

Idaho State University
Council for Teaching and Learning
Minutes

Tuesday, April 14, 2009

4:00 PM

Faculty Senate Conference Room REND 301

In Attendance: Eley, Groome (Chair), Hertz, Knudson, Leung, Neill, Reis, Reynolds
(Vice-Chair), Rhoads, Rudd, Wong

Excused: Enos, Diedrich

Absent: Hill, Ford

Non-voting: Wallace (Recording Secretary)

1. Approval of Minutes from March 10, 2009.

ACTION: Moved by Reis and seconded by Neill to approve the minutes of March 10, 2009. No discussion. The motion **carried**.

2. Call for vote on approval of Amendments to Bylaws.

All changes made last time were incorporated into the version under consideration. Groome suggested putting the date approved at the top of the document.

ACTION: Reynolds moved to accept the bylaws. Seconded by Knudson.

Discussion: Groome verified that electronic ballots were allowed for voting on bylaws and elections of officers. There was a conversation about the process for selecting and appointing of Council members. Eley revealed he had been told by an administrator that he would serve on this Council whether he wanted to or not and that his faculty colleagues had not chosen him. Discussion turned to the spring semester timeframe in the bylaws and election of officers. Reynolds suggested deleting the clause “**after members of the coming year have been appointed**” in Article 4.A since next year’s Council members had not been appointed yet. Any elections that do not happen in the spring will automatically roll over into the first meeting of the Council in the fall. Groome said he was willing to serve as chair for an additional one year term, if reappointed to the Council for a second term.

Wordsmithing changes were suggested to Article 3.C. The members finally settled on “**Regular attendance at Council meetings is required expected**.” They also added a clause about notifying the Chair or administrative assistant in advance when a member cannot attend a meeting. The Chair will decide whether the absence is excused or not.

Reis’s concern about Ex-officio and student members consistently not showing up had been addressed by those members not being counted toward a quorum, though they are allowed to vote.

A statement was added to Article VI to read: **C. The Faculty Senate Bylaws (Article VII, Section II) allow the Faculty Senate to override Council Bylaw amendments.** Reis suggested incorporating the statement B. from the Faculty Professional Policies Council’s bylaws regarding how business items are brought to the Council and by what entities.

Since no bylaws amendment may be introduced and voted upon in the same meeting, the bylaws as amended above will be voted on either by email or in a subsequent meeting.

3. Discussion and Suggestions to improve the Advising Links on ISU website. Suggestions will be used to draft a Perspective on a Positive Culture of Advising at ISU.

Groome agreed with Reynolds' suggestion about focusing on e-advising. He had explored the Advising website routing paths and came up with several suggestions for improvement, of which he listed two. He asked Council members to each come up with two suggestions of their own for improving the website and send them to him. He will compile a list for the Council to consider.

4. Nominations and Election of Officers for next year.

Deferred until next time.

5. **Adjournment: 5:05 p.m.**

The next Council meeting was tentatively scheduled for **Tuesday, April 28, 2009.**

Due to scheduling conflicts, the Council did not meet again this semester. Instead, they **unanimously approved the Bylaws** via an **email vote on April 24, 2009.** They also held an **election for officers via email.** Jim Groome was nominated to be Chair again next year, contingent upon his reappointment to the Council for another term. Mark Neill was nominated to be Vice-Chair. An email ballot was sent out; members submitted their votes and **elected Jim Groome as Chair and Mark Neill as Vice Chair.**

Respectfully submitted,

Catherine Wallace
Administrative Assistant 1
Faculty Senate

Approved by Council for Teaching and Learning: November 10, 2009

Accepted by Faculty Senate: November 30, 2009