

IDAHO STATE UNIVERSITY
FACULTY SENATE
MINUTES

VOLUME XXX, MEMO 3

September 13, 2010

4:00 PM

Faculty Senate Conference Room REND 301

In Attendance: Beard, Bigelow, Coffland, Cole (Chair), Croker, Ellis, Forest, Francis, Frazier, Galindo, Gross, Gryazin, Jantz, Krumwiede, Leavitt, Leeuwrik, , McCarthy, Oliphant (telecomm), Pearce, Skidmore, Warren, Young
Ex-Officio: Christensen (for Olson), Frantz, Jahnke, Tarp (for Trimmer)
Admin Assistant: Wallace
Excused: Baxter, Krumwide, Mason
Absent: Fullerton, Vailas
Guests: Brad Hall, Hal Hellwig, Russell Wahl; Dave Delehanty, Joseph Han, Ken Trimmer

I. Announcements

- A. **Clarification from SBOE** regarding their requirements for Faculty Constitution and Bylaws (see: Explanation of Policy III.C.2. from the SBOE). Cole spoke with Mike Rush, Executive Director of the State Board of Education and received the clarification he requested.
- B. Honorary Degree Nominations – must submit to Faculty Senate Chair by **November 1, 2010** (for more information, see Faculty/Staff Handbook, **Part 4, Section IX, B.**)

II. Guest Speaker – ISU General Counsel Brad Hall: on Bylaws and Constitution

III. Continuing Business: Motions for Consideration

- A. New Institutional Governance Working Group – Faculty Senate’s appointed representatives:
Alan Frantz, Hal Hellwig, Russell Wahl – all are former Faculty Senate Chairs
(the **Charge** to Working Group is included in documents for today’s meeting)

ACTION: Frazier moved to allow each Working Group candidate three to four minutes to speak and then allow approximately fifteen minutes for questions and answers. Seconded by Beard.
No Discussion.

VOTE ON MOTION: Passed.

MOTION: Moved by Ellis and seconded by Bigelow that the Faculty Senate appoint Dr. Hal Hellwig, Dr. Alan Frantz, and Dr. Russell Wahl to the Institutional Governance Working Group.
Discussion.

ACTION: Warren moved to vote on each candidate separately. Motion **died** for lack of second.
VOTE ON ORIGINAL MOTION: Passed unanimously.

RESULT: **Frantz, Hellwig and Wahl were appointed** as Faculty Senate representatives on the new Institutional Governance Working Group.

IV. New Business:

- A. Corrective Measures
 - 1. **MOTION:** Moved by Beard, seconded by Coffland to rescind Aug. 30th charge to FPPC to draft a Constitution.

Discussion.

VOTE ON MOTION: Passed unanimously.

RESULT: FPPC will be informed that the original charge has been **rescinded**.

2. **MOTION:** Moved by Coffland, seconded by Frazier to issue a new charge to FPPC to draft a Constitution and amend or establish additional Bylaws.

FRIENDLY AMENDMENT to add “**and procedures**” at the end of the motion.

AMENDMENT ACCEPTED by Coffland and Frazier.

FRIENDLY AMENDMENT by Leeuwrik: Add “**necessary**” before “**procedures.**”

AMENDMENT ACCEPTED by Coffland and Frazier.

AMENDED MOTION: to issue a new charge to FPPC to draft a Constitution and amend or establish additional Bylaws **and necessary procedures.**

VOTE ON AMENDED MOTION: Passed unanimously, except for one abstention.

RESULT: Forwarded as a **charge to FPPC.**

B. New Motions for Consideration

1. **Faculty/Staff Handbook as Binding Document for ISU**

ACTION: Postponed until later when the Senator who proposed the motion would be in attendance to answer questions.

C. Tenure & Promotion Policy: Partial Draft – from FPPC, **except** for 2 sections still to be finalized

MOTION: Moved by Ellis and seconded by Skidmore to accept the recommendation as forwarded from FPPC.

Discussion.

MOTION: Moved by Ellis to take out the Periodic Performance Review, Part E section of the document and post sections A-D for review. Motion **died** for lack of second.

ACTION: Senators decided to **postpone voting** until the next Senate meeting.

RESULT: The draft document will be modified to remove the incomplete sections on Periodic Reviews and then will be posted to Faculty Senate’s website for faculty to review. Cole will write an explanatory letter to all faculty. Senators were tasked with soliciting input from their constituents. The discussion will continue next time.

