

IDAHO STATE UNIVERSITY
FACULTY SENATE
MINUTES

VOLUME XXVII, MEMO 2
Monday, September 17, 2007
4:00 p.m.
Pharmacy Bldg. Room 162

I. Preliminaries

In Attendance: Adler, Bowen, Campbell, Crews, Curtis, De Jesus, Delehanty, Dye, Edwards, Guryan, Kangas, Kantabutra, Kearns, Keeter, Manopoulos, Masserini (Chair), Moulton, Murphy, Norman, Payne, Sieber, Smith, Thomas, Vik, Wilson, Womack
Non-voting: Attebery, Fullerton, Wallace (Recording Secretary)
Excused: Cellucci, McCurry (sabbatical), Oliphant,
Absent: Beard, Brown, Vailas, Wharton
Guest: Randy Gaines, Chief Information Officer, ITS

II. Announcements and Reports

A. Chair Announcements

1. Faculty Appeals Board members were selected:
Doug Nilson has agreed to be the Chair, and **Priscilla Reis** agreed to serve.
2. **Dr. Beverly Ray** from College of Education has **resigned from Senate**
She is now a Department Chair and therefore is no longer eligible to serve on the Senate.
3. ISU Organizational Flow Charts
The Faculty Senate had been omitted from ISU's official Organizational Chart. That oversight was rectified today and the **Senate has a direct line to both the President and the Provost**. The Organizational Chart and the Faculty/Staff Handbook now are in accord with each other.
4. Early College Program
Dr. Wharton will address Senate at next meeting on October 1st and will also meet with the Academic Standards Council to discuss the Early College Program project.
5. Handbook Amendments
Masserini will meet with Brad Hall, Kay Flowers and a couple of other people in the General Counsel's office to discuss the proposed changes to the Faculty/Staff Handbook amendment process. If the General Counsel's office is amenable, this project will be passed on to the Senate and the Faculty Professional Policies Council to work on.
6. Health Education ITEC Building Open House (Idaho Falls)
(Friday, September 28, 2007 at 2:00 PM)
The Governor of Idaho will be attending. Faculty members are encouraged to attend, especially those from the Kasiska College of Health Professions. De Jesus reminded Senators that this building is a joint effort between ISU and ITEC, so those who can attend should do so.
7. Registered Sex Offender list
The Senate's suggestions from last year were implemented and the Registered Sex Offender list will be distributed **on paper only** to the Department Chairs who will then notify their faculty members. The list will **not** be emailed nor posted online.

8. Faculty Needs Survey
Dr. Cindy Hill from the Center for Teaching and Learning will soon be distributing a survey asking faculty what sorts of resources are lacking that would help them improve their teaching abilities.
9. The ROAR Project
The new Freshman retention effort called “Registration, Orientation, Academic 101, Rejuvenation” (ROAR) is in full swing and has had a very good response from students.

III. Consent Calendar

- A. Faculty Senate Minutes of August 27, 2007 – *pulled from Consent Calendar*
- B. Minutes from Councils
 1. Cultural Affairs Council
 - a. Minutes of April 27, 2007
 2. Faculty Professional Policies Council
 - a. Minutes of April 26, 2007
 3. Academic Standards Council – FYI only
 - a. Unofficial Minutes/Discussion Notes of April 25, 2007
- C. Phased Retirement Policy – proposed addition to the Faculty/Staff Handbook – *pulled from Consent Calendar*
- D. Advisory Council Bylaws (new Senate Council)
- E. Faculty/Staff Handbook Revisions – Honorary Degree Criteria
- F. Faculty Appointments to Councils
 1. **Academic Standards Council** (last Wednesday at 3:00)
 - a. Business – **Dennis Krumwiede nominated** by College of Business
 2. **Budget Council** (once a month, probably Tuesday at 4:00)
 - a. Health Professions – (2 vacancies)
 3. **Faculty Professional Policies Council** (fourth Thursday at 11:00)
 - a. Engineering – **Mary Lou Dunzik-Gougar will serve this Fall**, to be replaced in January, probably by Bruce Savage.
 - b. Education –
 4. **Research Coordinating Council** (once a month Thursday from 3-5)
 - a. Engineering –
 - b. Health Professions –
 5. **Curriculum Council** (every Thursday from 3-5, starting in October)
 - a. Business – **Ken Trimmer nominated** by College of Business
 - b. Education –
 - c. Health Professions –
 6. **Athletics Advisory Board** (second Thursday at 2:30)
 - a. 1-Year term (Faculty Senate liaison) – **Sandra Shropshire nominated**
 - b. 4-Year term –
 7. **University Research Committee (URC)**
 - a. 3-Year term – **Monique Manopoulos nominated** by Sieber during meeting; Bowen seconded the nomination.
- G. Faculty Senator Appointments to Councils
 1. *Academic Standards Council (last Wednesday at 3:00) – pulled from Consent Calendar*
???
 2. Council for Teaching & Learning (second Tuesday at 4:00)
Marie Campbell volunteered
 3. Faculty Professional Policies Council (fourth Thursday at 11:00)
Tracy Payne volunteered

