

**DEPARTMENT OF ENGLISH AND PHILOSOPHY
DEPARTMENT MEETING
MINUTES**

TUESDAY, April 3, 2007; 2:30p; LA 256

Attending: J. Adkison, R. Baergen, M. Dodd, T. Engebretsen, H. Hellwig, T. Klein, D. Lattin, T. Montgomery, B. Norman, P. Reedy, R. Schmidt, D. Shein, L. Shutters, J. Skidmore, S. Swetnam, R. Wahl, C. Whitaker, J. Westphal, B. Wolter.

I. Announcements:

The search for the Arts and Sciences dean is at the reviewing applications stage.

II. Committees

Graduate: a) tenure track faculty should fill out the Graduate Committee's questionnaire.

b) a new proposal for the assignment of graduate courses is coming

c) R. Wahl added that the Graduate Council is working with the issue of Miller Analogies vs. GRE, for graduate applicants

Undergraduate:

a) work on curricular reform summarized on a handout and feedback solicited.

b) scholarships were awarded

Composition: a) a panel discussion on podcasting is scheduled for Friday, April 13 at 2p.

b) the Student Essay Contest results coming soon, with awards ceremony to follow.

Research and Professional Development:

a) solicits feedback regarding library cuts

b) encourages all to attend the symposium on April 17, featuring presentations by the Outstanding

Researcher nominees, including Susan Swetnam.

Philosophy: no announcements.

Faculty Senate: no announcements

III. Job Ads

Two ballots will be circulated to prioritize search positions (1, 2, 3) because the original vote was so minimally differentiated and the likelihood of getting the positions is very good for one job, possible for two, and unlikely for three. The second ballot will ask for subfield designation for the Composition/Rhetoric position. Suggestions include professional writing and writing program administration (the field of, not the actual administrative position).

IV. Raise Guidelines

Another ballot will be circulated asking whether the faculty wants to authorize in principle the guidelines for raises developed by P&P.

V. Note: the Composition Committee was inadvertently left off as a participant in the new PPR plan. The plan will be revised to show the Composition Committee's participation.

Adjourned: 4:00p.

Respectfully submitted, T. Montgomery, Ass't Chair