

Idaho State University  
**Cultural Affairs Council**  
Minutes

Thursday, May 8, 2008  
3:00 p.m.  
First Security Conference Room,  
Business Administration Building

In Attendance: Bhushan, Freudenthal, Livingston Friedley, Manopoulos (Chair), Ray, Zielinski  
Excused: Kearns  
Absent: Anderson (resigned); Herrman, Richards  
Non-voting: Wallace (Recording Secretary)

The Council members welcomed the new Cultural Affairs Council member, Angela Zielinski, who was in attendance. The other faculty member who had been appointed cannot serve on the Council because she is from the same College as Freudenthal. A different member will be appointed by the Faculty Senate in the Fall.

1. Changes to By-Laws

Manopoulos drafted the following language to be added to the bylaws in order to clarify the information needed for grant applications. An application form still needs to be developed, similar to the Mini-Grant form.

**Chapter One- B.2: Other Grants.**

**Other grants**

**a. Letter requesting the funds, and including the following:**

- description of the project
- list of the people involved and their function in the project
- detailed information on the guest or guests, and bio.
- Importance of the project for the university, and the community.
- Specify whether it will be free and open to the public or if an admission will be charged.
- Description of cost-sharing if co-sponsored, in the form of an e-mail or a letter from the entity providing the cost-sharing funds

**b. A detailed budget**

**For more information contact the Chair of the Cultural Affairs Council, as listed on the website.**

One of the Francophonie speakers could not attend the conference because of medical reasons. The airline agreed to refund the money. Manopoulos is working with the Budget Office and Purchasing to have the refunded money carry forward into next year's budget. Catherine will follow up on the Council's budget monies over the summer and report the account's status to Council members in the Fall. Bhushan and Livingston Friedley both have ideas for possible projects if the money must be spent by June 30, 2008.

**ACTION:** Livingston Friedley **moved to approve the changes to the bylaws.** Seconded by Freudenthal. **Motion passed** unanimously. The bylaws will be modified accordingly and forwarded to the Faculty Senate for their consideration and approval.

2. Proposals for mini-grants

- a. **Dr. Erika Kuhlman (History and Women's Studies): Dr. Laura Thatcher Ulrich, author of *Well-Behaved Women Seldom Make History*. March 19 or April 2, 2009.**  
Total Funds Requested: \$200

There was a brief discussion about the allowable amounts for grants administered by the Council.

**ACTION:** Bhushan moved to approve granting \$200 for this proposal. Seconded by Ray. **Motion passed** unanimously.

- b. **Dr. Kandi Turley-Ames (Psychology): Dr. Emily Toth, "Ms. Mentor" of the *Chronicle of Higher Education*. April 3, 2009.**  
Total Funds Requested: \$500

**ACTION:** Bhushan moved to approve granting \$500 for this proposal. Seconded by Ray.

Discussion: Members were unclear how the presentation would be organized; no details were provided in the proposal as to whether Dr. Emily Toth was the keynote speaker for the conference, when the presentation would take place, whether it was free and open to the public or if an admission fee would be charged. There was also some confusion as to how much money the Women's History Month committee was planning to contribute to the project. The Council members wanted more information before approving this proposal. There was also some question as to what the acronym "STEM" stands for. Manopoulos agreed to ask the Women's History Month committee for further information.

**Motion was tabled** until the first Council meeting in the Fall.

Bhushan mentioned that the hotel allowance in the grant budgets may need to be adjusted, depending on the current rates being charged. **Manopoulos agreed the Council should revisit this issue when it reconvenes in the Fall.**

- c. **Dr. Cathy Kriloff (Mathematics): Dr David Cope, musician and composer. Start of Spring Semester 2009.**  
Total Funds Requested: \$500

Council members expressed interest in this proposal and commended its cross-disciplinary nature.

**ACTION:** Bhushan moved to approve granting \$500 for this proposal. Seconded by Ray. **Motion passed** unanimously.

- d. **Dr. Ann Hunter (Sociology): Dr. Katherine Siebold, Professor of Anthropology "Doing Anthropology with Indigenous People in Peru. September or October, 2008.**  
Total Funds Requested: \$500

There were four possible topics mentioned. **The Council wanted to know which topic would be presented before they vote on this proposal.** Manopoulos will follow up with Dr. Hunter and let the Council know. If necessary, the members can vote via email whether to approve this proposal.

The **proposal was tabled** until further information was received.

- e. **Dr. Jennifer Eastman-Attebery (English). *Idaho Yesterdays* Lecture by Daniel Kemmis, author of Community and the Politics of Place. September 30-October 1, 2008.**

Total Funds Requested: \$1,000

The Council members discussed the parameters of the Mini-Grant program and the pros and cons of approving more than the \$500 limit. They decided it would not be wise to set a precedent that could be detrimental to the program.

**ACTION:** Bhushan moved to approve \$500 toward the *Idaho Yesterdays* Lecture. Seconded by Freudenthal. **Motion passed** (4 for, 1 against).

Manopoulos recapitulated that **three Mini-Grants were approved** and **two were tabled** for further information. The Council decided not to hold the sixth Mini-Grant available; instead, they would add that \$500 to the pot to be used for larger grant proposals.

3. Adjournment: 3:40 p.m

Respectfully submitted by,

Catherine Wallace  
Administrative Assistant 1  
Faculty Senate Office

Approved by Cultural Affairs Council: August 27, 2008  
Approved by Faculty Senate: September 15, 2008