4. *Cultural Affairs Council (once a month on Friday) – pulled from Consent Calendar*
??
 5. Faculty Senate website upkeep, to work with Catherine
Shane Moulton volunteered
 6. *Handbook Revisions Task Force – last two unfilled slots pulled from Consent Calendar*
 - a. **Jill Smith volunteered**
 - b. **Tracy Payne volunteered**
 - c. ???
 - d. ???
- H. **New Item – this came in just in this morning:**
College of Health Professions election results – new Faculty Senators elected:
1. **Deanna Dye** in Physical Therapy as the full term faculty senator (2007-2010)
 2. **Leigh Cellucci** in Health Care Administration for the one year replacement term.

ACTION: Moved by Norman to **approve** the remaining items on the Consent Calendar, seconded by Vik. **Passed unanimously.**

Consent Calendar Items pulled

A. Faculty Senate Minutes of August 27, 2007

Masserini suggested the Senate take more time to review the minutes and condense the content. De Jesus reminded the Senate that the RCC Bylaws had been tabled last time pending further information about the Chair position. However, the RCC Council needs to elect a Chair in their upcoming meeting this week. The Council is revising the Bylaws to incorporate the Senate's suggestions. Masserini has made it clear to the RCC that they can go ahead and elect a faculty member to be Chair without waiting for the Senate to formally approve the Bylaws.

De Jesus recommended changing "University-wide Tenure and Promotion Guidelines Committee" to eliminate the word "Guidelines" since that is not part of the official name.

No formal vote was deemed necessary; the minutes were **tabled** pending further review.

C. Phased Retirement Policy

There was a concern about clarifying exactly when the re-negotiation of the new contract should take place. Thomas suggested moving to approve the Phased Retirement Policy and then an amendment can be attached to the motion.

ACTION: A motion to **approve** the Phased Retirement Policy was made by Norman, seconded by Keeter.

Discussion: Bowen expressed discomfort about approving the policy today since there are many faculty members who will be affected by the policy but are not aware of the content.

ACTION: De Jesus **moved to amend** the last sentence of the fourth paragraph of Section II – General of the policy to read "Upon mutual consent of parties affected, the phased retiree may re-negotiate a new contract with the appropriate departmental unit *before the negotiated phased retirement term expires.*" (Added words in italics.) Seconded by Thomas.

Discussion: There was concern about whether a retiree can come back to teach, and under what conditions. Crews pointed out that PERSI plan retirees cannot be rehired as full time employees. De Jesus reminded that returning retirees have to start from scratch and negotiate a new contract. The Phased Retirement allows potential retirees to negotiate a new contract before they actually retire and lose all their benefits.

ACTION: Delehanty made a **friendly motion to amend the amendment** to change “re-negotiate” to simply “negotiate”. De Jesus **accepted** the friendly amendment, seconding the motion. The new wording reads: “Upon mutual consent of parties affected, the phased retiree may ~~re~~-negotiate a new contract with the appropriate departmental unit *before the negotiated phased retirement term expires.*” (Added words in italics.)

The vote was taken, and **the motion to amend was passed** with 5 Abstentions and no Nays.

ACTION: Bowen moved to **table** the proposed Phased Retirement Policy until the next meeting pending more time for Senators to discuss it with their constituents. Norman seconded the motion. **Passed unanimously; the issue was tabled until the next Senate meeting.** Bowen mentioned Western Carolina University has some applicable documents posted on their website that might be useful for Senators to look at and perhaps be incorporated into templates for ISU policy. Masserini said he would forward the information to Thom Hasenpflug, the Chair of Faculty Professional Policies Council.

The Agenda was suspended at this point to welcome the guest speaker and invite him to make his presentation to the Senators.

