

# Request for Student's or Borrower's Social Security Number and Certification

Give form to the requester. Do NOT send to the IRS.

## Part I Student or Borrower Identification (All must complete.)

Please print or type	Name of student or borrower (See instructions.)	Social security number	: : :
	Address (number, street, and apt. or suite no.)		
	City, state, and ZIP code		

## Part II Taxpayer Identification Number Certification

Under penalties of perjury, I certify that the number shown on this form is my correct taxpayer identification number.

<b>Sign Here</b>	Signature <span style="float: right;">▶</span>	Date <span style="float: right;">▶</span>
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## Part III Requester Information

Requester's name and address	Student number
	(or Bengal Card number)

### General Instructions

**Purpose of form.** An eligible educational institution, such as a college or university, or a lender of a student loan must get your correct social security number (SSN) to file certain information returns with the IRS and to furnish a statement to you. The returns they must file contain information about qualified tuition and related expenses (**Form 1098-T**, Tuition Payments Statement) and student loan interest (**Form 1098-E**, Student Loan Interest Statement). The information about your tuition will help to determine whether you, or the person who can claim you as a dependent, may take the Hope credit or lifetime learning credit to reduce Federal income tax. The information about your student loan interest will help to determine your deduction for such interest. For more information, see **Pub. 970**, Tax Benefits for Higher Education.

Use Form W-9S to give your correct SSN to the person requesting it and, if applicable, to certify that the proceeds of a loan are being used, or will be used, solely to pay for qualified higher education expenses. You are required to provide the requested information.

**Note:** *The educational institution or lender may request your SSN and certification using Form W-9S or by other means, such as electronically.*

### Specific Instructions

#### Part I—Student or Borrower Identification

You must complete this part.

**Name.** Enter the name of the student if the request for the student's SSN is being made because of tuition payments. Enter the name of the borrower if the request for the borrower's SSN is being made because of a student loan.

**Note:** *If you pay tuition to and have a student loan from the same educational institution and the student is not the loan borrower, for example, if the loan borrower is the student's parent, complete two Forms W-9S—one for the student and one for the loan borrower.*

**Social security number.** Enter your social security number (SSN). If you have an IRS individual taxpayer identification number (ITIN) because you are not eligible to obtain an SSN, enter the ITIN. If you do not have an SSN or ITIN and you have applied for one or you intend to apply for one soon, write "Applied For" in the space provided.

**How to get an SSN or ITIN.** If you do not have an SSN and you are eligible to get one, apply for one immediately. To apply for an SSN, get **Form SS-5**, Application for a Social Security Card, from your local Social Security

Administration. To apply for an ITIN because you are not eligible to get an SSN, get **Form W-7**, Application for IRS Individual Taxpayer Identification Number, from the IRS by calling 1-800-TAX-FORM (1-800-829-3676) or from the IRS's Internet Web Site at [www.irs.ustreas.gov](http://www.irs.ustreas.gov).

**Address.** Enter your mailing address.

#### Penalties

**Failure to furnish correct SSN.** If you fail to furnish your correct SSN to the requester, you are subject to a penalty of \$50 unless your failure is due to reasonable cause and not to willful neglect.

**Misuse of SSNs.** If the requester discloses or uses your SSN in violation of Federal law, the requester may be subject to civil and criminal penalties.

#### Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to give your

correct SSN to persons who must file information returns with the IRS. Your SSN is for identification purposes and helps verify the accuracy of your tax return, and may be used by the Department of Justice for civil and criminal litigation and by cities and states for tax purposes.