

Application for Admission to Graduate School at Idaho State University

(Note: INTERNATIONAL STUDENTS must use the International Student Application for Admission)

All **new** Graduate School applicants, or **applicants for readmission** must submit a *non-refundable* **\$55.00 application fee**. This fee is not charged to ISU Employees, and those 60 years or older.

- Please **make checks payable to Idaho State University**
- If you wish to pay by credit card, please call the Cashier's Office at 208-282-2900
- Please allow 4-6 weeks for application processing

GRADUATE SCHOOL

921 South 8th Avenue, Stop 8075
Museum Bldg #12, Rm 401
Idaho State University
Pocatello, ID 83209-8075

Telephone: 208-282-2150 / 1-800-374-4781 Fax: 208-282-4847
E-mail: graddean@isu.edu Website: www.isu.edu/graduate

Application For: (check one)

- Admission
- Readmission (after 2-5 years of inactivity)
- Change of current program
- Change of current status
- Second master's degree
- Continue from master's degree to doctoral degree
- Concurrent degree (seeking two or more graduate degrees simultaneously)

Status Requested: (check one)

- Classified (Degree Seeking)
- Unclassified (Non-Degree-Seeking)
- Certificate

Date of Planned Enrollment: (check one)

- Fall _____ (Year)
- Spring _____ (Year)
- Summer _____ (Year)

- Submit: this application, the \$55 application fee, and the Residency Form (required for all applications), and **ALL** non-ISU transcripts.
- All application materials become the property of Idaho State University.
- Incomplete applications **WILL NOT BE PROCESSED**.
- Some departments require application materials in addition to what is required by the Graduate School, and have deadlines for submission of those materials that are different from the deadlines given by the Graduate School. Please consult your department for additional information.

Application DEADLINES for the Graduate School

DEGREE SEEKING students **MUST** submit completed applications no later than the following dates:

Fall: July 1st

Spring: December 1st

Summer: May 1st

Applications will be processed in the order in which they are received.

Some departments have deadlines that are earlier than these dates. Contact your department for more information.

Social Security # or Bengal ID: _____

Check if you are: () ISU Faculty () ISU Staff () ISU Spouse
If ISU spouse, what is your spouse's name? _____

Complete Name: _____
Last First Middle

Maiden name or other names under which you have attended college: _____

Birthdate: _____ Place of Birth: _____ Sex: () M () F Veteran: () Yes () No

Permanent Address: _____
Street Address / PO Box City State Zip Home Phone / Cell Phone

Current Mailing Address: _____
Street Address / PO Box City State Zip Home Phone / Cell Phone

Email Address: _____ Number of Graduate Credits from Other Institutions: _____

Enrollment Plan: () Full-time () Part-time

Enrollment Location: () ISU-Pocatello Campus () ISU-Boise Campus () Other _____

Citizenship: () U.S. Citizen () Immigrant: You **MUST** include a copy of your Green Card/Permanent Resident Card with this application.

(Note: INTERNATIONAL STUDENTS must use the International Student Application for Admission)

This ethnicity information is solicited for **Affirmative Action** purposes only. Your answers will be kept confidential. You need not answer these questions, and failure to answer will not affect admission decisions.

Ethnicity: () Native American Indian () African-American () Hispanic/Latino () Asian/Pacific Islander () Caucasian/White

Idaho State University is an Equal Opportunity/Affirmative Action Institution and complies with the Family Educational Rights and Privacy Act of 1974.

*****PLEASE COMPLETE BOTH SIDES OF THIS FORM*****

**This Section is for DEGREE SEEKING (Classified) Students ONLY
(For Non-Degree-Seeking Status, please see below)**

Consult the Idaho State University **Graduate Programs of Study List with Major Codes**. This list appears in the catalog, on our website, and is available through the Graduate School. Determine and enter below the College, Department, and Major Code of the program you wish to enter (be specific). For Interdisciplinary Master's Degree ONLY, a secondary department is to be listed.

College _____ Department _____ Degree Title _____
(i.e., M.S., Ph.D., etc.)

