

CAMPUS PLANNING COUNCIL

September 3, 2008 11:00 a.m.

Faculty Senate Conference Rm, Rendezvous Bldg

Council Members

Present: Dan Ames, Denise Bowen, Patrick Brooks, Steve Chatterton, Denton Dance, Chris Daniels, Larry Ford, Dawn Imel, Karen Kearns, Matt Lewis, Tony Martin, Alba Perez, Rene Rodriquez, Matt Sanger, Joe Steiner, Jeannie Vahsholtz **Excused:** Jim Fletcher, Greg Horton, Lowell Richards, Dennis Toney
Absent: None **Guest:** Mark Norviel

I. Preliminaries

Meeting called to order by Chair, Dan Ames. There was a quorum for voting purposes.

A. Welcome and Introductions: Welcome by Dan Ames, chair. Introduction of attendees.

B. Introduction of David Delehanty, Faculty Senate Chair: David Delehanty explained the purpose and role of Faculty Senate, and provided a handout about Faculty Senate and the councils that report to it. He expressed the importance of faculty and noted the Planning Council is one of the Faculty Senate's Councils. He commented faculty are the core of the university; there is over an 800 year tradition of faculty governance in European history. Besides teaching, faculty connects the community and the world. He urged Campus Planning to look to the future and have a positive attitude, and reminded the members that Campus Planning reports to Faculty Senate. He urged the faculty members to find their voice and express their ideas in a positive way. Discussion. Denise Bowen suggested the handout be posted on the Faculty Senate website as it contains a lot of history, and suggested information on the website be included in the faculty/staff handbook. Matt Sanger noted the CPC has a great reputation of doing good things and suggested it be noted what faculty have done for the CPC, as currently we receive no evidence back on the importance faculty makes on the Council, such as their work on the sustainability policy. He asked when the sustainability policy will be implemented and if there is any mechanism that requires use of the policy. David Delehanty commented the point is well taken and Faculty Senate will be working on changing how things have been done in the past. Dan Ames provided a case study of a naming request as it relates to CPC. His understanding is a naming request is sent to Faculty Senate; forwarded to CPC chair; forwarded to the naming committee chair; naming committee makes a recommendation to CPC; CPC forwards a recommendation to Faculty Senate, which then makes a recommendation to the Administration. Therefore, in the end, the naming has full support of the faculty and administration. Note by Denise Bowen the naming process is in the faculty/staff handbook. She also noted the current chair of the naming committee, Jim Fletcher, is not faculty, and that Faculty Senate has required all standing committees be chaired by faculty members. David Delehanty commented that the main purpose is participation of all constituents and sharing governance. Denise Bowen commented that Faculty Senate and CPC have a responsibility to make recommendations on issues, but the whole campus governance system needs to be able to respond more quickly. Comment by Dan Ames that his main concern is that people are involved in the process.

C. Approval of April 30, 2008, Minutes:

MOTION by Matt Sanger to approve minutes as written; seconded by Rene Rodriquez. Discussion. Denise Bowen commented she is not sure if Faculty Senate has reviewed or approved the Sustainability Policy, as she stated in the April 30 minutes, Item I.B. She will follow up as to whether the policy has been presented to Faculty Senate and report at the next meeting. Dan Ames urged members to read the policy; let the CPC secretary know if you need a copy of the policy. Motion carried.

D. Faculty Senate Approvals: Revised bylaws were approved at the last Faculty Senate meeting.

II. Activity Reports:

- A. Final Preparation and Approval of Annual Report:** Update by Past Chair Denise Bowen on status of the annual report for 2007-08. (A draft of the report had been emailed to the members prior to the meeting.) Annual report will be submitted to Faculty Senate for approval.

MOTION by Tony Martin to approve the annual report. Seconded by Matt Sanger. Discussion. Amendment by Alba Perez to correct Page 2 of the report: Research Facilities Infrastructure – Recent Progress – Item #2 to read: “178 existing research laboratories totaling 82,389 square feet were identified. Based upon 138 faculty responses (22%) to the research facilities survey, most faculty have adequate research facilities. Many ...” Motion carried with amendment.

- B. Remaining Follow-up Items from Last Year:** Past Chair Denise Bowen (1) asked chairs for any remaining items from the subcommittees, (2) asked if there are plans for the Bengal Village available, and (3) we need a clarification on campus housing areas that are to be used for academic space. Chair Dan Ames asked Denise to follow up on the items. Joe Steiner suggested inviting the housing director to attend a Council meeting to discuss future housing issues, particularly in relation to changing of housing to academic space or vice versa.

