

**COUNCIL FOR TEACHING AND LEARNING**  
**Minutes**

**Date:** December 12, 2006  
**Time:** 4:00 p.m.  
**Place:** BA Building, Room 403  
**Present:** Devine, Groome, Kingsley, Leung, Neill, Olson, Patchin (secretary), Reis (Chair), Reynolds, Rudd  
**Absent:** Adkison, Beardsley, Packer, Risinger, and Wong  
**Guest:** Denton Dance, Sr. Architect

1. Minutes of September 12, 2006  
**Action:** Moved and seconded to approve the Minutes of September 12, 2006. **Passed unanimously.**
2. Executive Council information –  
Processes are being developed for small classroom repairs online through Darrell Buffaloe's office. Larger renovations are being worked out with Campus Planning and Buffaloe's office. Reis stated that the Council is effective for communicating within the campus.
3. Rendezvous Building furnishing information –  
The council will have input on furnishings for the Rendezvous. Cheryl Hanson, ISU architect, will be sending more information to the council for the January meeting. Hanson will be receiving a copy of the ideal classroom that the council worked on a couple of years ago.
4. Representative to the Campus Planning Council –  
Another representative for the Campus Planning council is needed. Neill volunteered and was unanimously voted in by the council.
5. Minimum Classroom Standards –  
A list was created for minimum standards which include:
  - Adjustable/variable lighting
  - Temperature range of 68-76
  - Adult sized chairs in good repair
  - Quality sound/acoustics
  - Efficient windows
  - Teacher-friendly workspace (with a table) of 100 sq. ft.
  - Adjustable window coverings
  - Whiteboard/chalkboard/projectorThe council will further define minimum standards and will break them into categories of classrooms for different purposes and utilizations.  
Dance stated that the Physical Science room 221 LA 328, and the Education auditorium have been upgraded with 100% dimmable lights that the council can look at.
6. The next meeting will be on Tuesday, January 9, 2007 at 4:00.
7. Adjourned at 5:00

Approved by CTL: January 9, 2007 with corrections  
Approved by Faculty Senate: January 22, 2007