

**IDAHO STATE UNIVERSITY
FACULTY SENATE
MINUTES**

**VOLUME XXVI, MEMO 4
November 13, 2006
Faculty Senate Conference Room, 128
Red Hill Building
4:00 pm**

- I. Preliminaries
 - A. Attendance: Allen, Beard, Bowen, Crews (Teleconference), Curtis, De Jesus (Chair), Devaud, Devine, Guryan (Teleconference), Hill, Kangas, Kearns, Keeter, Magnuson, Masserini, Nilson, McCurry, Murphy, Norton, Oliphant (Teleconference), Rankin, Ray, Sieber, Skidmore, Thomas, Williams, and Woodworth-Ney
Absent: Bezik, McLaughlin (excused) and Womack
Ex-officio: Jolly, Nelson, Rowe and Wharton
Administrative and Graduate Assistants: Connie Patchin and David Robinson

- II. Announcements & Reports
 - A. Chair
 1. This weeks' announcements are posted on WebCT and were sent to senators.
 2. De Jesus asked if senators wish to meet during the spring semester optional meetings for open discussions on larger issues.
ACTION: Moved by Keeter and seconded by Nilson to use the three optional meetings next semester (January 29, 2007, March 26, 2007, and April 23, 2006) for discussion meetings. **Passed unanimously.**
 3. Two senators were asked to volunteer for the Task Force to review grievance process guidelines for Faculty Appeals Board.
 4. Revised Honorary Degree policy –
ACTION: Moved by Beard and seconded by Rankin to approve the new language for Honorary Degrees to be printed in the F/S Handbook. **Passed unanimously.** The ad hoc committee thanked Jennifer Attebery for drafting the new language.

- III. Unfinished Business
 - A. Chair Extension
ACTION: Moved by Bowen and seconded by Devaud to remove the item from the table. **Motion passes.**
ACTION: Moved by Bowen and seconded by Devaud to amend the previous motion by substitution; That the Vice Chair/Chair Elect serve an internal capacity monitoring and coordinating work of Faculty Senate councils; The Chair officially represents the faculty both internally and externally; and the immediate Past-Chair will build on external relationships, such as serving as a legislation liaison. Furthermore, the Senate requests full-time release for the Chair and 1/3 time release each semester for both the Vice-Chair/Chair Elect and the Past-Chair. **25 for, 1 abstention, Motion passed.**
 - B. Tuition waivers
David Miller is looking at the costs for waivers if 100%, 50%, and 30% of faculty and staff use them. He is also looking at the costs to substitute the spouse

and employee waivers for dependents as well as the costs of one waiver per family.

ACTION: Moved by Bowen and seconded by Rankin to include an estimate for only faculty because this is a retention and recruitment concern of faculty, also including a friendly amendment to list the costs of what is being spent now on current waivers. 23 for, 1 opposed, 1 abstention. **Motion passed.**

Discussion: Faculty are recruited nationwide – this is a very important recruitment and retention tool for faculty and not as important for staff because they are not recruited nationally. Some senators feel they cannot speak for staff on this issue.

It was also mentioned that the State of Idaho does not pay well and tuition waivers should be offered to employees across the state with the other agencies paying out of their own budgets.

C. NOI discussion (Notice of Intent)

Bowen is concerned that current NOIs do not fit into the strategic plan, or role and mission of ISU.

It was explained again that NOIs do not equal the approval of a proposed program. Dr. Wharton explained that there are many NOIs that have been approved that have gone no further due to lack of resources. NOIs are sent through so opportunities will not be missed; however, it takes a proposal and full curricula for a program to be approved.

Drs. Wharton and De Jesus will be meeting with some Curriculum Council members later this week; De Jesus will report after that meeting.

D. Faculty Senate Budget Council representation

The representation was approved during the Consent Calendar voting, however, there were some concerns from the governance task force.

ACTION: Moved by Hill and seconded by Sieber to reconsider the membership of the Budget Council. 23 for 3 abstentions. **Motion passed.**

It was agreed that the Budget Council would be the central university budget council with Faculty Senate oversight, just as Campus Planning has become. The purpose of this council will be to evaluate university budgets.

