

**IDAHO STATE UNIVERSITY
FACULTY SENATE
MINUTES**

VOLUME XXVI, MEMO 2

September 18, 2006

Faculty Senate Conference Room, 128

Red Hill Building

4:00 pm

- I. Preliminaries
 - A. Attendance: Allen, Beard, Bowen, Christensen, Crews (Teleconference), Curtis, De Jesus (Chair), Devaud, Devine, Guryan (Teleconference), Hill, Kangas, Kearns, Keeter, Magnuson, Masserini, Doug Nilson for Maughan, McCurry, McLaughlin, Murphy, Norton, Oliphant (Teleconference), Rankin, Ray, Sieber, Skidmore, Thomas, Alba Perez for Williams, Womack, and Woodworth-Ney
Ex-officio: Jolly, Nelson, and Wharton
Administrative and Graduate Assistants: Connie Patchin and David Robinson

- II. Announcements & Reports
 - A. Chair
 - 1. SWOT Analysis
De Jesus needs input from senators, please add your ideas on WebCT Discussion. He would like to have a draft a document by the end of the month. De Jesus also reminded senators they are charged with a SWOT Analysis for faculty as well.
 - 2. Information on WebCT – there will no longer be an unapproved page
In order to facilitate discussion and the meetings all agenda and consent calendar items will be on WebCT. The same format will be used as if it were an agenda. Patchin will send out an email explaining the changes when they are made. Any ideas to make this easier are welcomed.
 - 3. Set up meetings with College of Health Professions Faculty
De Jesus requested the Health Professions Senators divide the college into two sections to meet with him either this week or next. He also asked the Boise senators to set up a meeting with faculty there on Monday, October 16.
 - 4. Senator appointments to councils
Senators were reminded that three councils still need senate representation. They are listed on the Consent Calendar.
 - 5. Prepared motions
Senators were reminded to please prepare motions before the meetings for efficiency during the meetings. Send the completed motions to Patchin to place on WebCT.

- III. Unfinished Business
 - A. Expedition of NOIs
ACTION: Moved by Masserini and seconded by Devaud that the Curriculum Council (CC) create a sub-committee whose charge is to review Notices Of Intent (NOIs) for Undergraduate Programs submitted by departments and units at ISU. This committee will evaluate NOIs on their academic merit and vote to approve/disapprove them before they move on to the Faculty Senate. A member of

the Curriculum Council shall chair the committee, and membership shall be drawn from a wide variety of faculty on campus, representing all major academic areas, colleges, and units. The committee will notify the CC of NOI approvals/disapprovals as an informational item only. Once NOIs have been voted on by the committee, they will then carry forward to the Faculty Senate for approval before moving on to the appropriate administrators.

The motion also stated that the Chair of Curriculum Council (CC), in cooperation with CC members, create by-laws, membership requirements, and a name for this new sub-committee.

This committee should be implemented and functioning as quickly as possible, so it may start working on the first NOI submissions of the Fall 2006 academic year.

Friendly amendment to remove “only” in the second sentence. Motion Passed. 21 for, 6 against.

Discussion: Masserini hopes to streamline the process of NOIs as an informational item. The Budget Council and the Curriculum Council will both visit NOIs before they are forwarded to senate. The deans have been mandated to look at their budgets before forwarding NOIs.

IV. Open Forum – Follett Bookstore

Jay Zalewski, Regional Manager; Laurie Richards, Bookstore Manager; and Wayne Carter, Textbook Manager, addressed the senate. They are interested in university relationships and saving money for students with used books. They are now paying half of the price of a new book on returns. A copy of the presentation is available in the Faculty Senate office.

V. New Business

A. Departmental Guidelines and committees for policies/procedures –

ACTION: Moved by Sieber and seconded by Bowen that the following paragraph be added to the ISU Faculty and Staff Handbook, effective January 1, 2007:

Part 4. Personnel Policies
Section I. General Personnel Policies
F. Policy Promulgation/Adoption

3. Each academic department will establish a Policy and Procedures Committee to be composed of all full professors and such other tenured and tenure-track faculty as may be appropriate to the department. The department chair will not be a member of this committee, except department chairs in departments with fewer than five faculty, the departmental chair may be considered eligible to serve. The committee will advise the chair on all policy matters in the department and of appropriate procedures for implementing the policies. Matters to be considered by the Policy and Procedures Committee include, but are not limited to, assignment of office and laboratory space, adjunct hires and integration into the department, implementation of periodic performance reviews, the structure of and assignment to departmental committees, such as tenure and promotion committees, and such other matters as the committee finds useful.

ACTION: Moved by Bowen and seconded by Thomas to table indefinitely. **Passed unanimously.**

Discussion: Is it in senate’s purview to set policies for departments and units on campus?

B. Support for Dream Act

ACTION: Moved by Devaud and seconded by McCurry to endorse the Dream Act.

ACTION: Moved by Ray and seconded by Norton to table the motion. **Motion passed. 20 for, 4 against, 1 abstention.**

Discussion: The Dream Act is a federal initiative for undocumented immigrant high school graduates enabling them to pay in-state tuition for colleges and universities and to become eligible for financial aid. Dr. Vailas and the Student Senate have endorsed the legislation. Some senators felt uncomfortable endorsing federal legislation in the name of the faculty. Others wanted to consult with their constituents prior to voting. They were reminded they can endorse the Act as individuals.

C. Chair Extension

ACTION: Moved by Sieber and seconded by Beard to extend the Faculty Senate Chair term to two years from one.

ACTION: Moved by Kangas and seconded by Devaud to table the motion. **Motion passed. 22 for 1 against, 1 abstention.**

Discussion: Christensen brought the idea to the table after realizing for several years this may help the chair because so much time is used on the learning process. Once the chair understands the process, the year is over. Nilson, as a past chair, stated this was an excellent idea. It would not affect the current chair, it would come into use in 2007-2008.

- Kangas wanted to thank Dr. Vailas for his participation in the Dialogue Program today at noon. The subject was Strategic Planning.

VI. Adjournment: 5:45 pm

VII. Consent Calendar

A. Faculty Appointments to Councils

1. Campus Planning Council (last Wednesday at 11:00)
 - a. College of Arts & Sciences (fine arts) – **runoff election between Erica Shulte and Kathleen Lane (previously tied). New nomination for Tony Martin.**
 - b. College of Business – one year sabbatical replacement for Kevin Parker
 - c. College of Arts & Sciences (Biological or physical) – one year sabbatical replacement for Rene Rodriguez – **nomination for Curt Anderson**
 - d. College of Education – replacement for Jack Newsome (05-08) – **nomination for Matt Sanger**
2. Faculty Professional Policies Council (fourth Thursday at 11:00)
 - a. College of Business (05-08)
 - b. Library
3. Research Coordinating Council (once a month, Thursday 3:00-5:00)
 - a. College of Arts & Sciences - Social
4. Council for Teaching & Learning (second Tuesday at 4:00)
 - a. College of Arts & Sciences – replacement for Denise DellaRossa (05-08) – **nomination for Jim Groome**
5. Budget Council organizing task force – **David Beard has volunteered**

B. Senate Representatives on Councils

1. Academic Standards Council (meets last Wednesday at 4:00)
2. Faculty Professional Policies Council (meets 4th Thursday at 11:00)
3. Research Coordinating Council (meets once a month, Thursday 3-5) –

Beverly Ray has volunteered

4. University Research Council (3-year appointment)
- C. Minutes of Councils
 1. Campus Planning Council Minutes of April 27, 2006
 - a. **Motion** to submit prioritized items to Darrell Buffaloe for the state budget.
- D. Miscellaneous Reports (FYI)
 1. Sabbatical Report for 2005-2006 – College of Business

ACTION: The September 18, 2006 Consent Calendar was unanimously approved of on September 15, 2006. Kathleen Lane won the election for the Campus Planning Council and other faculty were appointed as nominated.

Karl De Jesus, Chair

Connie Patchin,
Administrative Assistant I

Approved: October 13, 2006

Documents:

Motion for departmental guidelines and committees for policies/procedures
Motion for NOIs – subcommittee of Curriculum Council
Chair Announcements September 5, 2006
Campus Planning Council Minutes of April 27, 2006
Follett handout