

CAMPUS PLANNING COUNCIL

November 29, 2006 11:00 a.m.

Student Union Bear River Room

Council Members

Present: Barbara Adamcik, Darrell Buffaloe, Scott Campbell, Steve Chatterton, Tim Cheney, Kevin Cleveland, Kevin Helgeson, Andy Holland, Kathleen Lane, Alba Perez, Lowell Richards, Tara Rowe, Matt Sanger, Tim Shurtliff, Sharon Sieber, Joe Steiner, Dennis Toney, Maher Wissa

Excused: Daniel Ames, Denise Bowen, Denton Dance, Greg Horton, Matt Lewis, Ken Prolo, Bill Stanton

Absent: none

Guest: John Bronsell, student guest of Kevin Cleveland

Meeting called to order by Chair, Maher Wissa.

I. Preliminaries

A. Announcements: 1) Introduction and welcome of new member Tim Cheney, College of Business Faculty. 2) Welcome to student guest, John Bronsell, attending today's meeting.

B. Approval of October 25, 2006, Minutes: A summary is now being provided to the Council members directly following each meeting, as well as the usual minutes.

MOTION to approve minutes; second; no discussion; motion carried.

II. Activity Reports

A. Executive Committee: 1) Maher Wissa commented the Planning Council Executive Committee meets prior to the monthly CPC meetings to prepare the agenda. He attended the Faculty Senate Executive Council meeting last Monday and the CPC has been charged with the university projects/space assignments coordination and for developing a checklist for the process.

B. Site Development / Circulation & Parking: 1) Update on Circulation & Parking: Presentation by Scott Campbell on the "Master Planning Parameters" and "Parking Development Alternatives." (Campbell had emailed information on the presentation to the Council members prior to this meeting.) Scott Campbell stated, as the university grows, parking becomes a real issue and needs to be addressed, while keeping as much green space as possible. Maher Wissa commented the immediate issue is to determine parking for the new Rendezvous Building, and traffic flows and hazards also need to be discussed. Tim Shurtliff commented persons backing out of the parking areas can create problems if not designed well. Some concerns were expressed, such as delivery trucks going in and out of the Rendezvous and preparing the parking areas in phases to determine if the changes/additions will work. Scott Campbell noted that Cadet Field, adjacent to the Rendezvous, is still planned to be returned to a ball field after construction of the Rendezvous is completed. Review of the information presented. Scott Campbell commented his subcommittee met yesterday, and they plan to meet again in January 2007 to discuss the issues in more detail. He will be presenting the proposed parking drawings to the Parking Board this Friday. Darrell Buffaloe stated the capital budgets are due in January and suggested the Council support some item of the parking proposal to present for the budget. Kathleen Lane recommended the Council support Campbell's proposals.

MOTION by Sharon Sieber to establish a short-term policy for campus parking and circulation, which can be extended to a long-term policy. Second by Kevin Helgeson. Discussion. Motion carried.

Matt Sanger commented he would like examples of other alternatives, such as those the city may have, to see how it works and for a better understanding before making any policies. Maher Wissa stated the Council will need to establish the policy for recommendation to Faculty Senate by the end of spring semester, 2007. There will be more discussion in the January CPC meeting in establishing a policy.

2) Update on Athletics Master Plan: No update. 3) Community/City input on peripheral development: No update.

C. Facilities Development and Capital Construction: Tabled until next meeting.

D. Campus Beautification: Chair Greg Horton unable to attend the meeting; tabled until next meeting.

III. Old Business:

A. Flowchart for Project/Space Assignment Coordination and Approval Process: Presentation by Darrell Buffaloe on the flowchart process. Chart 1-1 of "Annual Capital Projects Submitted by October 1 (to be reviewed and acted on by Campus Planning Council in November and December)" and Chart 1-2 of "Supplemental Capital Projects with an Estimated Cost in Excess of \$25,000 Not Submitted During the Annual Process" were provided. (Flowcharts were emailed to the Council members prior to this meeting.) Darrell Buffaloe provided background information on the process. He noted the University President makes a presentation of annual capital project requests to the State Board of Education in October each year. Determinations are made the following April of which projects were funded. The supplemental list is for projects that come up during the year. He will be developing a checklist form, as requested by the President. Discussion.

MOTION by Matt Sanger to adopt the flowchart as the process for approving capital projects. Second by Kevin Helgeson. Discussion. **AMENDMENT** to motion by Barbara Adamcik that the flowcharts also be submitted to the Academic Council for approval. Motion carried with Amendment.

MOTION by Maher Wissa expressing the Council's thanks to Darrell Buffaloe for his prompt action in developing the flowcharts and requesting him to proceed with the proposed checklist form. Second. Motion carried.

B. Approval of Vision Statement: No time for discussion; tabled until next meeting.

C. Fund-raising for campus beautification items: Tabled until next meeting.

D. Adding two members -- Cultural Affairs and Teaching & Learning: Tabled until next meeting.

IV. New Business:

A. Visibility Study of other energy resources: Item tabled until next meeting.

B. Grant proposal for Campus GIS Map: Item tabled until next meeting.

V. Next meeting: January 10, 2007 11:00 a.m. Student Union North Fork Room
ADJOURNMENT at 12:07 p.m.

Maher Wissa, Chair

Anna Weskerna, Secretary