

Deanna Dye stated that it was not the Faculty Senate's intent that RCC review and approve Bylaws for centers and institutes.

- C. Term limits for Chair and Bylaws Revision – Cyndy Kelchner stated the subcommittee reviewed the current Bylaws and found them inadequate. Faculty Senate is working on a template of Bylaws and should be made available soon. She asked if the council would like to hold off on making any major Bylaws changes until the template is made available. The council agreed.

Cyndy Kelchner stated that there is a sentence that would completely cover the term limits issue. It is as follows: The council elects the chair and the vice chair in the spring semester from the continuing membership of the council. These officers will serve for one year and may be reelected if eligible.

Deanna Dye brought this matter up with Faculty Senate and they recommend rotating the chair and vice chair yearly, so it remains in the hands of full time faculty.

- D. College of Technology representation - Jim Bigelow made a strong recommendation that the College of Technology be allowed a representative on the council as soon as possible. Under the current bylaws a motion cannot be made and approved in the same meeting.

Motion was made by Rajendra Bajracharya to allow the College of Technology a representative on the council. Motion seconded. Motion passed (14Y, 0 N).

The subcommittee will come up the appropriate language in the Bylaws and will present to the council at the next meeting to be approved and passed by the council.

Cyndy requested volunteers for the Bylaws subcommittee. Deb Easterly and Deanna Dye both volunteered.

Some items and issues to consider when rewriting the bylaws are that ½ of the membership on the council is voting, and the other ½ are non-voting. When looking at the voting members, a good portion of those members are chairs of internal grant committees. The council also needs to consider address the following:

- Governance
- Structure
- Our mission

IV. OTHER BUSINESS

- A. Miscellaneous – Deb Easterly stated that the WeLEAD Research Symposium will be held on November 5, 2008, and will include posters and presentations.

Deb Easterly requested that council members remind their constituents that anyone submitting a Human Subjects proposal is required to take CITI training. If there are any questions or concerns about this matter, they should contact the chair of the IRB, Ralph Baergen.

Meeting adjourned at ~ 3:42 pm

Approved by Research Coordinating Council: November 20, 2008

Accepted by Faculty Senate: December 1, 2008