

**IDAHO STATE UNIVERSITY  
FACULTY SENATE  
MINUTES**

**VOLUME XXVI, MEMO 3**

**October 16, 2006**

**Faculty Senate Conference Room, 128**

**Red Hill Building**

**4:00 pm**

- I. Preliminaries
  - A. Attendance: Allen, Beard, Bezik, Bowen, Crews (Teleconference), De Jesus (Teleconference), Devaud, Devine, Guryan (Teleconference), Hill, Kangas, Kearns, Keeter, Magnuson, Masserini (Officiating), Sean Anderson for Nilson, McCurry, McLaughlin, Murphy, Norton, Oliphant (Teleconference), Rankin, Ray, Sieber, Skidmore, Thomas, Williams, and Woodworth-Ney  
Absent: Curtis (excused) and Womack  
*Ex-officio*: Christensen, Nelson, Rowe and Wharton  
*Administrative and Graduate Assistants*: Connie Patchin and David Robinson  
  
Jill Smith has been elected as the second College of Business senator; Mark Bezik is her sabbatical replacement for the fall semester.
  
- II. Announcements & Reports
  - A. Chair
    1. Consent Calendar
      - i. Vote – it has been very difficult getting a quorum; senators must vote for a participatory outcome.
      - ii. There may be updated calendars for separate votes – this agenda had two consent calendar votes due to new information coming to the senate office. De Jesus will update the Chair announcements along with the consent calendar.
    2. Vacant Senator positions – Virginia Murphy volunteered to be the senate representative for Faculty Professional Policies Council.
    3. Chair meetings with faculty – De Jesus has a meeting set up with Engineering and is waiting to hear from Business. Health Profession senators were asked to divide departments for two separate meetings.
    4. Future topics for dialogue
      - a. Day Care – in October?
      - b. Budget – with Ken Prolo in November
      - c. Please forward any ideas important to ISU’s future
    5. Rendezvous Building tour will be on Monday, October 30, 2006 at 4:00. Please meet on the sidewalk outside of the library across from Rendezvous.
    6. Results of discussion with Dr. Vailas re: Distinguished Professor – Dr. Vailas will be evaluating deans on their ability to secure money. They will be looking for money from each college to fund Distinguished Professors. He would also like donations from the Foundation for a higher honorific title at the university level. Dr. Vailas wants to use the titles as recruiting tools as well as to keep outstanding faculty. De Jesus stated that Dr. Vailas considered (to you: he considered the proposal but did not totally agree with it: added his own twist) the proposal (of distinguished professor)

and added one step further (university distinction). The funding is to come from the Foundation and college efforts; this will not be state money or on the normal budget line.

Masserini thanked the senators for their WebCT participation in dialogue.

### III. Unfinished Business

#### A. Support for Dream Act

**ACTION:** Moved by Bowen and seconded by Sieber to remove the item from the table. **Passed unanimously.**

This motion would approve of a letter of endorsement to Idaho Senators Crapo and Craig for the Dream Act.

**ACTION:** Moved and seconded to endorse the Dream Act. 23 for, 2 against, 2 abstentions. **Motion passes.**

#### B. Chair Extension

**ACTION:** Moved by Devaud and seconded by Beard to remove the item from the table. 26 for, 1 abstention. **Motion passes.**

There is a significant increase in responsibilities and commitments associated with university governance for the Senate Chair.

Bowen brought up a model where the Past Chair remains active and works with external (legislation) constituents while the Vice Chair works with Faculty Senate councils. Both get course release. This would take some of the load off of the current Chair.

Masserini discussed making a second year Chair appointment optional since the Chair may or may not want a second year. He explained that senate should decide on the Chair extension before addressing any potential problems with the Vice Chair.

It was noted that an option would be a mistake; it would be too late for planning the next year. Senators who are wanted as chair have other things to do and a two year term may dissuade those who would be good chairs.