Emphasis/Option _____ Secondary Department _____ Degree/Major Code _____
(Master's Interdisciplinary ONLY) (see list)

- All students applying for classified status MUST submit one official transcript, with degree(s) posted, if applicable, from **EVERY** institution attended; however, if you are currently attending ISU, or have attended in the past, you do not need to order official transcripts from ISU.
- Official transcripts are those sent directly from the institution in an officially sealed envelope to the ISU Graduate School.
- ISU **does not accept faxed transcripts** from any university.
- List **ALL** colleges or universities that you have attended, including any dates attended at ISU. Attach additional sheet if needed.

Full Name of College/ University <small>No abbreviations please (include former university name, if applicable)</small>	City, State	Dates Attended		Date Graduated <u>OR</u> Intended Graduation Date	Degree Awarded <u>OR</u> Intended Degree
		month/year	month/year	month/year	
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Other Required Document(s):

Check only one: I have taken the GRE/GMAT/MAT _____ month/year I plan to take the GRE/GMAT/MAT _____ month/year

(You must have your official GRE/GMAT/MAT Scores sent to the Graduate School at Idaho State University before your application will be complete.)

- All students applying for classified status must submit scores for the GRE (or the MAT or GMAT - please see next two items).
- All students applying for admission to programs in Counseling and Education may submit scores from the Miller Analogies Test (MAT) in lieu of GRE scores.
- All students applying for the MBA program must submit scores for the Graduate Management Admission Test (GMAT) rather than GRE/MAT scores.
- Students who have not taken the appropriate exam will be admitted to Classified w/performance requirements status.
- Students admitted to Classified w/performance requirements status may not be eligible for federal financial aid.
- Classified w/performance requirements status students must take the examination (GRE/MAT/GMAT) during the first semester of enrollment.
- The Graduate School does not administer GRE/MAT/GMAT exams. Please call the **Counseling & Testing Center at 208-282-2130** (Graveley Hall, Room 350) to schedule a testing appointment or for exam inquiries.
- Students whose first language is not English may be required to show proof of English proficiency.

*I certify that the foregoing responses are true, complete and correct. I understand that my Admission to Idaho State University, and my Residency and Immigration status are based on the validity of these statements. I agree to abide by and be subject to all rules, regulations, and policies of Idaho State University. I further agree to provide documentation as required above. **FURTHER, I UNDERSTAND THAT MY APPLICATION WILL NOT BE COMPLETE UNTIL ALL TRANSCRIPTS AND OTHER APPLICATION MATERIALS ARE RECEIVED.***

Signed _____ Date _____

This Section is for NON-DEGREE SEEKING (Unclassified) Students ONLY

If you do not wish to enter a degree program, but wish to enroll for courses at the graduate level, please indicate below the department in which these courses are offered.

College _____ Department _____
(please be specific)

In order for your unclassified application to be processed, **YOU MUST SUBMIT PROOF OF ANY DEGREES EARNED** by submitting a copy of a transcript providing evidence of a degree.

Full Name of College/ University <small>No abbreviations please (include former university name, if applicable)</small>	City, State	Dates Attended		Date Graduated or Intended Graduation Date	Degree Awarded <u>or</u> Intended Degree
		month/year	month/year	month/year	
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

You may register for graduate courses prior to acceptance by the department named above, by signing below. Please note the following as well:

- **Unclassified students are limited to no more than 7 credit hours per semester** • **Not all graduate courses are open to Unclassified students**
- **Unclassified status is not available for International Students** • **Unclassified status does not constitute admission to any degree program**
- **Courses taken while in Unclassified status may be applied to degree programs only by petition. Only a limited number of unclassified credits (30%) are allowed to be petitioned.**

*I certify that I hold a degree from an accredited institution. I further certify that the foregoing responses are true, complete and correct. I understand that my Admission to Idaho State University, and my Residency and Immigration status are based on the validity of these statements. I agree to abide by and be subject to all rules, regulations, and policies of Idaho State University. **FURTHER, I AGREE TO PROVIDE PROOF OF ALL DEGREES EARNED, AND I UNDERSTAND THAT MY APPLICATION WILL NOT BE COMPLETE UNTIL THIS PROOF IS PROVIDED.***

Signed _____ Date _____