

**DEPARTMENT OF ENGLISH AND PHILOSOPHY
DEPARTMENT MEETING
MINUTES**

TUESDAY, FEBRUARY 6, 2007; 2:30p; LA 256

Attending: B. Attebery, J. Attebery, T. Engebretsen, T. Klein, S. Launspaugh, C. Levenson, T. Montgomery, B. Norman, M. Norton, R. Schmidt, D. Shein, L. Shuttters, J. Skidmore, S. Swetnam, R. Wahl, C. Whitaker.

I. Announcements:

- a) Committee members selected for ad hoc committee on building matters.
- b) Please submit information in response to Deb Shein's request for information for the departmental website.
- c) P&P is working on a policy for awarding merit raises.
- d) Please sign up this week for a meeting with the third candidate.

II. Committees

Composition: a) student essay contest nominations solicited; b) starting review of Engl 90 textbooks; c) graduate student teaching award nominations solicited; d) two panel discussions set but not scheduled yet; e) 307 Guidelines to be reviewed; input sought from faculty; f) Deb Shein is the 308 redesign liaison to College of Business.

Research and Professional Development: S. Swetnam's colloquium on 2/12/07, at 3:30p.

Graduate: a) preparing a proposal for assignment of 600-level seminars; b) three items for a short meeting to be held before beginning the agenda for the next faculty meeting.

Undergraduate: thinking about the curriculum and recruitment issues.

Philosophy: meeting needed.

III. "Seven Core Values" Discussion

Send suggestions to Terry, by Thursday, Feb. 8, 9a, for inclusion in Chairs Meeting discussion.

IV. Draft of Departmental Strategic Plan.

MS for discussion. Tabled.

V. Revision of Departmental PPR Procedures.

New policy to be drafted by P&P, to be in place for AF07.

Adjourned 3:35 pm.

Respectfully submitted, T. Montgomery, Ass't Chair