It was noted that it takes a Chair a year to become effective and would be important to keep them involved. Other institutions have full time release.

Dr. Wharton stated that senate should decide what they want to do and he will do the best he can with financial assistance. He is supportive of more than one year. With Bowen's model, there would be 1/3 release time for Past Chair, full release for the Chair and 1/3 release for the Vice Chair. There will also be a need for more travel money for SBOE meetings.

**ACTION:** Moved by Devaud and seconded by Beard to table until the next meeting. No vote was taken. Senators will use WebCT for further discussion.

#### C. SWOT Analysis

The draft SWOT Analysis for senate was sent out a week ago and is due by October 30 to Dr. Vailas.

**ACTION:** Moved by Rankin and seconded by Allen to approve the draft SWOT Analysis for senate. 10 for, 4 against, 5 abstentions. **Motion Passes.**

Some senators complained of rushing through all senate meetings with senators approving documents without reading them. The Faculty Senate SWOT Analysis was compiled by using senator's input on WebCT.

With the SWOT Analyses, the template for the Strategic Plan will be coming out soon.

### IV. Open Forum – Robin Wilson – Records Management

Wilson explained that the Records Program Guide represent a commitment of ISU to administer records and is part of a response to a state directive. Kearns and Beard are both on the advisory committee at this time. The program and guide apply to all at ISU. Participating in records management will ensure essential information for accreditation, legal issues, planning and evaluation, as well as help with ISU's educational mission. Any records generated, such as grades, program accreditation, syllabus, or notices of intent must be kept for a certain amount of time, however, the majority of records have no lasting value – maybe 3 years. There must be special destruction by a vendor, such as Shred Pro, Shred It, and Western Records Destruction with necessary documentation prior to destruction. The department chair or dean will approve of the purge. The Records Program Guide is posted on the web (<http://www.isu.edu/infomgmt/>) and will be continually updated. Records Coordinators in the departments are trained to help. Senators were asked to participate and can call Wilson for any information.

V. New Business

A. Office for Women at ISU proposal

Woodworth-Ney requested a letter of endorsement from the senate for a new task force to study gender on campus. The group would like to take this to Dr. Vailas within the next month; before the first of December.

**ACTION:** Moved by Sieber and seconded by Magnuson to support the formation of a new task force.

**ACTION:** Moved and seconded to table the issue. 6 for, 10 against, 1 abstention. **Motion failed.**

**Motion to support the formation of a new task force passed unanimously.**

B. Calendar Committee recommendations

Glenn Thackray is the faculty representative on the Calendar Committee; there had previously been no faculty input. The committee adjusted next years' calendar and would like approval from the senate to take it to the SBOE during its next meeting. The new calendar would start one week later which would give the summer semester an extra week along with other small changes. It would coincide with District 25 break dates, shorten the spring semester by one week, and does not change the date of commencement.

**ACTION:** Moved by Sieber and seconded by Beard to approve of the new calendar. 26 for, 1 against. **Motion passes.**

It was noted that approving this calendar does not involve approval of future calendars.

C. Emeritus Status on Faculty Senate agendas

Senators agreed to address Emeritus Status during meeting times and not on consent calendars.

VI. Adjournment: 5:45 pm

VII. Consent Calendar (Number 1)

A. Faculty Appointments to Councils

1. Campus Planning Council (last Wednesday at 11:00)

- a. College of Arts & Sciences (Biological or physical) – one year sabbatical replacement for Rene Rodriguez (Curt Anderson cannot meet at this time)
- b. College of Business – one year sabbatical replacement for Kevin Parker

