

CAMPUS PLANNING COUNCIL

December 5, 2007 11:00 a.m.

Faculty Senate Conference Rm, Rendezvous Bldg

Council Members

Present: Barbara Adamcik, Dan Ames, Darrell Buffaloe, Scott Campbell, Steve Chatterton, Denton Dance, Kevin Helgeson, Greg Horton, Cathy Kriloff, Alba Perez, Lowell Richards, Matt Sanger, Dennis Toney, Maher Wissa **Excused:** Kevin Cleveland, Tony Martin, Jim Fletcher, Kevin Parker, Matt Spencer, Bill Stanton. **Absent:** Denise Bowen, Kathleen Lane, Matt Lewis, Joe Steiner

I. Preliminaries

Meeting called to order by Vice Chair, Dan Ames. There was a quorum for voting purposes. Catherine Wallace, Administrative Assistant from Faculty Senate, taking minutes in absence of Anna Weskerna, Council Secretary.

A. Approval of November 14, 2007 Minutes: Tabled until next meeting in January.

B. Questions or Comments Regarding Information Sent as Follow-Up on Last Meeting

Regarding Task Forces: Discussion ensued regarding the new Charge to Task Forces to develop a written report in accordance with the Master Plan. Some confusion exists about whether an actual plan is required, or simply a status report for each sub-area, and it is unclear exactly when the written reports are due. Scott Campbell's conversation with Denise Bowen led him to believe she meant the charge to be only a starting place which will be refined along the way. The goal is to identify campus planning needs, suggest solutions and develop 5-year and 10-year plans for implementing those ideas. The findings will be incorporated into the Council's annual report. Maher Wissa distributed a draft checklist he had devised to help the process. Scott reminded the Council that implementation often takes several years to accomplish. Dan Ames suggested treating the checklist as an advisory draft. He requested that each Task Force meet before the next Council meeting in January to discuss each item of the charge. The Chairs should take notes on where the Task Force stands on each of the items and be prepared to discuss their ideas during the next Council meeting. Chairs should bring a written report to the next meeting. Catherine Wallace, FS Assistant, will send an email to each Chair to inform them of this.

Maher Wissa pointed out that the University Energy Committee is a standing committee that is duplicated as a task force.

MOTION by Darrell Buffaloe to appoint Alba Perez as chair of the Research Facilities Infrastructure task force. Second by Maher Wissa. Motion carried.

Barbara Adamcik pointed out that the CPC Charge from President Vailas includes a strategic plan. She noted the Administration has a template for strategic planning and volunteered to forward the template to each member. Chairs of the task forces need to bring three items to the next meeting: charge, checklist and template.

C. Faculty Senate Actions: No action was required.

II. Activity Reports (Tabled from last regular meeting)

A. Update on Color of Official Flag for the ISU Campus (Darrell Buffaloe): Darrell Buffaloe reported there has been no change in the ceremonial flag. The color will remain unchanged.

B. Reports from Task Force Chairs: Facility Access will be meeting in January 2008; Support Facilities and Auxiliary Space has not met as yet.

MOTION by Darrell Buffaloe to change the name of the Energy, Core Facilities and Operations task force to focus on Sustainability. Second by Lowell Richards. Motion carried.

The Historic Preservation task force has met once and prepared a list of buildings with historic equipment that could be displayed or items of old technology. They are working with the student body and departments to prevent destroying or eliminating items of historic value. (Minutes of the meeting will be provided to the Council members.)

Campus Beautification has met twice, 11/28/07 and 12/4/07. Chair Scott Campbell provided an overview of the meetings. The task force reviewed lighting projects, tree plantings, hardscapes, campus signage, and upcoming construction projects. They discussed a campus traffic plan, landscaping of Memorial Drive, the possibility of closing MLK, and plans for three new roads: Humbolt Extension, East University, and Sam Nixon(?) to Barton Road. Maher Wissa is proposing a new building sign to enhance the campus image. Matthew Lewis will arrange a meeting with the City Traffic Engineer to determine what signs could be used and where the signs could be located to assist visitors to the city and to campus. Scott Campbell noted they are trying to identify three top priority projects for when funding is available. The task force discussed concept proposal, design review, the project approval process and development standards. (Minutes of the meetings will be provided to the Council members.)

III. Old Business: (Tabled from last regular meeting)

A. Visibility Study of Other Energy Resources for the Campus – to be addressed by Energy Task Force: The visibility issue has been given to the Energy task force to address.

B. Idaho Clear Air Act Proposal (Re: Ashtrays): Darrell Buffaloe explained the issue of the ashtrays as per a letter received from a graduate student. Scott Campbell commented he has purchased 10 post-type ashtrays and distributed them around campus. He noted about 20 more need to be purchased, but will have to wait until funding is available. Scott Campbell will respond to the graduate student regarding the ashtrays.

C. Campus Planning Goals for 2007-08 --- complete annual report process: Tabled

IV. New Business:

A. Frequency and Scheduling of Spring 2008 Campus Planning Council Meetings: Tabled

V. Next meeting: Wednesday, January 16, 2008, 11:00 a.m. Faculty Senate Conference Room, Rendezvous Bldg Rm #301

NOTE: MEETING CHANGED TO JANUARY 23, 2008, AT 11:00 a.m.

ADJOURNMENT at 11:53 p.m.

Denise Bowen, Chair

Catherine Wallace, Substitute Secretary

Approved by CPC: January 23, 2008

Approved by Faculty Senate: January 28, 2008

Campus Planning Council Minutes – Dec. 5, 2007

Page 2 of 2