

IDAHO STATE UNIVERSITY  
FACULTY SENATE  
MINUTES

**VOLUME XXVII, MEMO 13**

April 7, 2008

4:00 PM

Faculty Senate Conference Room, REND 301

In Attendance: Adler, Beard, Bowen, Campbell, Cellucci, Crews (telecommunication), Curtis, Delehanty, Dye, Edwards, Frantz, Guryan (telecommunication), Kangas, Kantabutra, Kearns, Manopoulos, Masserini (Chair), McCurry, Moulton, Murphy, Oliphant (telecommunication), Payne, Sieber, Skidmore, Smith, Thomas, Vik, Wilson, Womack  
Non-voting: Attebery, Carpenter, Fullerton, Wallace (Recording Secretary)  
Excused: De Jesus  
Absent: Keeter; Brown, Vailas, Wharton  
Guest: Laura McKenzie, Registrar

**I. Preliminaries and Announcements**

A. General Assembly April 21<sup>st</sup>

Masserini is soliciting questions from the faculty for President Vailas to answer during General Assembly, which will be held from 3:00-5:00 p.m. in the Bengal Theater.

B. Senate Leadership -- elections April 14<sup>th</sup>

Masserini asked Senators to forward nominations for next year's Faculty Senate Executive Committee and Vice-Chair/Chair-Elect. Those elections are scheduled to take place during the next meeting on April 14th.

C. Other announcements

The **Senate website** had been updated with minutes posted, new links created, and new information posted. Masserini exhorted Senators to have their constituents visit the website and stay informed by reading the information posted there.

**President Vailas had asked to meet with the Faculty Senate** to discuss compensation issues. The Advisory Council/Executive Committee meeting on April 28<sup>th</sup> has been cancelled and the Faculty Senate will hold a special meeting on that date with an Open Forum for Dr. Vailas to present his ideas about compensation and salaries.

**II. Consent Calendar**

A. Faculty Senate Minutes

a. Minutes of March 3, 2008

b. *Minutes of March 17, 2008 – pulled from Consent Calendar*

B. Minutes from Councils

1. **Athletics Advisory Board**

a. Minutes of February 14, 2008

2. **Budget Council**

a. *Minutes of January 22, 2008 – pulled from Consent Calendar*

b. Minutes of February 5, 2008

c. Minutes of February 7, 2008

d. Minutes of February 11, 2008

e. Minutes of February 12, 2008

3. **Campus Planning Council**
    - a. Minutes of March 5, 2008
  4. **Council for Teaching & Learning**
    - a. Minutes of January 22, 2008
    - b. Minutes of February 26, 2008
  5. **Cultural Affairs Council**
    - a. Minutes of March 12, 2008
  6. **Research Coordinating Council**
    - a. Minutes of February 21, 2008
  7. **Curriculum Council**
    - a. *Minutes of March 6, 2008 – pulled from Consent Calendar*
      - 1) **General Education Requirements Committee**
        - a) Minutes of February 8, 2008
      - b. Minutes of March 13, 2008
- C. **Curriculum Council Bylaws – pulled from Consent Calendar**

**ACTION:** Smith moved to **approve the remaining items on the Consent Calendar**. Seconded by Vik. No discussion. Motion **passed** unanimously.

#### **Consent Calendar Items Pulled**

II. A. b. Faculty Senate Minutes of March 17, 2008

Bowen asked for clarification on how the closed Executive Session should be handled in the formal Minutes. Masserini replied that only the discussion and Actions made after the Senate came out of the Executive Session were to be recorded.

Frantz asked for an update about the Athletic Director position and whether the Bachelor of Applied Science/Bachelor of Applied Technology (BAS/BAT) question had ever been answered. Masserini had not heard anything more about the Athletic Director, but would follow up when the Administration returns from the State Board of Education meeting. Attebery said a representative from the College of Technology came to a recent Curriculum Council in response to the inquiry and told them that nationwide the B.A.S. degree is usually connected with Engineering, whereas the B.A.T. degree is not. That is why the change was made in Academic Council. Curriculum Council had reiterated their concerns about curriculum requirement changes made to NOIs by Deans and Vice Presidents in Academic Council without faculty input or revisiting by Curriculum Council.

**ACTION:** Moved by Beard and seconded by Moulton to **approve the Faculty Senate Minutes of March 17, 2008 as written**. No discussion. Motion **passed**.

