

Idaho State University
Cultural Affairs Council
Minutes

Friday, September 3, 2010
3:15 p.m.
FA 308

In Attendance: Jim Bigelow, Cindy Bunde, Alan Johnson, Carol Mundt, Bennet Palmer, Angie Zielinski (Chair)
Excused: Jeff Meldrum, Leo Herman

Meeting opened at 3:20 pm by chair Zielinski

1. Welcome and Introductions

- a. Member list distributed
- b. New Members welcomed

2. Minutes from last meeting approved via email in the spring

3. Continuing Business

- a. Elections for vice chair and secretary postponed

4. New Business

- a. Bylaws must be re-written to conform with school and college name changes
 - i. Discussed distribution of membership. Currently we have 3 members from Letters and Science, 2 members from Humanities and 1 from Social Sciences.
 - ii. This seems appropriate for this council. Angie will check to be sure we can make this change. If ok, we will vote by email.
- b. Budget
 - i. Balance available, \$13,764
 - ii. Allocate \$3,000 for mini-grants. Discussed \$500 limit. Decided that is appropriate.
 - iii. Balance (\$10, 764) for large grants
- c. Grant Proposals
 - i. Bunde reviewed the criteria as a reminder before consideration
 - ii. Mini-grant Applications
 1. **Erika Kuhlman (Womens Studies Program)**. Lecture by Kathleen O'Shea "Women Aging in Prison". **Total Funds Requested: \$200.00**
 - a. Discussion was held regarding the submitted budget and requested amounts - \$200 or \$250? Council wants to encourage Kuhlman to market to healthcare community.
 - b. Zielinski will send for clarification.
 - c. **ACTION: Bigelow motioned and Bunde seconded to approve with clarifications.** The motion **passed** unanimously.
 2. **James Newman**. National Coming Out Day Screening of *Bachelor Farmer*, followed by a discussion with filmmaker Michael Culpepper. **Total Funds Requested: \$500.00**

- a. Discussion was held concerning areas of publicity, with the suggestion of using free public advertising. Council requests information on who is doing the cost sharing, and who will retain ownership of the film.
 - b. Zielinski will request information.
 - c. **ACTION: Bigelow motioned and Mundt seconded to approve conditionally.** The motion **passed** unanimously.
- iii. Large Grant Applications
- 1. **Bethany Schultz Hurst (English & Philosophy).** Karen Joy Fowler, Visiting Writer for Rocky Mountain Writers' Festival. **Total Funds Requested: \$1889.50**
 - a. Discussion was held concerning lodging price (location other than student union rooms). Zielinski will check the bylaws. This event has been funded previously as a mini-grant. Council feels the \$325 for website design, maintenance and hosting was too high.
 - b. **ACTION: Bunde motioned and Bigelow seconded to table until web costs of publicity are explained and housing researched.** The motion **passed** unanimously.
 - 2. **Kathleen Roberts.** Steven Wessler, *Diversity and Community*. **Total Funds Requested: \$2900.00**
 - a. Discussion was held concerning the lodging room rates. The "Other" category is quite large – need clarification. Council questions how the money would be used, noting that "food" would need to be excluded in "Other". Is this grant relevant to Cultural Affairs, or is this something that Human Resources should provide? No individuals are names, just departments and groups.
 - b. **ACTION: Bigelow motioned, Bunde seconded to reject. Recognizing the value of the project, applicant is encouraged to re-apply with clarification of items listed above.** The motion **passed** unanimously.
- d. Discussed electronic submission of applications. Zielinski will investigate for spring semester.
 - e. Next deadline November 1st – meeting about a week after
 - f. Meeting date proposed as Friday, November 12, 3 pm in Fine Arts 308
5. Adjournment: 4:15 pm

Minutes submitted by Carol Mundt

Approved by Cultural Affairs Council: November 12, 2010
 Accepted by Faculty Senate: December 13, 2010