

Idaho State University
Academic Standards Council
Minutes

Wednesday, April 30, 2008
3:00 PM
Faculty Senate Conference Room, REND 301

In Attendance: Adkison, A. Frantz, B. Frantz, Livingston Friedley (Chair), Johnson, Mickelsen, Rankin, Selvage, Swetnam
Excused: Krumwiede, Steiner
Absent: Slack, Wabrek
Non-voting: Hertz, McKenzie, Wallace (Recording Secretary)

1. Announcements

The minutes for February 27 and April 9, 2008 were not finished yet and were **deferred** until later. The Academic Policies statement and Early College Questionnaire had been forwarded to Faculty Senate and were accepted. They currently were being reviewed by the Provost and Academic Council. **Livingston Friedley will send out a draft Annual Report for members to review and comment upon.**

2. Old Business

a. Steve Adkison: draft questionnaire for Departments and Faculty regarding the Early College Program/Concurrent Enrollment

The main focus of this survey was quality assurance and control of the course offerings to ensure they meet accreditation standards. The previous survey questions developed by Hertz were quantitative. This questionnaire was designed to show what is going on within the program. Student support has been spotty; that should be tightened up.

Early College adjunct faculty are required by the Memorandums Of Understanding to have the same opportunities for training as regular adjunct faculty. The training would be handled by the Intermountain Center for Educational Effectiveness (ICEE) and tied to professional development credits. Deficiencies in the program reported by the faculty liaisons have not been addressed because no clear line of authority and accountability has been established yet. The authority should lie in the Departments, but the department chairs would need adequate backing and support to enforce their decisions. Some mechanism is needed to deal with the resistance a few high school teachers have exhibited toward ISU's oversight of their courses.

Adkison said ISU is considered to have the best Early College Program in the State, and has received more money for it. Departmental liaisons and Chairs should be involved in answering the questionnaire. A modified version could be sent to the high school teachers to get their input and learn of their needs. He will check with Barbara Bishop about doing this.

Adkison will revise the questionnaire to address these points and will bring it back to the Council for their review in the Fall.

b. Laura McKenzie/Alan Frantz: wording for catalogue regarding a student receiving technical credit in an academic degree through other means and their eligibility for 8 credits

After consulting with McKenzie, Alan Frantz drafted a clarification of the technical credits issue addressed in the last meeting. [The revised Minutes of April 9 incorporated his suggested language.]

The second thing McKenzie requested was for a statement in the Council Minutes that clarifies the Council's stand on the issue. She needs some policy or documented statement to point to if required to defend her actions in applying credits to transcripts. The policy or statement would be applied across the board to all students.

ACTION: Alan Frantz made the **following motion** to formally document that:

"The Academic Council supports the Registrar's Office posting, at the time of request, the eight (8) professional technical elective credits indicated in the credit requirements section of p. 38 in the current [undergraduate] catalog. Such posting is by request and not automatic, because not all students desire to have the additional credits on the academic transcript."

Adkison seconded the motion. No discussion. The motion **passed** unanimously.

c. Dan Selvage/Bonnie Frantz: Scholastic Appeals Board procedural changes for Student Affairs/ASISU

Selvage and Bonnie Frantz got together to discuss revisions to the Scholastic Appeals Board procedures. A handout of their revisions was passed around to the Council members. The current process calls for three faculty members (including the Chair) and three students to sit on the Scholastic Appeals Board. Getting students to participate has been difficult, and there are tight timelines to be met. The proposed changes would put the Student Senate Vice President on the Board who would be responsible for getting students to attend and would have case files kept in a centralized location in the Student Affairs office where the Board members would go to review the file. The student's Student Affairs advocate was changed to a non-voting member. The faculty member and the student involved in the case can each bring an ISU student or faculty member for moral support. Decisions would be made by a simple majority of votes.

The Student Affairs office wanted clarification as to whether the Chair of the Appeals Board would vote other than to break a tie, and the number of members required for a quorum.

ACTION: Moved by Johnson to add another faculty member and have the Chair vote only to break a tie.

Discussion: Mickleson suggested checking the bylaws and procedures for the Academic Dishonesty Board to make sure the same membership and rules apply. Changes to the Faculty/Staff Handbook and the Student Handbook would likely have to be made. Four faculty (including the Chair), three students and the non-voting Student Affairs advocate would comprise the committee. The minimum number for a quorum should be four regular Board members plus the non-voting Student Affairs representative, with the Chair to break any tie votes. Full participation from all members should be strongly encouraged.

This item was **tabled for further investigation** to make sure the policies and procedures for the Scholastic Appeals and Academic Dishonesty Boards remain consistent with each other.

Laura McKenzie reported an increasing number of students who are not reporting all their transcripts. This could be interpreted as an Academic Dishonesty issue. She will look into the policies governing this and will bring this up again in the fall if warranted.

3. New Business

a. Election of new Chair for Academic Standards Council 2008-2009

(Those eligible include: Roger Rankin, Richard Wabrek, Wendy Mickelsen, Dan Selvage, Susan Swetnam.

ACTION: Moved by Adkison and seconded by Mickelson **to elect Dan Selvage as Chair of the Academic Standards Council for the 2008-2009 academic year.** No discussion. **Passed** unanimously.

ACTION: Adkison moved to thank Diana Livingston Friedley for her service as Chair this past year. Seconded by Alan Frantz. The motion **passed unanimously**, and the Council formally expressed their **deep appreciation for all of Livingston Friedley's efforts and hard work** as Chair over the past year.

4. Adjournment: 3:58 p.m.

Respectfully submitted,

Catherine Wallace
Administrative Assistant 1
Faculty Senate Office

Approved by Academic Standards Council: September 10, 2008

Accepted by Faculty Senate: September 15, 2008