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Tuesday, March 17, 2009

New Finance Features

Starting in July, the new Finance system will provide many powerful and easy-to-use tools that will streamline the way we currently do business. New features include:

- **Electronic Requisitions & Requisition Approval**
 - No paper requisitions after July 1
 - Create, track, and approve requisitions online
 - 24/7 remote access for approval and tracking
 - Preview individual requisitions and purchase order details

- **Online P-Card Reconciliation & Approval**
 - Online statement review
 - 24/7 Real time access for card management
 - Generate detailed reports

- **Self-Service Budget Lookup & Reporting**
 - Access real time budget data 24/7
 - View budget summary details online



This is the first in a series of articles describing the new Finance system and what it will do for you. Watch for future articles on the new Finance features, requisition and purchase card training, and Finance/Purchasing lookup information.

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