

Idaho State University
Council for Teaching and Learning
Minutes

September 18, 2007

4:00 PM

Faculty Senate Conference Room, Rendezvous Center, Room 301

In Attendance: Campbell, Enos, Groome, Hill, Neill, Reis (Chair), Reynolds, Risinger, Wong
Excused: Adkison, Diedrich, Leung, Lora, Rhoades, Rudd, Smith
Non-voting: Wallace (Recording Secretary)

1. Introductions and Attendance

The Council members introduced themselves, and Reis welcomed the new members. After a couple of latecomers arrived, a headcount determined a quorum was present.

2. Minutes from May 8, 2007

ACTION: Hill moved to approve the minutes from the last meeting, seconded by Enos. The vote was taken, and the motion **passed unanimously**.

3. Chair and Vice-Chair elections

All the eligible candidates have conflicting commitments except for Reis. Smith was asked by Reis if she would serve, but as she is just returning from sabbatical, she is unwilling to take on the Chairship this term. Reis called for eligible candidates to reconsider and add their names to the nominations, but none volunteered.

ACTION: Hill moved to re-elect Reis as Chair, seconded by Risinger. **Passed unanimously**.

4. Council meeting dates

To accommodate scheduling conflicts, it was decided to change the Council's meeting dates to the last Tuesday of each month for the remainder of the academic year, with the addition of December 11, 2007 if an additional meeting is needed at that time.

5. Room Survey Results

Last year the Council conducted a classroom survey to compile information about classroom needs. The aggregate data was easily summarized, but the more useful room-by-room inventory of needs will take more time and effort to extract. The question of who is responsible for room upkeep is still unresolved. Each College takes care of things differently. There is no campus-wide policy regarding supplying classrooms with needed equipment and supplies. Maintenance requests for repairs are available online. Reis will try to have the Standardized Room report ready for the next meeting.

6. Charges for the Council to work on this year

Hill is working on a Needs Survey to send out to all faculty members asking what kinds of resources or workshops they would like available that will help them become better teachers. This will encompass both infrastructure and technology as well as people-

based resources. Some council members expressed concern that each College and Department has vastly different needs and it will be difficult to address them all. **The charge to the Council will be to organize the information once it is gathered, prioritize the needs and prepare a report to forward to the Faculty Senate.**

The second charge is to help brainstorm and organize some sort of signature event in March or April that honors teachers and teaching excellence.

There is a presentation scheduled at the Red Lion Inn regarding students and ways of retaining them and helping them succeed through graduation and beyond. Success at the freshman level correlates to success at the junior level. Council members are encouraged to attend the seminar, although seating is limited.

Reis urged Council members to think about ideas for the signature event between now and the next meeting. A draft of the Faculty Needs Survey should be ready by then as well.

6. Adjournment: 5:00 PM

Respectfully submitted,

Catherine Wallace
Admin. Assistant 1
Faculty Senate

Approved by Council for Teaching and Learning: January 22, 2008
Approved by Faculty Senate: January 28, 2008