2. Faculty Professional Policies Council (fourth Thursday at 11:00)
    - a. College of Business (05-08)
    - b. Library
  3. Research Coordinating Council (once a month, Thursday 3:00-5:00)
    - a. College of Arts & Sciences - Social
    - b. College of Education – replacement for Beverly Ray (05-08) –  
**nomination for Al Strickland**
    - c. College of Engineering – replacement for John Bennion (04-07)
  4. Records Management Advisory Committee – one faculty member
  5. Alumni Board – one faculty member
- B. Senate Representatives on Councils
1. Academic Standards Council (meets last Wednesday at 4:00) – **Randy Norton volunteered**
  2. Faculty Professional Policies Council (meets 4<sup>th</sup> Thursday at 11:00)
  3. University Research Council (3-year appointment)
- C. Emeritus Status
1. Donald Lee Merrill (35 years of service to College of Technology)
- D. Miscellaneous Reports (FYI)
1. Sabbatical Report for Arts & Sciences 2005-2006

The Consent Calendar (Number 1) for October 16, 2006 was unanimously approved of via email votes on October 3, 2006, EXCEPT four senators were not in favor of voting for emeritus status in this forum. Faculty were appointed as nominated. **Motion passes.**

#### **Consent Calendar (Number 2) for October 16, 2006**

- A. Faculty Senate Minutes of September 18, 2006
- B. Faculty Appointments to Councils
  1. Campus Planning Council (last Wednesday at 11:00)
    - a. College of Arts & Sciences (Biological or physical) – one year sabbatical replacement for Rene Rodriquez – **nomination for Andy Holland**
    - b. College of Business – one year sabbatical replacement for Kevin Parker
  2. Faculty Professional Policies Council (fourth Thursday at 11:00)
    - a. College of Business (05-08)
    - b. Library – **nomination for Sandra Shropshire**
  3. Research Coordinating Council (once a month, Thursday 3:00-5:00)
    - a. College of Arts & Sciences - Social – **nomination for Sean Anderson**
    - b. College of Engineering – replacement for John Bennion (04-07) –  
**nomination for Alba Perez**
  4. Records Management Advisory Committee – one faculty member (meets quarterly) – **nomination for Erika Schulte**
  5. Alumni Board – one faculty member (meets Sept, Jan, May – 4 yr appt) –  
**nominations for Diana McLaughlin and David Adler**
  6. Web Services Council – one faculty member – **Brad Curtis volunteered**
- C. Senate Representatives on Councils
  1. Faculty Professional Policies Council (meets 4<sup>th</sup> Thursday at 11:00) –  
**Virginia Murphy volunteered**
  2. University Research Council (3-year appointment) – **Kara Keeter volunteered**
- D. Miscellaneous Reports (FYI)
  1. Sabbatical Report for College of Pharmacy 2005-2006

2. Campus Planning Bylaws revisions
- E. Minutes from Councils
  1. Cultural Affairs Council Minutes of August 25, 2006
  2. Research Coordinating Council Minutes of April 20, 2006
    - a. Annual Report from RCC
  3. Faculty Professional Policies Council Minutes of August 24, 2006
  4. Academic Standards Council Minutes of August 30, 2006

The Consent Calendar (Number 2) was unanimously approved of on October 13, 2006. David Adler won the run-off election for the Alumni Board. All others were appointed as nominated.

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Karl De Jesus, Chair

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Connie Patchin,  
Administrative Assistant I

Approved: October 30, 2006

Documents:

Chair announcements of September 29, 2006

Chair announcements of October 6, 2006

Letter to Dr. Vailas re: outstanding university teaching, research, and public service

Emeritus Status documents for Mr. Donald Lee Merrill

Sabbatical report for Arts & Sciences 2005-2006

Faculty Senate Minutes of September 18, 2006

Sabbatical report for College of Pharmacy 2005-2006

Campus Planning Bylaws revision

Cultural Affairs Council Minutes of August 25, 2006

Research Coordinating Council Minutes of August 24, 2006

Research Coordinating Council Annual Report 2005-2006

Faculty Professional Policies Council Minutes of August 24, 2006

Academic Standards Council Minutes of August 30, 2006

SWOT Analysis draft

Records Management handouts

Office for Women at ISU proposal

Calendar Committee proposal