

Council for Teaching and Learning
MINUTES -Tuesday, January 13, 2009, 4:00 – 5:00 p.m.
Faculty Senate Conference Room REND 301

Present: Jim Groome, Maria Wong, Solomon Leung, Marcella Enos, Sarah Knudson, Dana Diedrich, Teena Rhoads, Kris Rudd, Catherine Wallace.
Excused: Priscilla Reis, Mary Anne Reynolds.
Absent: Mark Neill, John Eley, Cynthia Hill, Larry Ford.

1. Approval of Minutes from December 12, 2008.
2. Discussion of Amendments to Bylaws

The discussion began with the suggestion to add a permanent member to the Council for Teaching and Learning as the Director of Advising, tabled from our meeting on December 12.

The committee discussed the addition of the person in that office as a permanent member, *ex-officio*. Maria and Sarah noted that administrators are welcome and that office would have particularly relevant insight for our committee business. Teena motioned **for approval of adding the Director of Advising to the Council for Teaching and Learning as an *ex-officio* member**, seconded by Kris. The motioned **passed** unanimously.

The discussion continued with Amendments to the Bylaws in response to a request from Faculty Senate for each Council to review their bylaws and provide consistency across the board. Kris and Maria brought up points about the membership roster and attendance. The Chair asked the Council to decide on the process of amending the Bylaws as: Chair and Faculty Senate Liaison work on revisions outside committee meeting times with input from CTL members by email or to use regular meeting times. The second mechanism was agreed upon, with the rest of the meeting devoted to a discussion to clarify the meaning of several points in the current Bylaws, from which to proceed with edits.

The Council discussed the meaning of the term *ex-officio* in terms of: under authority of this Council or not, voting or not, substitutes for permanent members from a particular office, and attendance at meetings. The Chair noted that current Bylaws for CTL state that *ex-officio* members are not under council authority, do have voting privileges but do not count towards the quorum on voting matters. After additional discussion it was decided to use the interim until the next meeting to work on edits to the Bylaws and with input by email, revised Bylaws would be presented for voting approval.

The next meeting was scheduled for February 10 at 4:00 PM in the same location.

Adjourned 5:15 PM

Approved by Council for Teaching and Learning: February 10, 2009
Accepted by Faculty Senate: March 2, 2009