ACTION: Moved by Nilson and seconded by Sieber that the Budget Council representation be changed to add two A&S (for a total of three, one in each: natural, humanities, social), add one representative from Health Professions, as well as a library faculty. 24 for, 1 opposed, 1 abstention. **Motion passed.**

IV. New Business

A. Student enrollment and retention

Dr. Wharton and Jennifer Fisher will be attending the December 4, 2006 meeting to discuss this in length.

B. Retention of faculty Arts & Sciences document

Senators would like to have this discussion on December 4, 2006 as well and invite Brian Norman who chaired the Arts & Sciences ad hoc committee.

C. SWOT analysis/Strategic plan template

Senators must develop a template for Senate and other faculty. This will be a topic for discussion at a Dialogue. It will be helpful to have input from faculty before senate continues.

D. Faculty Appeals Board grievance process – review guidelines

Woodworth-Ney will chair the Task Force. Brad Curtis volunteered. De Jesus would like one more senator.

E. Research Coordinating Council discussion

De Jesus will be meeting with the RCC to discuss whether their role fits in with the Senate governance structure. There is a need for changes if it does.

- F. Instructor promotion without raises
This is happening on campus with non-tenure track, full time instructors. Senators were asked to consider this and come up with recommendations.
- G. Recommendations/Request tracking forms –
Forms were developed to track progress of Senate and its councils of the work that is being done. Patchin and Brian Norman, chair of Academic Standards Councils would like to use these forms.

V. Adjournment: 5:32 pm

Consent Calendar #1 for November 13, 2006 – due on October 30, 2006

- A. Faculty Senate Minutes of October 16, 2006
- B. Faculty appointments to Councils
- Alumni Board (only 13 voted previously) – David Adler and Diana McLaughlin nominated.
- C. Miscellaneous Reports
 - 1. Athletics Advisory Board Minutes of September 14, 2006 (FYI only)
 - 2. Budget Council proposed membership
- D. Minutes from Councils
 - 1. Curriculum Council
 - a. Minutes of October 5, 2006
 - b. Minutes of October 12, 2006
 - 2. Research Coordinating Council Minutes of September 28, 2006
 - 3. Campus Planning Council Minutes of September 27, 2006

Consent Calendar #1 for November 13, 2006 approved with the exception of two senators who did not approve of the Curriculum Council minutes of October 12, 2006. Motion passed. David Adler won the run-off election for the Alumni Board.

Consent Calendar #2 for November 13, 2006 – due on November 10 – 5:00 pm

- A. Faculty Appointments to Councils
 - 1. Campus Planning Council (last Wednesday at 11:00)
 - a. College of Business – one year sabbatical replacement for Kevin Parker–
nomination for Tim Cheney
 - 2. Faculty Professional Policies Council (fourth Thursday at 11:00)
 - a. College of Business (05-08) – **nomination for Mark Johnson**
 - 3. University Parking Board – three-year appointment - College of Technology faculty (last Friday at 3:00) – **nomination for John Fitzen**
- B. Minutes from Councils
 - 1. Curriculum Council
 - a. Minutes of October 19, 2006
 - b. Minutes of October 26, 2006
 - c. Minutes of General Education Requirements Committee (FYI only)
 - 2. Campus Planning Council Minutes of September 27, 2006
 - 3. Academic Standards Council Minutes of September 27, 2006

Consent Calendar #2 for November 13, 2006 passed unanimously (17 voted). 1 abstention from voting on faculty appointments.

Karl De Jesus, Chair

Connie Patchin,
Administrative Assistant I

Approved: December 1, 2006

Documents:

Faculty Senate Minutes of October 16, 2006

Chair announcements of November 8, 2006

Honorary Degree revised language draft

Faculty Senate Budget Council representation

Athletics Advisory Board Minutes of September 14, 2006

Curriculum Council Minutes of October 5, 2006

Curriculum Council Minutes of October 12, 2006

Curriculum Council Minutes of October 19, 2006

Curriculum Council Minutes of October 26, 2006

Research Coordinating Council Minutes of September 28, 2006

Campus Planning Council Minutes of September 27, 2006

Academic Standards Council Minutes of September 27, 2006