IV. Open Forum – 4:30 pm

A. Proposal to discontinue Remote Computer Dial-up Access

Presentation by Randy Gaines, Chief Information Officer, ITS (Information Technology Services) at ISU

Remote Dial-up Access allows people off-campus to use phone lines to access ISU’s computer network. It costs \$96,000 annually to provide the service, and the number of users is shrinking as wireless technology becomes more widely used. ITS wants to reallocate the money to expand the capability of the internet links. The two existing links are currently running at about 85-95% capacity, and there is no room to grow. The University can control which links are used in outgoing traffic, but cannot control incoming traffic flow. Commercial dial-up services such as AOL, Earthlink, and other vendors provide adequate alternative sources to accommodate most users for around \$10 per month. If the dial-up service is required for faculty or staff to do their job, the University Reimbursement system makes it possible for their Department to pay for their dial-up expenses. The plan is to discontinue the dial-up service on December 31, 2007 and use the \$96,000 and inter-semester time to upgrade and double the size of the current bandwidth. That upgrade will give the University another year or so to find a longer-term solution to the capacity problem.

Some Senators expressed concern about students at distant sites or who are taking Web courses and need the dial-up access for their classwork. Gaines reminded Senators that any place that currently has dial-up access can get it through a commercial vendor. It is possible that if there is enough interest, ISU might be able to negotiate a special price deal with a commercial internet provider. An email will be sent to all faculty, staff and students in the next few days.

ITS will try to post some information and guidance on the website for those who need to switch and don’t know what their options are.

V. Old Business

Items pulled from Consent Calendar

G. Faculty Senator Appointments to Councils – Norman wants to select them today

1. Academic Standards Council (last Wednesday at 3:00)

no one stepped forward

7. Cultural Affairs Council (once a month on Friday)
 - Karen Kearns volunteered**
8. Handbook Revisions Task Force – two more members needed
 - c. **Dave Delehanty volunteered**
 - d. **Peter Vik nominated by Bowen, Vik accepted the nomination**

ACTION: Kantabutra moved to approve the nominations; seconded by Campbell. The **motion passed** with one nay vote and no absentions. The Senators were appointed as nominated.

Masserini officially welcomed the **two new Senators** from the Kasiska College of Health Professions; **Deanna Dye** was in attendance, but **Leigh Cellucci** was en route to Boise and could not attend.

A. ERP rep nominations?

Faculty needs to be represented on this Leadership Team committee. There are a couple of teleconference meetings scheduled for October 10th and 11th with practice managers to get feedback on how things are handled.

Shane Moulton volunteered; he was in on other committees regarding this issue.
No vote was deemed necessary since the list of volunteers was to be forwarded to David Alexander, the ERP Project Manager.

VI. **New Business**

A. Honorary Degree Screening Committee

According to the Faculty Staff Handbook, a committee screens the Honorary Degree applications and forwards the top two candidates to the full Faculty Senate for consideration. The **Faculty Senate Executive Committee will be the screening committee** to review the applications.

B. Senate Goals for 2007-2008 – suggestions

- o Faculty Empowerment
- o Faculty/Staff salaries
 - No ISU Salary Schedule exists as yet. The University of Idaho has a Salary Schedule, so the precedent is already set in the State system.
- o Domestic Partner benefits
- o Tuition Benefit for dependents
- o “Greening” of facilities, new buildings – environmentally friendly designs
- o Articulation of 2-Year College of Technology Degree into 4-Year Academic Degree.
 - Some credits do not transfer, and some do; consistency may be an issue worth looking into.
- o Library Capabilities
- o Research Infrastructure
- o Trailing Spouse/Partner

Discussion: Salaries are a top priority both for Faculty and for the Administration. Other universities have Salary Schedules and Trailing Spouse/Partner policies that can be used as models for developing ISU’s own versions. Lots of effort has already gone into some of these suggestions and the work already done should be incorporated in whatever goals are decided upon for this year. Those who are assigned to work on them should make sure the goals fit with the long range plans that have been sketched out previously. For the next Senate meeting, Masserini will write up a summary of potential goals and list which Councils could be assigned to work on them.

Monique Manopoulos **rescinded her nomination** and subsequent election to the **University Research Committee**. The position remains open.

VII. **Adjournment:** 5:40 p.m.

The next Faculty Senate meeting is scheduled for October 1, 2007.

Dr. John Masserini, Chair

Catherine Wallace,
Administrative Assistant I

Approved by Faculty Senate: October 1, 2007

Documents:

Cultural Affairs Council Minutes of April 27, 2007
Faculty Professional Policies Council Minutes of April 26, 2007
Academic Standards Council Unofficial Minutes/Discussion Notes of April 25, 2007
Faculty Senate Advisory Council Bylaws
Honorary Degree Criteria – Faculty/Staff Handbook Revisions