

# UPDATE

## ISU OFFICE OF SPONSORED PROGRAMS

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<http://www.isu.edu/grants>



### OSP Holiday Schedule

...affecting timelines for submission of proposals!!

Please be advised that the Office of Sponsored Programs (OSP) will be closed for the Thanksgiving holiday on November 26 and 27, 2009. Proposals that are due November 26 through December 1 should be routed to OSP **no later than five working days** before they are due— keeping in mind that November 26 - 29 are not considered working days.

Also, OSP will be closed for the Christmas and New Year's holidays from December 24, 2009 through January 3, 2010. Proposals that are due December 24 through January 4 should be routed to OSP **no later than five working days** before they are due – keeping in mind that December 24 through January 3 are not considered working days.



### **Grants.gov Help Desk Now Open 24/7!!**

Beginning October 19, 2009, the Grants.gov Contact Center is available 24 hours a day, 7 days a week, except for federal holidays. The Contact Center provides customer service to the applicant community. The new extended hours will provide applicants support around the clock, ensuring the best possible customer service is received any time it's needed. Contact them at 1-800-518-4726.



### What is the NASA Idaho Space Grant Consortium?

“As the voice of NASA in the state of Idaho, the Idaho Space Grant Consortium (ISGC) provides and supports numerous unique and exciting opportunities for the general public, K-12 students, educators, undergraduate and graduate students, faculty, and industry in areas related to NASA's initiatives.

ISGC Programs will support research enhancement, workforce development, course enhancement, precollege outreach, and public service. In addition, the ISGC will provide leadership in STEM in Idaho, and be the point of contact for researchers, teachers, and industry for NASA programs, materials, etc.

(<http://id.spacegrant.org/index.php?page=isgc-vision-mission-and-goals-2>).”

If you would like more information about the variety of funding opportunities made available through the ISGC, please visit their website at: <http://id.spacegrant.org/>.

If you are interested in learning more about Idaho State University and ISGC, please contact Dr. Debra Easterly, Director of Research Development and Compliance, ext. 2618.



## IMPORTANT!!!



### CHANGES TO PAGE LIMITATIONS AND APPLICATION PACKAGES FOR NIH PROPOSALS!

Due to changes resulting from the Enhancing Peer Review initiative, National Institutes of Health (NIH) applications for due dates on or after January 25, 2010 require the use of **restructured application forms with new instructions and shorter page limits**. These changes will affect all competing applications, including new, renewal, revision and resubmission applications.\*

For a period between now and late February, many Funding Opportunity Announcements (FOAs) will exist in two versions. For due dates on or after January 25, 2010, choose “ADOBE\_FORMS\_B” for SF 424 (R&R) electronic applications and the “June 2009” revised forms for PHS 398 paper applications.

It is **crucial** that you choose the correct application packages, as applications submitted using incorrect forms will be delayed and may not be reviewed.

### MAKE SURE YOU HAVE THE MOST UP TO DATE APPLICATION PACKAGE:

#### **Step 1**

Read about requirement changes now in order to begin writing the Research Strategy section of the application.

#### **Step 2**

In December, go back to the updated FOA or reissued Parent Announcement and download the new application package and instructions.

#### **Step 3**

Read the new application instructions carefully

#### **Step 4**

For due dates on or after January 25, submit applications using the new application forms and instructions.

## STAYING INFORMED ABOUT CHANGES:

To better understand the new requirements, the [Enhancing Peer Review Website](#) has a page dedicated to the [application changes](#) and has made available to you a number of resources on the [Training and Communications Resources](#) page including:

- A [flyer](#)
- A [one-page update](#)
- A full [PowerPoint presentation](#) describing the changes.

**NOTE:** To be notified when new application packages become available, sign up on the Enhancing Peer Review [LISTSERV](#) or look out for an announcement in the [NIH Guide for Grants and Contracts](#).

Additional information is also available throughout the website, including new [FAQs](#), a list of [policy notices](#), and a soon to be released video overview of application changes.

Be sure to check back frequently as the Enhancing Peer Review website will continue to be updated with additional resources as they are developed.

*\*To ensure applications with longer page limits are reviewed together, applicants who are eligible for continuous submission should use current forms and instructions through February 7, 2010 for AIDS applications that would have been due on January 7, 2010.*

# Here to help...a monthly feature with proposal writing tips

By Ralph Norton: University GrantWriter

## Get a Grant to Get a Grant



There's nothing shady about it.

An easy way to improve your chances of getting funded is to ask your funding source for a copy of a proposal

that's already been funded. Governmental agencies are almost always helpful. Any funded grant is automatically a public document. If you're dealing with a private sponsor, things may not be so easy, but asking can still yield helpful results. You can also ask for a successful proposal through your social network of colleagues.

When you ask for a copy of a funded proposal, the sponsor might (rarely) send you a copy of something, but is more likely to refer you to a website where you can download either entire proposals or (more commonly) abstracts. Don't stop at the abstract: if Dr. Smith at UVM wrote an abstract that strikes a chord with you, *contact Dr. Smith and ask for a copy of the full proposal*. Many people are usually flattered by the request, and may send you a copy. If it's from a governmental grant, you can also obtain a copy via a **Freedom of Information Act (FOIA)** request (*see the following article for more details*), but use caution with this approach: some Program Officers don't like the extra work entailed.