II. B. 2. a. Budget Council Minutes of January 22, 2008

Frantz questioned what was meant by “administrative sabbaticals” that had been permanently eliminated – did that include non-classified professional employees as well? The impression was that it applied to administrators only. Skidmore asked for further information about the 801 accounts. Masserini replied that the money in that account formerly had been managed by the Office of Academic Affairs for adjuncts and other non-traditional faculty. The money was recently redistributed according to their projected needs directly to the Colleges themselves for them to keep track of their own expenses.

**ACTION:** Beard moved to **approve the Budget Council Minutes of January 22, 2008**. Skidmore seconded. Motion **passed**.

II. B.7. a. Curriculum Council Minutes of March 6, 2008

Masserini asked for clarification of the statement, “**practice of appointing rather than electing Council members must stop**” because it appears inaccurate. Attebery clarified that during the Council’s discussion it became apparent that in some Colleges the Deans were appointing Council representatives instead of holding faculty elections or soliciting faculty input. That practice is not in accordance with bylaws or purpose of faculty representation on Councils. Several Senators felt the Deans and Colleges should be reminded of the importance of faculty input and the proper process for selecting Council members. Masserini agreed to do so.

**ACTION:** Skidmore made a motion, seconded by Wilson, to **approve the Curriculum Council Minutes of March 6, 2008**. No discussion. The motion **passed** unanimously.

II. C. Curriculum Council Bylaws

Attebery noticed two contradictory sentences on page 3 that should be corrected.

**ACTION:** Moved by Frantz to **remand the Bylaws back to the Curriculum Council for corrections**. Seconded by Womak. The motion **passed**. The Bylaws will go back to the Council to be corrected.

**III. Open Forum – Laura McKenzie, Registrar on “Pick-a-Prof”**

McKenzie informed Senators that Pick-a-Prof is an **online website that posts grade distribution information for each professor and course** from colleges and universities across the nation. According to Idaho’s Open Records Act and her consultation with the General Counsel’s Office she is required to provide the information, but is allowed to charge for the actual labor and expenses to gather, format and submit the requested data. She has raised the price from \$20 to \$90 for the data. McKenzie wanted to make sure that Senators and faculty are aware that their grade distributions and information about their specific courses are publically available and published on at least one website. In compliance with FERPA guidelines, she excluded information on any classes with fewer than 15 students.

Pick-a-Prof and a couple of other entities also have requested a list of all students’ mailing and email addresses; she will NOT release out that information, nor is she required to comply with such requests. Delehanty asked if there were some way of finding out what professors’ rights are regarding how such public information is used. Other Senators expressed concern about the legal issues and confidentiality of the information. Adler suggested asking the General Counsel’s office to check with the Attorney General’s office to see if there is some exception to the Open Records Act that might be applicable. McKenzie indicated she would look into that.

McCurry asked whether students had access to course evaluations. Masserini said he had once been approached by Student Senators about that, but had not heard anything more from them. Kangas cautioned that course evaluations are personnel-related information that is used in making personnel decisions. She questioned whether faculty have any recourse to refute misleading or inaccurate information about them posted on the Pick-a-Prof or similar websites.

On a different note, Kantabutra mentioned his College does not have the support staff to check to make sure their students have taken all the required pre- and co-requisites for their intended coursework. McKenzie said the new ERP computer system being implemented has lots of options for tracking pre- and co-requisites, technology requirements for each course that can be matched to particular classrooms’ capability, and other useful features. She will be consulting with faculty in the Fall as to which specific features they want and which are unnecessary. There is a degree-audit program she is looking into that has the capability of forecasting students’

course needs. Bowen mentioned that the Campus Planning Council and the Council for Teaching and Learning are working on a classroom survey report that will identify some of the classroom maintenance issues, technological deficiencies, and other problems reported by faculty in their teaching experiences.

Masserini and the Senators thanked McKenzie for coming. They appreciated being informed about the existence of Pick-a-Prof and the progress report on the changes under way in the Registrar's office.

**ACTION:** McCurry moved to go into **Executive Session**. Seconded by Delehanty. **Passed** unanimously. All non-Senators left the room at 5:05 p.m.

#### **IV. Executive Session – only Senators allowed to attend**

A. Emeriti Nominations – 2 additional candidates

Senators reviewed the nomination documents and discussed the two candidates.

B. Honorary Degree nomination revisited

A dossier on the nominee was handed out and a discussion ensued.

**ACTION:** It was moved and seconded to **come out of Executive Session** and resume the open meeting. Motion **passed**. The administrative assistant and other non-Senators reentered the room and the open meeting resumed.