V. **Consent Calendar**

A. Faculty Senate Minutes

1. Minutes from August 30, 2010
2. Minutes from April 26, 2010 – **PULLED FROM CONSENT CALENDAR**

B. Faculty Appointments to Councils

1. **Academic Standards Council – meets once a month on Wednesdays 3:00-4:30 p.m.**

- a. Arts & Letters – replace Susan Swetnam (1-year term)
nomination for Daekyung Kim, Mass Communications
- b. Business – replace Greg Murphy (3-year term)
- c. Health Sciences – replace Wendy Mickelson (3-year term)

2. **Budget Council – meets once a month on Tuesdays 4:00-6:00, more often Jan - early Mar**

- a. Arts & Letters: Social Sciences – replace Tom Hallaq (3-year term)
- b. Sci & Engr: Natural Sciences/Math – 2-year mid-term replacement for Yury Gryazin
nomination for Wenxiang Zhu, Math

- c. Health Sciences – replace Linda Boyd (3-year term)
3. **Campus Planning Council – meets 3rd Thursday 11:00 a.m. -12:30 p.m.**
 - a. Arts & Letters: Humanities & Social Sciences – (3-year term)
 - b. Sciences & Engineering: Engineering – (3-year term)
 - c. Outreach – (3-year term)
 4. **Council for Teaching & Learning – meets 2nd Tuesday of month 4:00-5:30 p.m.**
 - a. College of Pharmacy – 1-year midterm replacement for John Eley
 - b. Science & Engineering: Engineering – replace Solomon Leung (3-year term)
 5. **Curriculum Council – chosen by college-wide elections, meets every Thurs 3:00-5:00**
 - a. Education -- replace Sara Helfrich
 - b. Health Sciences– vacant
 6. **Faculty Professional Policies Council – meets twice a month Wednesdays 3:30-5:00**
 - a. Arts & Letters: Social Sciences: 2-year mid-term replacement
 - b. Business – 1-semester sabbatical replacement for Mark Johnson
 - c. Health Sciences (not Pharmacy) – 1-year term, currently vacant
 7. **Research Council – meets 2nd Friday of month 9:00-11:00 am (day & time change)**
 - a. Business– 1-year sabbatical replacement for Muku Santhanakrishnan
 - b. Education – 1-year sabbatical replacement for Matt Sanger
 - c. Health Sciences – 1-year mid-term replacement for Deanna Molinari
nomination for Dr. Laura Tivis, *Institute for Rural Health*
 - d. Science & Engineering: Engineering – replace Alba Perez (3-year term)
nomination for Mary Lou Dunzik-Gougar
 8. **Faculty Research Committee– meets 2-3 times per semester, mid-Nov and mid-May**
 - a. Education – replace Andrew Meyer for remaining 1 year of his term
College nomination for Paul Jantz
 - b. Health Sciences – replace Rex Force (5-year term)
 - c. Science & Engr: Life Sciences – replace Sophie St. Hilaire (5-year term)
nomination for Bruce Finney, *Biological Sciences*
 - d. Science & Engr: Physical Sciences – replace Bennett Palmer (5-year term)
nomination for Joshua Pak, *Chemistry*
- C. NOI for Approval
1. **NOI 2010-05 Energy Systems Renewable Energy Technical Certificate**

ACTION: Moved to approve the **remainder** of the Consent Calendar. Seconded.

VOTE TO APPROVE REMAINING ITEMS ON CONSENT CALENDAR: Passed with one abstention. All documents, their Action Items, and Council appointments were **approved**.

Items Pulled from Consent Calendar

- A. Faculty Senate Minutes
 2. Minutes from April 26, 2010

ACTION: Pearce moved to approve the Minutes of April 26, 2010. Seconded by Beard.
Discussion.

VOTE ON MOTION: Passed. The Minutes and the Action Items therein were **approved**.

Return to Agenda Item Previously Postponed:

IV. New Business:

B. New Motions for Consideration

1. **Faculty/Staff Handbook as Binding Document for ISU**

Moved by Forest, seconded by Young.

MOTION: I move that the following change be made to the Faculty/Staff Handbook:

In *Part 2. Section I. A.5. Conflict in Rules/Policies* add the following statement:

“The policies within the faculty staff handbook are binding to the institution.”

The complete subsection will read:

“The policies within the faculty staff handbook are binding to the institution. If there is a conflict between an existing Board Rule or governing policy or procedure and an institutional procedure, the provisions of the governing policies and procedures apply.”

Discussion.

VOTE ON MOTION: Passed. (16 yes, 1 no, 1 abstention)

RESULT: Forwarded as a **proposed Faculty/Staff Handbook change** to Academic Affairs, the Vice President for Research, the Vice President for Finance and Administration, General Counsel, Staff Council and ASISU in accordance with the approved Handbook Change process.

VII. Adjournment: 5:50 p.m.

The next Faculty Senate meeting was scheduled for **Monday, September 27, 2010** at 4:00 p.m. in the Faculty Senate Conference Room, REND 301.

Philip Cole, Ph.D., Chair

Catherine Wallace,
Administrative Assistant I

Approved by Faculty Senate: September 27, 2010

Documents:

Explanation of Policy III.C.2. from the SBOE

Revised Charge to Faculty Professional Policies Council: Faculty Constitution, Bylaws and Procedures

Faculty/Staff Handbook Change in *Part 2. Section I. A.5. Conflict in Rules/Policies*

Faculty Senate Minutes of April 26, 2010

Faculty Senate Minutes of August 30, 2010

NOI 2010-05: Technical Certificate in Energy Systems Renewable Energy