

Idaho State University
Cultural Affairs Council
Minutes

Wednesday, October 22, 2008

4:00 p.m.

Faculty Senate Conference Room, REND 301

In Attendance: Frantz, Freudenthal, Kantabutra, Livingston Friedley (Chair), Meldrum, Mundt, Zielinski
Excused: Herrman
Absent: Bhushan,
Non-voting: Wallace (Recording Secretary), Wasden (Office Assistant)

1. Welcome, Introductions and Announcements

Livingston Friedley took the opportunity to go to Daniel Kemmis' *Idaho Yesterdays* Lecture. It was well attended; there were approximately 120 people with a good cross-section of both students and faculty. She was excited to see how the Mini-Grant money was being spent. She also attended the Advisory Council meeting on Monday where she was encouraged by the support people have for this Council and the work it does. Vice President Kent Tingey invited Livingston Friedley to attend a few meetings to talk to people about how to get the Cultural Affairs Council name known and discuss possible funding opportunities. The Baroque Festival idea was well supported. Overall the Advisory Council members were interested in the things this Council is involved in and the events it funds.

Livingston Friedley mentioned her concerns about the grant money not being used and offered some more advertising ideas. She advertised twice on Faculty Bulletin Board and also received an email from Vice President Pamela Crowell; the Office of Research will list the Council's funding availability on their website as well.

2. Minutes from September 24, 2008

Minutes from September 24, 2008 were approved via email ballot

3. Old Business

a. **Wordmark logo developed by Joey Gifford, Graphic Design Specialist, University Relations.**

Gifford sent some ideas for wordmark logos that are possible appropriate options for the Council. There was some discussion on why they would like to have a wordmark logo and why the members feel it is important. They then looked at the samples sent by Gifford. Meldrum liked the script but would like to see it cleaned up and more legible. Several of the members agreed and liked the script style as well with a few adjustments.

ACTION: Freudenthal moved and seconded by Mundt **to accept the cleaned up version of the script as the official CAC trademark/logo and to take out the "at."** The motion was **passed** unanimously.

b. **Grant information to be developed:**

• Review Large Grant Guidelines.

The Council reviewed the draft Large Grant Guidelines and several changes were suggested. Livingston Friedley added language for clarity. Zielinski proposed having more than a fifty-word description and rearranging bullets Two and Three. The members agreed to change bullet One to letter A, and change B to read "**The following additional information,**" which would move the budget bullet to the letter C and so forth. Frantz noted that parameters are definitely needed for the description and the biographies. Mundt suggested adding to bullet one, "**...its relevance to the university the community, and to the mission of this council.**" Changes will be made to the Larger Grant guidelines to match the information on the website. Additionally, information will

be listed under the budget description on the cover form. It was also suggested to add a phrase that reiterates the terms and conditions and requires the applicant's signature at the end of the form. Grant Information and Eligibility was also reviewed. Some wording changes were made with discussion on who can reapply for a grant. **Livingston Friedley will revise this document incorporating the suggested changes and will bring it back to the Council's next meeting.**

- Discuss criteria used in evaluating proposals

The Council did not discuss this item.

- Provide a checklist?

The Council did not discuss this item.

c. CAC project/initiatives for 2008-2009 (2009-2010?)

- To the Death of My Own Family, one-woman play by David Meth.

Meth and the Council are very interested in having his play performed here; however, there are still some logistics and cost issues that need to be worked out before anything is finalized. Livingston Friedley will continue to investigate possibilities.

- Other projects that tie into similar themes - Angie Zielinski is checking on.

Zielinski reported that this project is too large for her to tackle alone and she would need some extra help from someone else if this project were to go forth. There is not enough gallery space or enough security at this time for this proposed project. The idea is still on the table but more investigating would need to be done first. Livingston Friedley said she would try to talk with Vice President Jim Fletcher to receive his suggestions.

- Warren Senders

Bhushan was not at the meeting to update members.

- Other Ideas?

Mundt suggested a non-traditional art show in conjunction with the College of Technology. Meldrum stated that the Biology department was thinking of bringing in a speaker for the Spring 2009 to celebrate Darwin's *Origin of Species*. He asked the Council to expect a possible proposal. Livingston Friedley handed out a new Mini-Grant proposal for consideration from Dr. Patrick Brooks.

Livingston Friedley had received an email from Dr. Ann Hunter who was granted a Mini-Grant by the Council to bring in a speaker. Some scheduling conflicts arose and the earliest they can have the speaker is January. Hunter requested an extension and Livingston Friedley spoke for the Council and granted her the extension.

4. Adjournment: 5:25 p.m.

The next Cultural Affairs Council meeting is scheduled for **Wednesday, November 12, 2008** at 4:00 p.m.

Respectfully submitted by,

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Approved by Cultural Affairs Council: November 12, 2008
Approved by Faculty Senate: December 1, 2008