**ACTION:** Beard moved to **approve the Honorary Degree candidate**. Seconded by Thomas.

**ACTION:** Dye moved to **table the nomination** until Fall, after other nominations are received for consideration. Seconded by Kangas.

Discussion: Senators discussed the merits and ramifications of deferring a decision on the candidate until the Fall semester. Some expressed concern that approving this candidate now to be honored in Spring 2009 would preclude the ability to honor another deserving candidate that might be nominated this coming Fall. Others discussed the negative impression such a deferment might present.

The vote was taken and the **motion passed**. The decision whether to recommend an Honorary Degree be granted to the candidate was **deferred** until Fall 2008.

**ACTION:** Adler moved to **grant Professor Emeritus status to Dr. Frank Harmon** of the Department of Physics. Seconded by Beard. The motion **passed**.

**ACTION:** Vik moved to **grant Professor Emeritus status to Dr. John Kijinski** of the Department of English and Philosophy. Seconded by Skidmore. The motion **passed**.

#### **V. New Business**

A. Tuition Benefits Task Force

A preliminary report, supporting documents and written Motion by Curtis was distributed to Senators to review and consider. Bowen gave a brief background history of the documents compiled by the task force. The oldest document dates back to 2003-04, with additional information and work done over the next few years, culminating in a employee survey conducted in Spring of 2007 to find out exactly how many student tuition waivers would likely be requested in order to calculate the costs involved in providing a tuition benefit to ISU faculty, staff and professional employees. The Motion was to form a new committee to work on this issue next year.

The Senators chose to defer further discussion on this issue until the next meeting after they have a chance to review the documents and consider the Motion more thoroughly.

B. Council and Committee appointments

1. **Faculty Senate representatives on Councils** – *not discussed*

2. **General Faculty representative appointments to Councils**

Nominations were for 3-year terms unless otherwise specified:

**Academic Standards Council** (last Wednesday at 3:00)

Arts & Sciences –

nomination for **Dennis “Raz” Stowe, Math**

nomination for **Sue Galindo, Biology**

**Budget Council** (once a month, and as needed late Fall and early Spring)

Education

nomination for **Lloyd Peterson, College of Ed. Finance Officer**

nomination for **Dotty Sammons, College of Ed. Technology Program**

nomination for **Susan Scherz, Educational Leadership**

Health Professions –

nomination for **Brian Crawford, Dental Sciences Chair\***

Technology –

nomination for **Lawrence Beaty, Instrumentation**

Business – replace Ken Smith

nomination for **Greg Nelson, Computer Info Systems**

**Campus Planning Council** (Wednesday at 11:00, every 3-4 weeks)

*need to stagger terms, so choose 1-year, 2-year or 3-year term*

Education –

nomination for **Matt Sanger for 1-year term**

nomination for **Dotty Sammons, College of Ed. Technology Program**

Health Professions –

nomination for **Cindy Sieger, Physical & Occupational Therapy**

nomination for **Denise Bowen, Dental Hygiene for 1-year term**

nomination for **Beverly Hewett, Nursing (1-, 2-, or 3-year term is fine)**

Outreach –

nomination for **Daniel Ames for 2-year term (Idaho Falls)**

Technology –

nomination for **Jeannie Vahsholtz, Civil Engineering Technology**

**Cultural Affairs Council**

Arts & Sciences –

nomination for **Angie Zielinski, Art & Pre-Architecture**

Non-Arts & Sciences –

nomination for **Cindy Bunde, Physicians Assistant Program**

**Faculty Professional Policies Council** (fourth Thursday at 11:00)

Education –

nomination for **David Squires, Educational Learning & Development**

nomination for **Susan Scherz, Educational Leadership**

**Research Coordinating Council** (once a month Thursday from 3-5)

Arts & Sciences (Physical/Natural Sciences)

nomination for **Scot Kelchner, Biology**

Business –

nomination for **Mukunthan Santhanakrishnan, Finance**

Health Professions – replace Christina Rosen Galvin

nomination for **Jim Creelman, Physical & Occupational Therapy**

nomination for **Deana Molinari, Nursing**

nomination for **Laura Harrawood, Counseling** (or Budget Council rep)

**Athletics Advisory Board** (second Thursday at 2:30) open to any eligible faculty member

4-Year term – replace Mark Bezik

nomination for **Kevin Parker, Business**

nomination for **Beverly Ray, Education** (Dept. Chair)

