

**FACULTY SENATE
MINUTES**

VOLUME XXIII, MEMO 1

September 8, 2003

Faculty Senate Conference Room

Red Hill Building

4:00 pm

I. PRELIMINARIES

- A. Attendance: Anderson, Birdsong, Bowen, Christensen, DeJesus, Diedrich, Fisher, Frank, Gantt, Hellwig, Hill, Jull, Kantabutra, Martin, McCurry, McGinnis, Mercaldo, Newsome, Nilson (Chair), Norton, Ottaway, Rodnick, Semenza, Vik, and Westphal
ex officio: Castle, Hanks, Lawson, Malepeai (Curriculum Council), and Naftzger
Absent: Branch (excused) and McLaughlin (excused)
- B. Minutes of April 28, 2003
ACTION: Moved by Norton and seconded by Semenza to approve the minutes of April 28, 2003. **Passed unanimously.**
- C. Minutes of May 5, 2003
ACTION: Moved by Anderson and seconded by Norton to approve the minutes of May 5, 2003. **Passed unanimously.**
- D. Open Forum – An open discussion to give anyone the opportunity to be heard by Senate.

II. ANNOUNCEMENTS AND REPORTS

- A. Chair -
1. Welcome to all Senators, especially the new senators: Jonathan Westphal, Karl DeJesus, Robert Fisher, Michael McCurry, Ken Rodnick, Thomas Ottaway, Vitit Kantabutra, Sheila McGinnis, Denise Bowen, Jenny Semenza and Kay Christensen.
 2. Nilson requested that the senators devise imaginative goals for the Faculty Senate as well as personal goals for this year.
 3. Executive Committee introductions: Curtis Anderson, Lyle Castle, Peter Vik, and David Mercaldo. There is one vacancy.
 4. David Robinson is working with the Faculty Senate as a work-study liaison between Faculty Senate and the Student Senate.
 5. Two positions are needed to be filled: Ombudsperson and Graduate Assistant. We have received some applications for both positions.
 6. Representatives of the Office of Insurance Management will be on campus September 24, between 1:00 - 3:00.
 7. From the Governor's office – they are electing not to recommend a salary increase for the third year in a row. The Speaker of the House is interested in a 3% increase in salaries.

8. Mercaldo has suggested that the Faculty Senate host the Senate Education Chair, Schroeder when he visits Pocatello. Nilson feels that he is pro-higher education.
 9. Faculty Club – This may become a reality depending on leasing/buying the Farm Bureau Building.
 10. The Return to Work Program is looking for Faculty Senate input; this can be done by a council or an ad Hoc committee.
 11. NCPERS is having an open enrollment for life insurance for PERSI members.
 12. College of Arts & Sciences is hosting an intellectual program on Saturday, September 13, 2003.
 13. Faculty senators will be called upon for the accreditation process.
- B. Ad Hoc to Compare Faculty Benefits –
Norton stated that the committee meetings of School District 25 are still in progress. He suggests retaining the committee.
- C. Ad Hoc for Administrative Evaluations –
Frank stated that the committee has assigned tasks and are doing research with notes from the previous committee.
- D. Subcommittee of Faculty Senate for review of Ombudsperson position –
Castle stated that the committee was to work over the summer, but never had a chance to meet.

III. MINUTES AND APPOINTMENTS

- A. Minutes of Councils -
1. Academic Standards Council Minutes of April 30, 2003 -
ACTION: Moved by Hellwig and seconded by Hill to accept the minutes of April 30, 2003. **Passed unanimously.**
 2. Athletic Advisory Board Minutes of April 10, 2003 – (FYI only)
 3. College of Technology Faculty Council –
 - a. Minutes of December 4, 2002
 - b. Minutes of March 11, 2003
 - c. Minutes of March 26, 2003**No action items, no action needed.**
 4. Curriculum Council –
 - a. Minutes of April 24, 2003
 - b. Minutes of May 1, 2003**ACTION:** Moved by Hellwig and seconded by Hill to **table** Curriculum Council minutes of April 24 and May 1, 2003. **Passed unanimously.**
 5. Research Coordinating Council –
 - a. Minutes of January 23, 2003
 - b. Minutes of February 20, 2003**No action items, no action needed.**
- B. Faculty appointments to Senate Councils –
1. Faculty Professional Policies Council
 - a. College of Education – no nominations
 2. Council for Teaching & Learning
 - a. College of Health Professions – no nominations

3. Records Management Advisory Committee – Two faculty members to sit on committee. (Committee meets quarterly; terms are 1 – 1 ½ years) – no nominations
 4. Appeals Board Chair – no nominations. It was suggested that the Past-Chair of Faculty Senate would be an appropriate person to chair this board.
- C. Faculty Senate appointments to Senate Councils –
1. Academic Standards Council – Norton volunteered
ACTION: Moved by Frank and seconded by Vik to appoint Randy Norton as Faculty Senate representative to Academic Standards Council. **Passed unanimously.**
 2. Council for Teaching & Learning – McGinnis volunteered
ACTION: Moved by Vik and seconded by Bowen to appoint Sheila McGinnis as Faculty Senate representative to the Council for Teaching & Learning. **Passed unanimously.**
 3. Faculty Professional Policies Council – no nominations
 4. Campus Planning Council – Birdsong volunteered
ACTION: Moved by Vik and seconded by Newsome to appoint Julie Birdsong as Faculty Senate representative to the Campus Planning Council. **Passed unanimously.**
 5. Research Coordinating Council – Anderson volunteered
ACTION: Moved by Newsome and seconded by Martin to appoint Curtis Anderson as Faculty Senate representative to the Research Coordinating Council. **Passed unanimously.**
 6. Cultural Affairs Council – Semenza volunteered
ACTION: Moved by Anderson and seconded by McGinnis to appoint Jenny Semenza as Faculty Senate representative to the Cultural Affairs Council. **Passed unanimously.**
 7. College of Technology Faculty Council – no nominations

IV. OLD BUSINESS

- A. Continued relationship with legislators, governor and those who manage the state budget- Nilson stated that the quality of letters from last year were very effective in communication.
- B. Communication and responsiveness between faculty/senate - Nilson stated that some faculty members believed the Faculty Senate was not visible last spring. He believes it would be a good goal to do a better job this year. Anderson recalled that the Senate decided last year they would hold a couple open meetings this year for faculty input.

V. NEW BUSINESS

- A. Senate goals for 2003-2004
Senators were asked to think of goals for this year.
- B. Review of Councils -
The Council for Teaching & Learning was not finished last year. Nilson asked the senators to consider what they would like to do.

VI. ADJOURNMENT at 5:17 pm.

Douglas Nilson, Chair

Connie Patchin, Secretary

Approved : September 22, 2003

Documents:

Faculty Senate Minutes of April 28, 2003

Faculty Senate Minutes of May 5, 2003

Academic Standards Council Minutes of April 30, 2003

Athletic Advisory Board Minutes of April 10, 2003

College of Technology Minutes of December 4, 2002

College of Technology Minutes of March 11, 2003

College of Technology Minutes of March 26, 2003

Research Coordinating Council Minutes of January 23, 2003

Research Coordinating Council Minutes of February 20, 2003