C. Task Forces and Standing Committees for 2008-09:

1. New Standing Committees and Requirements: As per the revised Council Bylaws (approved by Faculty Senate on 5/5/08), Chapter Five, Item A., there are six standing committees: 1) Facility Name Designation Committee (Chair Jim Fletcher); 2) Facility Access Committee (Chair Dennis Toney); 3) University Sustainability Committee (Chair Greg Horton); 4) Campus Beautification (Chair Jeannie Vahsholtz); 5) University Facilities and Capital Projects (Chair Chris Daniels); and 6) Historic Preservation (Chair Karen Kearns). Dan Ames asked the secretary to send the members an updated list of the committees, along with a copy of last year’s list. He encouraged the Council members to participate on a committee. Let the secretary know what committee you would like to be on.

Denise Bowen suggested to dissolve last year’s task forces and assign new task forces as needed. She noted some task force items from last year could be included in the new standing committees. Chair Dan Ames stated the past task forces are dissolved and recommended that all members be on a standing committee. He stated each standing committee must prepare bylaws to be posted on the Faculty Senate webpage. The bylaws are to be a short paragraph and submitted to Dan Ames within the next two weeks. He suggested the committee chairs review the Sustainability committee information and follow their bylaw format.

2. Establish New Task Forces for Rating of Capital Project Lists: Chair Dan Ames suggested to leave this item under the University Facilities and Capital Projects standing committee.

III. Old Business:

- A. Review of Bylaw Revisions:** Chair Dan Ames asked the members to review the revised bylaws and contact him or Denise Bowen if they have any questions.

IV. New Business:

A. New Bylaw Revisions:

1. Addition of COPE Representative: Chair Dan Ames noted he had a request to include COPE (Council of Professional Employees) on the Planning Council since CEC (Classified Employees Council) is represented. Dawn Imel (CEC) and Mark Norviel (COPE) suggested since there is already a “staff council” which includes both CEC and COPE to have just one representative listed as “Staff Council” in place of the current CEC membership. They will present the idea to Staff Council and report at the next CPC meeting.

2. **Addition of Library Representative:** Karen Kearns stated the dean of the library requests the Council include a representative from the library for better involvement on campus.
3. **Deletion of Bannock County Representative (#23):** Item tabled.

Matt Sanger suggested the organizational structure of the Council be reviewed in light of changes in membership. Denise Bowen recommended the CPC Executive Council review the membership list and address membership at the next meeting. Item tabled at this time.

B. Election of Vice Chair:

MOTION by Tony Martin for the nomination of Patrick Brooks as vice chair of the Council for 2008-09. Seconded by Denise Bowen. No discussion. Motion carried.

C. Confirmation of Meeting Times/Dates: Chair Dan Ames confirmed the CPC meetings will be the second Wednesday of each month from 10:00 a.m. to 11:30 a.m. in the Faculty Senate Conference Room. No objections from the Council noted. Denise Bowen commented that having the meetings only once a month slows down the process as it then takes 2-3 months for motions to be approved by Faculty Senate, though special meetings can be called if needed.

Remaining meeting dates for 2008-09 will be:

October 8	January 14	April 8
November 12	February 11	May (as needed)
December 10	March 11	

D. Renaming of Graduate Housing to “Bengal Studios”: Chair Dan Ames stated it has been recommended that the graduate student housing on South Fifth Street be renamed to “Bengal Studios.” Discussion. Mark Norviel, Networking and Telecommunications, stated the name changing of any building has a huge impact on the 911 system. Denise Bowen suggested the word “Bengal” should be reserved for Athletic items. Dawn Imel noted the entire campus is related to tiger or Bengal, such as the new Tigeri system and pictures of paws, etc. on numerous items.

MOTION by Joe Steiner to support the recommendation of renaming the Graduate Student Housing to “Bengal Studios.” Seconded by Chris Daniels. Discussion. Tony Martin expressed a concern regarding the process that was taken on this name change. The Council stressed that, for future name changes, the change needs to be presented to the Campus Planning Council for their recommendation prior to a final approval. Motion carried with one opposed.

V. Next meeting: Wednesday, October 8 10:00 a.m. --11:30 a.m. Faculty Senate Conference Room

ADJOURNMENT at 11:35 p.m.

Dan Ames, Chair

Anna Weskerna, Secretary

Approved by CPC: October 8, 2008

Approved by Faculty Senate: October 13, 2008