

Idaho State University  
**Academic Standards Council**  
Minutes

Wednesday, September 16, 2009  
3:00 PM  
Faculty Senate Conference Room, REND 301

In Attendance: Denner, Enos, Frantz, Mickelsen, Murphy, Selvage, Sonnen, Stowe, Stuffle,  
Swetnam  
Excused: Hadeen, Turley-Ames  
Non-voting: Allen, Hertz, McKenzie, Wallace

**1. Preliminaries and Announcements**

- a. Guest Speaker: Alan Frantz, Faculty Senate Chair  
Alan Frantz was unable to attend.
- b. Policy Recommendations from last year – status update  
The list had not yet been compiled. No discussion.

c. Introductions

Two new members had been appointed to the council; Gene Stuffle from the College of Engineering, and Greg Murphy from the College of Business. Enos welcomed them and council members introduced themselves to the new members.

**2. Minutes for Approval**

- a. Minutes of August 26, 2009  
**ACTION:** Moved by Denner **to approve the minutes of August 26, 2009.**  
Seconded by Selvage. No discussion. The motion **passed**; the minutes were approved unanimously.

**3. Council Chair's Report 2008-09**

- a. Selvage is still in the process of preparing his report. He will present it to the council at the October 7, 2009 meeting.

**4. Continuing Business**

- a. Confirm Scholastic Appeals Board Chair  
Denner previously volunteered to serve as the chair of the Scholastic Appeals Board, but realized that he would not have the time to commit to the position and respectfully withdrew. Enos asked if there were any other council members interested in the position; there were no volunteers. Council members stated that according to the bylaws, it was up to Enos to appoint a person to the position. It was also mentioned that faculty members not currently serving on the Academic Standards Council could be appointed to chair the Scholastic Appeals Board. Enos and council members decided to recommend Jim Skidmore to the position and Enos stated that she would contact him.

b. Resolution to Faculty Senate – JoAnn Hertz

At a previous meeting, Hertz was asked to draft a statement to Faculty Senate requesting timely feedback from Administration. Once complete, Hertz forwarded the statement to Wallace who put it in a draft resolution format. It was provided to council members in an email earlier in the week. Hertz read the statement to the council and Swetnam recommended some minor editorial changes. Hertz and Wallace took note of the changes.

**ACTION:** Moved by Murphy **to approve the resolution to Faculty Senate with the changes** recommended by Swetnam. Seconded by Mickelson. No additional discussion. The motion was **passed** with a unanimous vote.

c. International Student Second Degree/Bachelor Degree Policy

For information purposes only. Wallace provided the information requested at a previous meeting in regards to the International Student Second Degree/Bachelor Degree policy. She found that items addressing this topic had been discussed and resolved; no further discussions or resolutions were needed. For the benefit of new council members, Hertz and McKenzie gave a brief overview of the policy and its purpose.

d. Admission Appeals Subcommittee

1) Appoint/approve committee members

**ACTION:** Moved by Stowe **to appoint the following to serve as Admission Appeals Subcommittee members:** Raz Stowe, Joann Hertz, Pat Packer, and Jim Aho. JoAnn Trimmer will serve as a consultant. Seconded by Denner. No additional discussion. The motion was **passed** with a unanimous vote.

2) Formulate official charge to subcommittee

**ACTION:** Moved by Stowe **to recommend that the official charge of the Admission Appeal Subcommittee be to assess the admission appeals procedure and recommend revisions as necessary.** Seconded by Denner. No discussion. The motion was **passed** with a unanimous vote

## 5. New Business

a. Academic Dismissal and Re-admission Policy revisions

Hertz distributed a copy of the proposed changes to the ISU Dismissal and Readmission Policy and gave an overview of the current and new policy to council members. Apparently, the current policy, which was just approved, does not work with the new ERP system. The proposal included the elimination of the current Readmission Policy, the adoption of a four stage probation/dismissal process, and consideration of students in “good standing.”

Council members liked the direction of the proposed policy change and would like to see ISU adopt the four stage probation/dismissal policy. However, issues negatively affecting College of Technology (COT) students were discussed, and these issues need to be addressed by the subcommittee. Hertz volunteered to lead a subcommittee comprised of campus advisors to review the policy and to draft revisions to the Academic Dismissal and Re-admission Policy. One concern is rewriting a policy that also provides readmission for College of Technology students,

whose classes typically fall into block courses taken each semester. Debbie Ronneburg, director of Student Services in the College of Technology, will serve on the subcommittee with Hertz and can represent the concerns of the COT.

Denner recommended a straw vote to support the direction of the proposed changes to the dismissal and readmission policy and asked if it would be possible to see the proposal in catalog form. Wallace agreed to draft the proposed policy changes in catalog form under the direction of Hertz and will send to the council when finished.

b. Update Council's bylaws in accordance with template from Faculty Senate

Swetnam recommended that a council member go through and reformat the bylaws so council members can see what is missing and where their efforts should be focused. Denner volunteered to do the formatting and fill in the missing information as best he can. Wallace will send Denner the current version of the bylaws and the template in Word document format.

c. Possible new charge from Faculty Senate: General Education Goal Assessment

Waiting to hear from Frantz before discussing this topic further; **tabled** until next council meeting.

d. Lowering total number of credit hours required for graduation

Provost Gary Olson was unable to attend. Topic **tabled** for later discussion.

e. Google App's

Wallace reminded council members that ISU's email accounts will be moving to Google on October 6. To avoid complications, she reminded council members to make sure they change their passwords before this date. Google and the new ERP system include new applications that will help members conduct Council business between meetings. A BengalWeb Group has been set up to provide a place to post documents, carry on online discussions in a format similar to WebCT and Moodle, and Google Docs will allow for online revisions of documents by multiple reviewers.

## 6. Adjournment 4:33 p.m.

The next meeting is scheduled for **Wednesday, October 7, 2009, at 3:00 p.m.** in the Faculty Senate conference room.

Respectfully submitted,

Lindsay Allen  
Recording Secretary

Approved by Academic Standards Council: October 7, 2009

Accepted by Faculty Senate: October 12, 2009