

**DEPARTMENT OF ENGLISH AND PHILOSOPHY
DEPARTMENT MEETING
MINUTES**

TUESDAY, October 2, 2007; 2:30p; LA 256

Attending: J. Adkison, B. Attebery, J. Attebery, T. Engebretsen, S. Goslee, H. Hellwig, A. Johnson, T. Klein, C. Levenson, J. Lien, T. Montgomery, B. Norman, M. Norton, R. Schmidt, L. Shuttters, J. Skidmore, S. Swetnam, R. Wahl, J. Winston, B. Wolter.

Guest: Deb Easterley of the Office of Research solicited participation in the Research and Creative Activities Day. The Research and Professional Development Committee will coordinate with Rachel Warwick to organize submissions from the department.

I. Announcements:

The Composition specialist position was chosen for us to hire, based on the consistent departmental tie (with the 19th-century specialist position) and the best interests of the College. The ad has already been placed.

II. Committees:

Composition Committee: reviewed 90/101/and 102 syllabi for essential information; will review 101 texts for new recommendations; will review 307 guidelines; working on ESL sections of composition; needs faculty for reviewing the Early College sites.

Undergraduate Committee: will be presenting a revised curriculum and soliciting suggestions via town hall meetings, to be announced; urges faculty advisors to send mass mailings at midterm to announce availability to advisees; Deb Shein has completed some nice work on the website; work on a Halloween lunch for undergraduates.

Graduate Committee: finishing documents on the proposed Ph.D. program; on T 10/23 2:30p there will be a town hall meeting presenting the overall rationale of the proposed changes to the curriculum; on T 11/13 at 2:30p there will be another town meeting during which faculty may discuss the proposal, with a vote to follow eventually after this meeting; Glenda Funk will present a thesis-in-progress on F 10/5, with copies available in the Engl office; editing the Graduate Program pamphlet; a poster on triptych format being put together for recruitment purposes; there will be an EGSA Halloween graduate student party; graduate seminar offerings are also under consideration, so anyone with problems with current assignment process should contact Jessica Winston.

Philosophy Committee: the Utah/Idaho philosophy conference is on Nov. 2, at the University of Utah; has been a good experience for our students.

Faculty Senate: the Phased Retirement Policy passed Faculty Senate and has been sent to Central Administration for review, with clarification that faculty may stay in this status for no longer than three years; there is interest in a university-level P and T Committee, to be added beyond the College committees; concerns exist regarding early college faculty preparation and university status.

Newsletter: a committee comprising Jennifer Adkison, Susan Goslee, Deb Shein, Devori Kimbro, Cindy Allen, and Kristina Turner is responsible for the newsletter; the early fall edition is out, and a late fall edition is being put together; please send any news about faculty and students to Jennifer Adkison; photos are also appreciated; be sure to include all pertinent information on submissions.

Research and Professional Development: F 10/26 is the next Works-in-Progress presentation, featuring Jennifer Attebery; there is one slot available in both the Works-in-Progress and the What's-New-in-Your-Field programs, so contact Jim Skidmore to get scheduled; putting together research profiles; putting together a list of financial priorities to give the development people in the form of white papers about graduate assistantships, endowed chairs, undergraduate scholarships, research support funds, and visiting writer/lecture series, among other possibilities; Alan Johnson will present a colloquium on Nov 6, regarding his sabbatical.

III. New Business

PPR Committee structure: 3 options discussed, including option 1 - change nothing; option 2 - comprise an ad hoc committee from the 5 standing committees; option 3 - disburse the reports' components among the standing committees. It was agreed that two votes will follow: one, to determine whether faculty favor centralized or distributed committee composition for PPR evaluations; then a second vote to determine the composition of the committee.

Adjourned: 4:10p.

Respectfully submitted, T. Montgomery, Ass't Chair