

Catalog description:

HCA 481: Independent Problems in Health Services Administration 1-3 credits
Student selects an area of special interest through independent study. A report will be required giving results. May be repeated for a maximum of 6 elective credits. PREREQ: HCA major.

Independent Problems guidelines

Independent Problems offers students the opportunity to explore an area of interest in depth. Students must obtain the permission of the HCA chair to complete an independent study. Independent Problems course proposals that are significantly similar to existing HCA courses in the curriculum are redundant and will not be considered.

Working with an HCA faculty member the student will ascertain the number of credits to be earned, and submit a proposal to the faculty member clearly delineating the specific work to be completed, timelines, objectives, outcomes, and due dates. Once the proposal is acceptable to both the faculty member and the student, both the faculty member and the student will sign it. A copy will be placed in the student's academic file and in the faculty member's file.

It is the student's duty to

- maintain contact with the faculty member and to report to the faculty member her or his academic progress in completing the Independent Problems' course requirements.
- submit all required deliverables to the faculty member by the required competition dates, via the method of delivery outlined in the signed proposal.

Faculty members are under no requirement to accept and/or perform Independent Problems proposals or courses with students. Faculty are neither reimbursed nor compensated in any way for completing Independent Problems courses and therefore, accepting such a proposal and performing this service is completely up to the individual faculty member's personal discretion.

Department of Health Care Administration
Independent Problems Proposal

Student Name: _____ Faculty Name: _____
Local Phone: _____ Office Phone: _____
Email: _____ Email: _____
Bengal number: _____

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Independent Problems Topic: _____
Proposed Credits (1-3): _____

Statement of Purpose:

Description:

Learning Goals:

Expected Outcomes:

Deliverables:

Timelines, Updates, and Due Dates:

Independent Problems Assessment and Grading guidelines:

Student Signature Date

Faculty Signature Date

HCA Chair Date