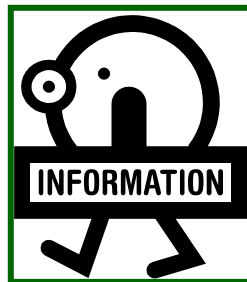
Once you have your copy remember it is only a *sample* – not a *model*. Review samples for clues as to how much space to give different sections of the proposal, the depth and level of discussion; and what level of detail was provided, and where. It's a simple bit of homework that can spare you a lot of angst later on.

## Freedom of Information Act

(taken from the National Institutes of Health Freedom of Information Office website: <http://www.nih.gov/icd/od/foia/index.htm>)

There is a formal process that should be followed in order to request information, such as funded grant applications, from the National Institutes of Health (NIH).

“[The Freedom of Information Act \("FOIA"\), 5 U.S.C. 552](#), provides individuals with a right to access to records in the possession of the federal government. The government may withhold information pursuant to the nine exemptions and three exclusions contained in the Act.”



Before submitting a request to NIH under the FOIA, it is important to determine whether or not the information you are asking for is already in the public domain.

“If you are requesting a copy of a funded grant application or an awarded contract with associated documents, you should understand that NIH routinely redacts certain information from those documents before we release them.”

For more information about NIH's process of releasing a funded grant application, please visit:

<http://www.nih.gov/icd/od/foia/grants.htm>.

*The National Science Foundation  
also has a website with  
information about the Freedom of  
Information Act!!*

<http://www.nsf.gov/policies/foia.jsp>

## **FUNDING OPPORTUNITIES**



### **U.S. Department of Health and Human Services (SAMHSA)**

*Offender Reentry Program*

Proposal Due: January 19, 2010

<http://www07.grants.gov/search/search.do?&mode=VIEW&flag2006=false&oppId=50070>

### **National Institutes of Health**

*Countermeasures Against Chemical Threats (CounterACT) Exploratory/Developmental Projects in Translational Research (R21)*

Letter of Intent Due: January 4, 2010

Proposal Due: February 1, 2010

<http://www07.grants.gov/search/search.do?&mode=VIEW&flag2006=false&oppId=50057>

### **National Institutes of Health**

*Engineered Nanomaterials: Linking Physical and Chemical Properties to Biology (U19)*

Letter of Intent Due: December 22, 2009

Proposal Due: January 22, 2010

<http://grants.nih.gov/grants/guide/rfa-files/RFA-ES-09-011.html>

### **U.S. Department of Homeland Security**

*International Research in Homeland Security Science & Technology Mission Areas*

Proposal Due: September 23, 2010

<http://www07.grants.gov/search/search.do?&mode=VIEW&flag2006=false&oppId=50053>

### **Ensemble Studio Theatre/ Alfred P. Sloan Foundation**

*Science and Technology Project*

Commission Proposals Due: November 30, 2009

Script Proposals Due: December 31, 2009

[http://foundationcenter.org/pnd/rfp/rfp\\_item.jhtml?id=272200021](http://foundationcenter.org/pnd/rfp/rfp_item.jhtml?id=272200021)

### **American Dental Association**

*Samuel Harris Fund for Children's Dental Health Grants Program*

Proposal Due: January 8, 2010

[http://foundationcenter.org/pnd/rfp/rfp\\_item.jhtml?id=272500019](http://foundationcenter.org/pnd/rfp/rfp_item.jhtml?id=272500019)

### **Muzak Heart & Soul Foundation**

*Music Education Programs*

Proposal Due: February 5, 2010

[http://foundationcenter.org/pnd/rfp/rfp\\_item.jhtml?id=273300034](http://foundationcenter.org/pnd/rfp/rfp_item.jhtml?id=273300034)

### **NARSAD: The Mental Health Research Association**

*Young Investigator Award Program*

Proposal Due: January 25, 2010

[http://foundationcenter.org/pnd/rfp/rfp\\_item.jhtml?id=272500021](http://foundationcenter.org/pnd/rfp/rfp_item.jhtml?id=272500021)

### **National Science Foundation**

*Cyber-Enabled Discovery and Innovation (CDI)*

Type I Proposal Due: February 4, 2010

Type II Proposal Due: February 5, 2010

[http://www.nsf.gov/pubs/2010/nsf10506/nsf10506.pdf?WT.mc\\_id=USNSF\\_25](http://www.nsf.gov/pubs/2010/nsf10506/nsf10506.pdf?WT.mc_id=USNSF_25)

### **U.S. Department of Education**

*Centers for International Business Education*

Proposal Due: December 8, 2009

<http://www07.grants.gov/search/search.do?&mode=VIEW&flag2006=false&oppId=50131>

### **U.S. Department of Education**

*International Research and Studies (IRS)*

Proposal Due: January 12, 2010

<http://www07.grants.gov/search/search.do?&mode=VIEW&flag2006=false&oppId=50169>

### **U.S. Environmental Protection Agency**

*Increasing Scientific Data on the Fate, Transport and Behavior of Engineered Nanomaterials in Selected Environmental and Biological Matrices*

Proposal Due: February 2, 2010

[http://www.epa.gov/ncer/rfa/2010/2010\\_star\\_nano.html](http://www.epa.gov/ncer/rfa/2010/2010_star_nano.html)

## **UPDATE**

*ISU Sponsored Programs*

**STOP 8046**

**282-2592**