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Computer Security is your job too!

The best high tech security system is of no use if you are careless with your access information.

Protect your passwords

- Don't share them with anyone.
- Don't let anyone share theirs with you.
- Don't write them down where someone else might find them.
- Don't tell your computer to remember them for you.
- Choose a complicated password, preferably combining letters and numbers.
- Change your password periodically.



Protect Your Computer

- Log out when you leave your desk.
- Don't let others read over your shoulder.

To increase the security of your information, most systems automatically log you out after a few minutes of inactivity. For example:

- BengalWeb times out after 60 minutes of inactivity.

Tigeri Project - Idaho State University - 921 South 8th Ave., Stop 8037 - Pocatello, Idaho 83209-8037
Phone: 208-282-3424 Fax: 208-282-3673