

# CAMPUS PLANNING COUNCIL

March 5, 2008 11:00 a.m.

Faculty Senate Conference Rm, Rendezvous Bldg

## Council Members

**Present:** Barbara Adamcik, Denise Bowen, Scott Campbell, Steve Chatterton, Kevin Helgeson, Greg Horton, Kevin Parker, Alba Perez, Rene Rodriguez, Matt Sanger, Matt Spencer, Joe Steiner, Dennis Toney, Maher Wissa

**Excused:** Dan Ames, Jennifer Brown, Darrell Buffaloe, Kevin Cleveland, Jim Fletcher, Bill Stanton **Absent:** Denton Dance, Kathleen Lane, Matt Lewis, Tony Martin, Lowell Richards

## I. Preliminaries

Meeting called to order by Chair, Denise Bowen. There was a quorum for voting purposes.

### A. Approval of February 13, 2008 Minutes:

**MOTION** by Maher Wissa to approve minutes as written. Seconded by Kevin Helgeson. No discussion. Motion carried.

**B. Faculty Senate Approvals:** No action required. Minutes of January 23, 2008, were approved by Faculty Senate.

## II. Activity Reports:

**A. Reports from Standing Committee and Task Force Chairs:** Reports submitted for this meeting include:

**1. Energy Task Force:** Maher Wissa proposed a revision to the Council bylaws to change the term “energy” to “sustainability” throughout the bylaws document, as discussed at the last meeting. He noted that Rene Rodriguez is working on a wind measuring system to learn about wind energy possibilities.

**MOTION** by Maher Wissa to revise the CPC bylaws to reflect the renaming of “energy” to “sustainability.” Changes located in Chapter One, B(5), Chapter Five, A(3) and C(2). Seconded by Greg Horton. No discussion. Motion carried. A copy of the revised bylaws will be sent with required tracking form to Faculty Senate and the Council members.

**2. Campus Beautification:** Discussion of Campus Beautification report of February 2008 by Scott Campbell. Denise Bowen asked Scott Campbell to clarify progress made over the past one or two years and explain short and long term goals. Scott noted that pages 2-5 of the report are future projects and projects listed on page 6 have been completed.

**3. Other:** Discussion on the ISU Strategic Plan and the Campus Planning Council’s involvement. Barbara Adamcik explained the Strategic Plan. Maher Wissa suggested revising the bylaws to reflect the new charge given to the CPC by President Vailas. Denise Bowen commented she will draft a bylaws revision for discussion at a future meeting.

**B. Presentation on Rubric for Evaluation of Permanent Building Fund Projects:** Scott Campbell provided a power-point presentation of using the rubric form provided to the members for rating capital projects, including an explanation of the “drop-down” lists. He noted you must go through each list when entering a project in order to complete the rating. Once members have completed their forms, return the forms to Scott for review. Kevin Helgeson commented we need to be careful on how to establish the rankings; that we need to define the terms so everyone is using the same criteria. Denise asked the Council members to provide suggestions to Scott on how best to enhance the rubric form. Scott noted the form needs to be implemented this year, and we should end up with defensible ranking numbers. Matt Sanger asked that the form be in Excel 2003 format. Denise Bowen commented she compared the rubric form with the University Mission Statement and the Strategic Plan. She noted that President Vailas wants this group to

provide meaningful input for the Campus Planning section of ISU's Strategic Plan. We need to state that rubric ratings are used as the initial basis of decision-making for capital projects and allow some flexibility for final recommendations whereas the future is not locked into this process. Scott will email the form to the appropriate Council members for statistical revisions and revisions of terms included in the rubric.

### III. Old Business:

**A. Report from ASISU on Student Activities:** Discussion by Maher Wissa on a "First Annual ISU Sustainability Day" to be held on Wednesday, April 23, (during Earth Week) from 10:00 a.m. to 2:00 p.m. on the Quad. Denise Bowen commented to let Maher or ASISU President Jennifer Brown know if you are interested in participating in the event, as we need to support ASISU and the Sustainability Task Force.

**B. Meridian Building Plans:** Tabled until a later meeting if Denton Dance wants to provide additional information.

**C. Other:** None

### IV. New Business:

**A. Bengal Village Plans:** Scott Campbell noted the Athletics Plan file is huge and cannot be sent by email. Let him know if you would like to review a CD of the plans. He offered to provide a presentation of the Bengal Village Plans to the Council at a future meeting.

**B. Refuge Plans:** Dennis Toney will provide a presentation at the next meeting, as not enough time remaining at this meeting.

#### C. Other:

**1. Holt Arena Sign:** Scott Campbell commented he can do a presentation at the next meeting on a new Holt Arena sign from funds provided by Dubby Holt.

**2. MOTION** by Barbara Adamcik is revise the CPC bylaws Membership, Chapter Two, A(24), deleting the "Strategic Planning Committee representative" (as the committee no longer exists) and adding "Provost/VP for Academic Affairs or designee." Seconded by Maher Wissa. No discussion. Motion carried.

### V. Next meeting: **Wednesday, March 19, 2008, 11:00 a.m. Faculty Senate Conference Room, Rendezvous Bldg Rm #301. Following meeting dates are April 9 and April 30.**

Chair Denise Bowen commented she would provide tentative agendas for the remaining CPC meetings so all agenda items can be addressed. Let her know if you need to be on the agenda, particularly for task force reports. Please send standing committee and task force meeting minutes to Secretary Anna Weskerna for distribution.

ADJOURNMENT at 12:07 p.m.

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Denise Bowen, Chair

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Anna Weskerna, Secretary

**Approved by CPC: March 19, 2008**

**Approved by Faculty Senate: April 7, 2008**