

COUNCIL FOR TEACHING AND LEARNING
Minutes

Date: January 9, 2007
Time: 4:00 p.m.
Place: BA Building, Room 403
Present: Devine, Groome, Kingsley, Leung, Neill, Patchin (secretary), Reis (Chair), Risinger, Rudd
Absent: Adkison, Kingsley (excused), Packer, Reynolds (excused), and Wong
Beardsley is no longer with ISU and Olson has a time conflict with a class

1. Minutes of December 12, 2006
Action: Moved by Leung and seconded by Devine to approve the Minutes of December 12, 2006 with corrections. **Passed unanimously.**
2. February Workshop –
The workshop has been scheduled for Friday, February 23, 2007. Information will be coming soon from the Center for Teaching & Learning.
3. Minimum Classroom Standards – Continued discussion
In addition to the earlier standards for every classroom:
 - Adjustable/variable lighting
 - Temperature range of 68-76
 - Adult sized chairs in good repair
 - Quality sound/acoustics
 - Efficient windows
 - Teacher-friendly workspace (with a table) of 100 sq. ft.
 - Adjustable window coverings
 - Whiteboard/chalkboard/projectorAdded were:
 - Adequate student writing surface
 - ADA compliant
 - Effective ventilation

Additional standards for classrooms with technology needs:

- Video/Powerpoint/Monitor
- Projection screen
- Internet access/Wireless capability
- Or portable technology cart

Reis would like to invite Denton Dance and Jeff Madsen when the council discusses the specifics of the minimums for standard building codes and such.

The council will be developing criteria and a priority list of classrooms for needed renovation. Devine stated that if rooms do not meet the minimum standards, they should not be scheduled for classes. The Registrar should be made aware if classrooms are unacceptable to teach in.

Reis will contact the Registrar to get a list of classrooms that are currently used. She is waiting for a list of classrooms that will be freed up upon the Rendezvous Building opening.

The council discussed how to prioritize the rooms. It was suggested to ask Chairs to get input from faculty at faculty meetings about their classrooms.

4. The next meeting will be on Tuesday, February 13, 2007 at 4:00.
5. Adjourned at 5:05 pm

Approved by CTL: February 13, 2007
Approved by Faculty Senate: