

**IDAHO STATE UNIVERSITY
FACULTY SENATE
MINUTES**

VOLUME XXVI, MEMO 1

August 28, 2006

Faculty Senate Conference Room, 128

Red Hill Building

4:00 pm

- I. Preliminaries
 - A. Attendance: Allen, Beard, Bowen, Christensen, Crews (Teleconference), Curtis, De Jesus (Chair), Devaud, Devine, Guryan (Teleconference), Hill, Kangas, Kearns, Keeter, Magnuson, Masserini, McCurry, McLaughlin, Murphy, Norton, Rankin, Ray, Sieber, Skidmore, Thomas, Williams, Womack, and Woodworth-Ney
Absent: Oliphant (excused)
Ex-officio: Jolly, Knapp, Krehbiel, Nelson, and Wharton
Administrative and Graduate Assistants: Connie Patchin and David Robinson

- II. Announcements & Reports
 - A. Introductions – De Jesus asked everybody to introduce themselves beginning with new senators: Beth Guryan, Kara Keeter, Tim Magnuson, Virginia Murphy, Beverly Ray, Jim Skidmore, Michael Thomas, Brian Williams, and Wes Womack. Staff, executive committee members, returning senators and senate members also introduced themselves.
 - B. Welcome Address – De Jesus stated that this will be an exciting year with many changes. ISU is undergoing reconstruction and planning with faculty and administration working together. De Jesus explained there will be some challenges but he exhorted senators to do good and help build a better university community and make ISU a better place. He would like faculty to look to senators for leadership.
 - C. Duties and expectations of senators – Senators were given a handout of duties expected of them. This includes: attending and participating in Senate meetings, participating in task forces and committees formed by the Senate, and communicating with constituents.
De Jesus stated that he and Masserini met with Dr. Vailas early in the summer. Dr. Vailas wants to elevate the position of being a faculty senator. He wants to give more of a voice to senators and will include faculty in the grass roots effort of strategic planning for ISU.
De Jesus remarked the senate has a wonderful collection of faculty and he is proud to serve as Chair.
 - D. Explanations of the Faculty Senate Executive Council – De Jesus initiated the Council, with encouragement from Dr. Vailas, consisting of the Faculty Senate Executive Committee plus the Faculty Senate council chairs, Dr. Vailas, Dr. Wharton, Dr. Tingey, and Ken Prolo. This council gives Senate an opportunity to meet with the decision makers for information exchanges and coordination of action items. Most of the discussion will be brought forth by the Senate's Council Chairs.

ACTION: It was moved by Kangas and seconded by Norton to continue the Executive Council for a trial period of one semester. 25 for, 1 abstention.

Motion Passed.

- E. Changes in Faculty Senate meetings – De Jesus proposed that the Senate meet regularly once a month instead of bimonthly. Meetings will be more productive with the use of WebCT discussions (below) and informational exchanges within the Executive Council. Agendas will consist of Unfinished Business and New Business; the Consent Calendar (routine business) will be discussed on WebCT and voted on before the Senate meetings. Senators were given a handout with deadlines for voting on the Consent Calendar.

ACTION: It was moved by Norton and seconded by Magnuson to change senate meetings from bimonthly to once a month, with optional meetings to be voted on, for a trial period of one semester. 19 for, 5 against, 1 abstention.

Motion Passed.

- F. WebCT demonstration – Patchin gave a demonstration for senators on WebCT Discussion. De Jesus and Patchin will begin topics that senators can comment on and discuss senate business. Senators are encouraged to send topic suggestions to Patchin. WebCT will expedite business during senate meetings and allow more time for Unfinished and New Business discussions.

It was agreed that voting on Consent Calendar items will be done through WebCT in the Email tool.

- G. Goals for Senate – De Jesus met with Dr. Vailas during the summer regarding faculty at ISU. The discussion included the following topics:

i. Faculty lifestyle improvements

- a. Faculty wages – Dr. Vailas did not commit to a 3% increase that was suggested last year by senate, however, he and the other university presidents requested an 8% budget increase from the SBOE for salaries.
- b. New budget process – Dr. Vailas is accommodating all of senate's requests from last year regarding the budget process. The Chair and Vice Chair of senate, as well as the Chair of the Budget Council will be voting members of the ISU Budget Planning Committee.
- c. Benefits – The benefits for domestic partners is moving forward with Dr. Vailas' approval. Also, health savings accounts will be discussed tomorrow in Academic Council.
- d. Improvements in the atmosphere – There is better communication between faculty and administration, an example being the Executive Council. A faculty retention report will be discussed in Academic Council.
- e. Dialogue Program – De Jesus would like to begin a lunch Dialogue Program for an exchange of ideas among ISU community members. Each meeting will have a different speaker on different topics important to ISU and faculty.
- f. De Jesus will begin meeting with all faculty on campus in departmental groups. He wants to listen to faculty concerns and encourage them to get involved in the strategic plan.
- g. Distinguished Professor – Dr. Vailas will meet with the Executive Committee to discuss this further.

- ii. University Governance – Masserini will chair this Task Force and has asked for members. He was encouraged by Dr. Vailas to make sure

faculty time is not wasted and that there is no duplication of council work.

- iii. Phased Retirement – sent to FPPC – Phased retirement is encouraged by Dr. Vailas so long as it is not illegal in Idaho.

III. Unfinished Business

- A. Budget Council representation – De Jesus asked for volunteers for a task force to set up the bylaws and representation of the Budget Council.
- B. Task Force for Review of University Governance – Bowen and Sieber volunteered to be on the Task Force. Other names were also forwarded to Masserini for membership.

IV. New Business

- A. SWOT Analysis (Strengths, weaknesses, opportunities, and threats) – Senate was requested to furnish two analyses, one for senate and one for ISU faculty. This is a topic on WebCT for discussion. The deadline for input is September 11, 2006. This analysis will be used for the strategic plan. Beard stated that any questions can be answered by the Management Department faculty in the College of Business.
- B. ERP Plan – McCurry is on the committee and is soliciting input from faculty on which features should be built into the vendor scripts.
- C. Records and Information Management Program – A handout was given to senators to read through. Robin Wilson is on the agenda for September 18, 2006 to answer any questions.

V. Adjournment: 5:50 pm

VI. Consent Calendar

- A. Faculty Senate Minutes
 - 1. Minutes of May 1, 2006
 - 2. Minutes of August 28, 2006
- B. Faculty Appointments to Councils
 - 1. Campus Planning Council
 - a. College of Arts & Sciences (fine arts) – **nomination for Erica Shulte and Kathleen Lane**
 - b. College of Business – one year sabbatical replacement for Kevin Parker
 - 2. Faculty Professional Policies Council (fourth Thursday at 11:00)
 - a. College of Business (05-08)
 - b. Library – **nomination for Sandra Shropshire**
 - 3. Research Coordinating Council (once a month, Thursday 3:00-5:00)
 - a. College of Arts & Sciences
 - i. Humanities – **nomination for Sharon Sieber**
 - ii. Social
 - 4. Athletics Advisory Board (second Thursday at 2:30)
 - a. one year appointment – **nomination for Paula Johnson and Colden Baxter**
 - b. four year appointment – **nomination for John Fitzpatrick**
 - 5. Task force to review university governance system – **Jonathan Lawson and Sue Jenkins**
 - 6. ISU Calendar Committee – **nomination for Glenn Thackray (senate liaison)**

7. Council for Teaching & Learning (second Tuesday at 4:00)
 - a. College of Arts & Sciences – replacement for Denise DellaRossa (05-08)
- C. Senate Representatives on Councils
 1. Academic Standards Council (meets last Wednesday at 4:00)
 2. Campus Planning Council – **nomination for Denise Bowen**
 3. Council for Teaching & Learning (meets second Tuesday 4:00) – **nomination for Nancy Devine**
 4. Cultural Affairs Council – **nomination for Laura Woodworth-Ney**
 5. Faculty Professional Policies Council (meets 4th Thursday at 11:00)
 6. Research Coordinating Council (meets once a month, Thursday 3-5)
 7. University Research Council (3-year appointment)
- D. Minutes of Councils
 1. Athletics Advisory Board Minutes
 - a. April 13, 2006 – FYI only
 - b. May 4, 2006 – FYI only
 2. Academic Standards Council Minutes of April 26, 2006
 3. Cultural Affairs Council Minutes of March 24, 2006
 4. Faculty Professional Policies Council Minutes of April 27, 2006
- E. College of Technology Faculty Council – the council will no longer report to Faculty Senate and will report within the College of Technology.

ACTION: The Consent Calendar was approved by a unanimous vote via e-mail on September 1, 2006. A runoff election will be held between Kathleen Lane and Erica Shulte as they tied with the voting. Paula Johnson was appointed to the Athletics Advisory Board for a one year appointment. Other nominees were appointed as presented above.

Karl De Jesus, Chair

Connie Patchin,
Administrative Assistant I

Approved: September 1, 2006

Documents:

Responsibilities of senators
Faculty Senate Member list
Constituent groups for senators