**University Library Committee**

Health Professions –

nomination for **Nancy Devine, Physical & Occupational Therapy**

nomination for **Deana Molinari, Nursing**

nomination for **Elizabeth Damstrom, Nursing**

**Calendar Committee** need 3 faculty members by **April 1<sup>st</sup>**!

**Susan Day Scherz** volunteered

**ISU Reading Project** – need one faculty member for a 2-year term

nomination for **Sara Helfrich, Education**

nomination for **Lynn Shutters, English & Philosophy**

nomination for **Sandra Shropshire, Library**

**Human Rights Celebration Committee** – need 2 faculty members for 2-year terms

(please contact Bonnie Frantz xt. 4245 for details on these two committees)

nomination for **Elizabeth Damstrom, Nursing**

nomination for **Laura Harrawood, Counseling**

**ACTION:** Beard moved to **approve all non-contested nominations**. Seconded by Smith. Motion **passed**. The following candidates were appointed as nominated:

**Brian Crawford, Lawrence Beaty** and **Greg Nelson** to Budget Council

**Daniel Ames (1-year term)** and **Jeannie Vahsholtz** to Campus Planning Council

**Angie Zielinski** and **Cindy Bunde** to Cultural Affairs Council

**Scot Kelchner** and **Mukunthan Santhanakrishnan** to Research Coordinating Council

**Susan Scherz** to the Calendar Committee

**Elizabeth Damstrom** and **Laura Harrawood** each for two years to the Human Rights Celebration Committee.

Contested Council Seats:

**Academic Standards Council**

Arts & Sciences –

nomination for **Dennis “Raz” Stowe, Math**

nomination for **Sue Galindo, Biology**

Senators spoke on behalf of both candidates. A straw poll was taken and **Dennis Stowe** was chosen to be the Arts and Sciences representative on the Academic Standards Council.

### **Budget Council**

#### Education –

nomination for **Lloyd Peterson, College of Ed. Finance Officer**

nomination for **Dotty Sammons, College of Ed. Technology Program**

nomination for **Susan Scherz, Educational Leadership**

Senators spoke on behalf of each candidate. A straw poll was taken and **Dottie Sammons** was chosen to represent the College of Education on the Budget Council.

### **Campus Planning Council**

#### Education –

nomination for **Matt Sanger for 1-year term**

nomination for **Dotty Sammons, College of Ed. Technology Program**

Again, Senators spoke on behalf of the candidates. A straw poll was taken, and **Matt Sanger was reappointed for one more year** as the College of Education representative on Campus Planning Council.

#### Health Professions –

nomination for **Cindy Sieger, Physical & Occupational Therapy**

nomination for **Denise Bowen, Dental Hygiene for 1-year term**

nomination for **Beverly Hewett, Nursing (1-, 2-, or 3-year term is fine)**

After discussion of all three candidates, **Denise Bowen** was chosen by straw poll to be the Health Professions representative on Campus Planning Council **for one year**.

The remaining appointments for **Faculty Professional Policies Council, Research Coordinating Council, Athletics Advisory Board, and University Library Committee** were deferred until the next Senate meeting.

*[All College of Education appointments except for Calendar Committee (Susan Scherz) and ISU Reading Project (Sara Helfrich) were later **declared null and void**, as the College faculty wanted more widespread input in the selection of the candidates.]*

**Adjournment:** 5:59 p.m.

The next Faculty Senate meeting is scheduled for **April 14, 2008** in the Faculty Senate conference room, REND 301.

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Dr. John Masserini, Chair

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Catherine Wallace,  
Administrative Assistant 1

Approved by Faculty Senate: May 5, 2008

Documents:

Faculty Senate Minutes of March 3, 2008  
Faculty Senate Minutes of March 17, 2008  
Athletic Advisory Board Minutes of February 14, 2008  
Budget Council Minutes of January 22, 2008  
Budget Council Minutes of February 5, 2008  
Budget Council Minutes of February 7, 2008  
Budget Council Minutes of February 11, 2008  
Budget Council Minutes of February 12, 2008  
Campus Planning Council Minutes of March 5, 2008  
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Research Coordinating Council Minutes of February 21, 2008  
Curriculum Council Minutes of March 6, 2008  
General Education Requirements Committee Minutes of February 8, 2008  
Curriculum Council Minutes of March 13, 2008  
Emeritus nominations for:  
    Dr. Frank Harmon, Dr. John Kijinski